

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457

Monday, April 13, 2009

REGULAR BOARD MEETING

CALL TO ORDER (7:00 p.m.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Presentation—Derree Kamp and Mary Kynett
4. Discussion—District Accreditation Status
5. Discussion—Full-Time Kindergarten Implementation
6. Discussion—Petition for Unit Determination and Election from MEA-MFT
7. Discussion—Procurement Cards
8. Discussion—2009-2010 Budgets
9. Report—Student Representative
10. Report—Committees of the Board
11. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

12. Report—Investment
13. Report—Election Update
14. Other Items

PUBLIC PARTICIPATION

15. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

16. Minutes of the March 23, 2009, Board Work/Study Session
17. Minutes of the March 23, 2009, Regular Board Meeting

APPROVAL OF CLAIMS

18. Claims

CONSENT GROUP ITEMS

19. Approve Lewistown Junior High School Activity Fund Report for March 2009
20. Approve Fergus High School Activity Fund Report for March 2009

INDIVIDUAL ITEMS

21. Approve Personnel
22. Approve Trustee Election by Acclamation
23. Approve Request to Participate in the Wind for Schools Program
24. Approve Qualified Zone Academy Education Plan
25. Approve Preliminary Resolution for Issuance and Sale of General Obligation Bonds
26. Approve Request to Apply for the School Nutrition Equipment Assistance Grant

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

3

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: PRESENTATION—DERREE KAMP AND MARY KYNETT

Requested By: Board of Trustees **Prepared By:** Derree Kamp **Date:** 04/13/2009

SUMMARY:

Derree Kamp and Mary Kynett recently attended the National Service Learning Conference in Nashville, Tennessee. They would like to report to the Board of Trustees about their experience at this conference.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

4

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: DISCUSSION—DISTRICT ACCREDITATION STATUS

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 04/13/2009

SUMMARY:

Jason Butcher, Superintendent, will update the Board of Trustees on the Elementary Library accreditation status.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

5

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: DISCUSSION—FULL-TIME KINDERGARTEN IMPLEMENTATION

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 04/13/2009

SUMMARY:

Jason Butcher, Superintendent, would like to discuss with the Board of Trustees the method of implementation that will be used for the full-time kindergarten.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

Lewistown Public Schools Full-Time Kindergarten Implementation Plan

Implementation Plan

- Maintain two kindergarten classrooms at Highland Park
- Maintain existing kindergarten classroom at Garfield and add an additional kindergarten classroom at Garfield
- Move the Pre-K to Highland Park School

School Configurations

Highland Park	Pre-K Kindergarten—Two Sections All First Grade—Five Sections All Second Grade—Four Sections
Garfield	Kindergarten—Two Sections All Third Grade—Four Sections All Fourth Grade—Four Sections
Lewis and Clark	CARE Classroom All Fifth Grade—Four Sections All Sixth Grade—Four Sections

Rationale

- Based on student number predictions, allows for possible additional section of 2nd grade in 2010-2011 if needed
- Allows District to maintain resource rooms, title rooms, computer labs, and music rooms
- Minimizes impact for all buildings

Building Impact

Highland Park	No Remodeling - Resource, Title and Computer Lab remain intact – Pre-K room to be moved to the building - No impact to the Library. Possible increase in lunch serving time and possible increase in administrative cost associated with this.
---------------	--

Garfield No remodeling - Resource, Title and Computer Lab remain intact - Move Pre-K out of the building and a Kindergarten classroom to the building - No impact to the library.

Lewis and Clark No Changes

Technology Impact

Highland Park Current computer lab will be in tact and possible purchase of 25 Netbooks at the approximate price of \$350.00 each for a total of \$8750.00 from FTK one time only money.

Garfield Current computer lab will be in tact and possible purchase of 25 Netbooks at the approximate price of \$350.00 each for a total of \$8750.00 from FTK one time only money.

Lewis and Clark No Changes

Staffing

We plan to use stimulus money to pay for a current Title I teacher from Highland Park and to hire a Para Professional to serve both Garfield and Highland Park, mainly for the Kindergarten to cover the additional resource and title needs. We will then move one of the current second grade teachers to serve as a Title I teacher at Highland Park. The second grade teachers will then remain the same but reduce to four sections. We then plan to hire one teacher to teach kindergarten at Garfield.

Moving Costs

Moves that are requested by the teacher or voluntary would not be reimbursed.

Moves that are requested or required by the administration would be reimbursed at the rate of \$200.00 if it is within the same building and \$300.00 if it is to another building. District Maintenance personnel will aide in the moving process.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

6

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: DISCUSSION—PETITION FOR UNIT DETERMINATION AND ELECTION FROM MEA-MFT

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 04/13/2009

SUMMARY:

The Board of Personnel Appeals with the State of Montana Department of Labor and Industry has received a petition for Unit Determination and Election from MEA-MFT. The Board of Trustees needs to review the attached items concerning this petition.

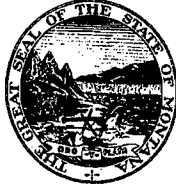
SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

State of Montana
Department of Labor & Industry
Brian Schweitzer, Governor



Employment Relations Division
Board of Personnel Appeals

Labor Standards Bureau
Collective Bargaining Unit

March 30, 2009

Jason Butcher, Superintendent
Fergus County School District
215 7th Avenue South
Lewistown MT 59457

SUBJECT: Unit Determination No. 10-2009 (1585-2009)
MEA-MFT – Fergus County School District

Dear Superintendent Butcher:

The Board of Personnel Appeals has received a petition for Unit Determination and Election from MEA-MFT. The petition proposes a bargaining unit defined as **Paraprofessionals including Resource Aides, Library Aides, Special Education Aides, Title I Aides, Job Coach/Aide, Speech Aides**, employed on March 25, 2009, the date the petition was filed, **EXCLUDING Principals, Superintendent, Clerk, Certified Staff, Cooks, Secretaries, Coaches, Athletic Director, Supervisors as defined by law, Food Service Staff**. A copy of the petition is enclosed. The rules of the Board provide that an employer may counter-petition upon the petitioner.

- ARM 24.26.614 (1) The employer shall have five (5) working days from receipt of the petition in which to file counter-petition with the Board.
(2) The employer shall file a counter-petition when the employer disagrees with the appropriateness of the proposed unit as described in the petition.
(3) The employer shall serve a copy of the counter-petition upon the petitioner.

- ARM 24.26.616 further provides that: (1) The Board shall require the employer to post in a conspicuous manner a notice of unit determination proceedings. Such notice shall be provided by the Board and shall remain posted for a period of twenty (20) days.
(2) The employer shall confirm in writing that it has received, posted, and shall continue posting of the notice for the required twenty (20) days.

The Board requests that you immediately post the enclosed notice at all applicable work locations where notices are normally posted for the benefit of those employees in the proposed unit. Also, please provide the Board with a listing of names and addresses of employees in the proposed unit. Please submit this list, along with the completed certificate of posting to our office by April 10, 2009. This will insure authenticity of the signed authorization cards as well as provide information for election purposes.

In the event there are questions, please call me at 444-4696.

Sincerely,

A handwritten signature in black ink that reads "John Andrew".

John Andrew
Election Judge
(406) 444-4696
joandrew@mt.gov

c: Melissa Case, MEA-MFT

Phone (406) 444-2718
TDD (406) 444-5549

Fax (406) 444-7071
"An Equal Opportunity Employer"

P.O. Box 6518
Helena, MT 59604-6518

RECEIVED

MAR 25 2009

Standards Bureau



STATE OF MONTANA
DEPARTMENT OF LABOR AND INDUSTRY

FOR BOARD USE ONLY

BOARD OF PERSONNEL APPEALS

U.D. CASE NO. _____

DATE FILED _____

PETITION FOR NEW UNIT DETERMINATION AND ELECTION

INSTRUCTIONS: Submit an original and three (3) copies of this petition to the BOARD OF PERSONNEL APPEALS, PO BOX 6518, HELENA, MT, 59604-6518. If more space is required for any item, attach additional sheets, numbering items accordingly. (Print or type in black)

1. NAME OF PETITIONER: MEA-MFT AFFILIATION (if any): 442-4250

2. ADDRESS OF PETITIONER: 1232 E. 6th Ave. Helena, MT 59601 TELEPHONE: _____ EMAIL ADDRESS: mcase@meamft.org

3. NAME OF PUBLIC EMPLOYER: Fergus County School District TELEPHONE: 535-2321

4. ADDRESS OF EMPLOYER: 1001 Casino Creek Drive, Lewistown MT 59457 TELEPHONE: _____ EMAIL ADDRESS: _____
Jason Butcher, Superintendent

5. Description of the unit to be determined specifying inclusions and exclusions. (Be complete and specific and use correct job titles whenever possible.)
 Inclusions: Para professionals including Resource Aides, Library Aides, Special Education Aides, Title I Aides, Job Coach/Aide, Speech Aides
 Exclusions: Principals, Superintendent, Clerk, Certified Staff, Cooks, Secretaries, Coaches, Athletic Director, Supervisors as defined by law, Food Service Staff

5a. Approximate number of employees in the proposed unit: 39

5b. Is the petition accompanied by 30 percent proof-of-interest? Yes No _____

6. Name, Address and Affiliation of any labor organizations who claim to represent the employees in the proposed unit. (If None, write NONE)
NONE

7. Expiration dates and brief description of any contracts covering any employees in the proposed unit.
NONE

8. Briefly state any known disagreement between the employer and the petitioner as to the nature and scope of the proposed unit.
NONE

9. Any other relevant facts.
NONE

The above information is true and complete to the best of my knowledge and the labor organization that has been certified, or is currently being recognized by the employer as bargaining representative no longer represents the interests of the majority of the employees in the unit.

Date: 3/25/09 By: [Signature]
(signature)

From: asever [mailto:asever@mtsba.org]
Sent: Friday, April 03, 2009 11:38 AM
To: Mike Waterman
Subject: RE: Lewistown Classified Union Q & A

Question

What exactly does this whole thing mean? How many signatures were required to get to this point? What is the next step and what timelines are there? I presume they are asking for names and addresses so they can take a vote—is that correct?

The right for Public Employees to organize is covered under MCA 39-31-200 series. To get to this stage in the process the union (in this case MEA-MFT) has been meeting with your employees and discussing the pros and cons of organizing. Two things typically occur during this stage 1) The union is trying to gauge to over all support for the organizing process (i.e. which groups are interested in organizing etc), and 2) they are educating employees on what unions offer. The right to meet and organized is guaranteed:

39-31-201. Public employees protected in right of self-organization. Public employees shall have and shall be protected in the exercise of the right of self-organization, to form, join, or assist any labor organization, to bargain collectively through representatives of their own choosing on questions of wages, hours, fringe benefits, and other conditions of employment, and to engage in other concerted activities for the purpose of collective bargaining or other mutual aid or protection free from interference, restraint, or coercion.

In this case it appears that the Aides are in support of holding an election to determine if they want a union. The Administrative Rules require that 30% of those employees that are proposed to be included in the unit (in this case **Paraprofessionals including Resource Aides, Library Aides, Special Education Aides, Title I Aides, Job Coach Aide, Speech Aides,)** have signed a card asking for an election to be held.

24.26.612 PETITIONS FOR NEW UNIT DETERMINATION AND ELECTION

- (1) A petition for new unit determination and election may be filed with the board by a labor organization or a group of employees.
- (2) The original petition shall be signed by the petitioner(s) or their authorized representative.
- (3) The original petition and three copies of the petition shall be filed with the board.
- (4) The petition shall contain:
 - (a) a description of the unit to be determined specifying inclusions and exclusions;
 - (b) a statement as to whether there is any known disagreement between the employer and the petitioner as to the nature and scope of the proposed unit and the reasons for the disagreement;
 - (c) the names of all labor organizations known to the petitioner who claim to represent employees in the proposed unit;
 - (d) the expiration dates and brief description of any contracts covering any employees in the proposed unit;
 - (e) the approximate number of employees in the proposed unit; and
 - (f) any other relevant facts.
- (5) The petition shall be accompanied by proof, consisting of authorization cards, or copies thereof, from 30% of the employees in the proposed unit, which have been individually signed and dated within 6 months of the date of the filing of the petition. The cards shall indicate that the signatories desire to be represented for collective bargaining purposes by the petitioner.
- (6) The board shall serve a copy of the petition upon the public employer.

History: Sec. 39-31-104, MCA; IMP , 39-31-207, MCA; NEW , Eff. 6/4/74; AMD , 1993 MAR p. 3026, Eff. 1/1/94.

Question

What steps are we required to take? Obviously, this Notice must be posted and the certification returned to the State. Are there other things we need to do? The letter notes that we can file a counter-petition if the district “disagrees with the appropriateness of the proposed unit.” What exactly does ‘appropriateness’ mean? What is your recommendation on that issue?

At this point in the process the employer is required to post the **Notice of Unit Determination** immediately. This notice is required by law. The purpose of the notice is to inform other unions that an election is going to take place and that the other union have 30 days to collect cards from 10% of the employees proposed to be covered by the unit to be added to the ballot. Right now the ballot will read Representation by MEA-MFT, and No Representation. If the Teamsters want to add their name to the ballot they can do so by having 10% of the Aides sign a card asking for them to be added. This part of the process is dated as the unions in Montana have agreements with each other not to do this.

The district also needs to review who the union is proposing to have in the unit. The district can offer a counter petition if you believe that employees should be added to, or removed from the unit.

39-31-202. Board to determine appropriate bargaining unit -- factors to be considered. (1) In order to ensure employees the fullest freedom in exercising the rights guaranteed by this chapter, the board or an agent of the board shall decide the unit appropriate for the purpose of collective bargaining and shall consider such factors as community of interest, wages, hours, fringe benefits, and other working conditions of the employees involved, the history of collective bargaining, common supervision, common personnel policies, extent of integration of work functions and interchange among employees affected, and the desires of the employees.

(2) If a state agency or facility of a state agency is reorganized to the extent that the reorganization results in substantial changes to the factors listed in subsection (1), the public employer representative, as provided in 39-31-301, may petition the board to make a new determination of the appropriate unit for the purpose of collective bargaining. In making this determination, the board shall take into account the consequences of the reorganization on each position in the affected agency or facility.

(3) Unless the board has received a petition, as provided in 39-31-207, to consider a collective bargaining unit that was not designated as an appropriate unit prior to the reorganization described in subsection (2), the board may not consider any labor organization that was not designated to represent employees of the affected agency or facility at the time that the reorganization became effective.

History: En. Sec. 6, Ch. 441, L. 1973; amd. Sec. 1, Ch. 136, L. 1975; R.C.M. 1947, 59-1606(2); amd. Sec. 1, Ch. 176, L. 1999.

If we disagree with the unions proposed unit then the District will need to file a counter petition. There is a whole additional process when a counter petition is filed that I will cover if/when the petition is filed. The makeup of a bargaining unit is tricky. As an employer we do not want to have multiple bargaining units with multiple contracts. Let's review your job descriptions/employee directory and see if we agree with the unions proposed unit.

We also need to compile the names and home address for all Paraprofessionals including Resource Aides, Library Aides, Special Education Aides, Title I Aides, Job Coach Aide, and Speech Aides, employed on March 25,2009. This compiled list needs to be submitted to the Board of Personnel Appeals. The list will be used to determine the eligibility of those who can vote, and will be provided to the union.

Question

Each year, our Board hosts 'roundtables' with various groups throughout the district. The purpose of these roundtables is to basically hear any issues (and hopefully a few successes) that the group has to share with the Board. Our roundtable with the classified staff is scheduled for April 27. How would you recommend we handle the union issue at this meeting?

Great question....First let me say that in my opinion the law is not fair when it comes to filing Unfair Labor Practices. The law states:

39-31-201. Public employees protected in right of self-organization. Public employees shall have and shall be protected in the exercise of the right of self-organization, to form, join, or assist any labor organization, to bargain collectively through representatives of their own choosing on questions of wages, hours, fringe benefits, and other conditions of employment, and to engage in other concerted activities for the purpose of collective bargaining or other mutual aid or protection free from interference, restraint, or coercion.

Frankly anything can be construed as "interference, restraint or coercion". All the Union has to do is make the allegation and the matter is by default sent to a hearing. The system is supposed to have the allegation investigated by the Board of Personnel Appeals to determine the merit of the claim...but BOPA always finds merit and submits the matter to a hearing. As a result I ignore unfair labor practices; if I am assumed guilty, and I am going to have to pay for an attorney to represent me in a hearing (the actual cost of the attorney is the biggest punishment) I may as well ignore them. Thus I advise Boards to behave professionally, if you get asked a question answer it. Do not encourage, or discourage the employees to vote for the union. Present facts if asked. For example one question that has come up in past elections is "What do we do about this year's raises?" All terms and conditions of employment remain status Quo until 1) a new contract is ratified or 2) the employees vote not to join the union.

I would go ahead and do the round table discussions, just know that you are going to be held to the standard listed in 39-31-201.

Question

A question for you regarding the frozen conditions of employment... The district pays our classified employee's health insurance premium plus half of their other covered dependents' premiums. Exactly what part is frozen? Is it that the employee's premium plus half of the other covered dependent's premiums OR is it the dollar benefit the employees are receiving this year? The reason I ask is that our open enrollment period is from April 15 through May 31. On April 8, we have scheduled an all-staff meeting to discuss insurance changes and go over next year's employee contributions to the premium. Premiums increased this year, so the dollar benefit will increase if we continue to pay the employees' premium plus half of the remainder. And a follow-up question to that: what information do I give to the Paras on April 8?

The percent paid remains the same until 1) a new contract is bargained, or 2) the election takes place and the employees decide not to unionize.

I sure hope this helps.

Andy

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

7

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: DISCUSSION—PROCUREMENT CARDS

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 04/13/2009

SUMMARY:

Mike Waterman, Business Manager, would like to discuss with the Board of Trustees the option of using Procurement Cards within the school district for purchasing and travel.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

8

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: DISCUSSION—2009-2010 BUDGETS

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 04/13/2009

SUMMARY:

The Board of Trustees needs to have a discussion regarding the budget for the 2009-2010 School Year.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS

FY2009-2010 ELEMENTARY GENERAL FUND BUDGET SUMMARY - DRAFT

April 7, 2009

Fund

101

Sum of Total Cost			
Building	Functional Area	Object	Total
Garfield			937,521.78
Highland Park			1,043,451.58
Junior High			1,093,422.49
Lewis & Clark			791,497.47
Lincoln/Districtwide/Undistributed			1,793,997.74
Grand Total			5,659,891.07

Budget Limit Scenarios

Current Law

Highest Budget w/out a Vote	5,441,647
Highest Budget WITH a Vote	5,565,510

Governor's Proposal

Highest Budget w/out a Vote	5,554,070
Highest Budget WITH a Vote	5,665,580

LEWISTOWN PUBLIC SCHOOLS

FY2009-2010 ELEMENTARY GENERAL FUND BUDGET SUMMARY - DRAFT

April 7, 2009

Fund

101

Sum of Total Cost			
Building	Functional Area	Object	Total
Garfield	Building Administration	Other	5,031.00
		Salaries	99,460.02
		Supplies & Equipment	735.00
	Building Administration Total		105,226.02
	Buildings & Grounds	Salaries	28,906.54
		Utilities	47,600.00
	Buildings & Grounds Total		76,506.54
	Instruction	Other	935.00
		Salaries	696,042.30
		Supplies & Equipment	58,811.91
	Instruction Total		755,789.22
Garfield Total			937,521.78
Grand Total			937,521.78

LEWISTOWN PUBLIC SCHOOLS

FY2009-2010 ELEMENTARY GENERAL FUND BUDGET SUMMARY - DRAFT

April 7, 2009

Fund

101

Sum of Total Cost			
Building	Functional Area	Object	Total
Highland Park	Building Administration	Other	4,988.98
		Salaries	115,636.20
		Supplies & Equipment	1,784.60
	Building Administration Total		122,409.78
	Buildings & Grounds	Salaries	26,003.43
		Supplies & Equipment	1,168.00
		Utilities	62,789.00
	Buildings & Grounds Total		89,960.43
	Instruction	Other	11,318.00
		Salaries	769,711.01
		Supplies & Equipment	50,052.36
Instruction Total		831,081.37	
Highland Park Total			1,043,451.58
Grand Total			1,043,451.58

LEWISTOWN PUBLIC SCHOOLS

FY2009-2010 ELEMENTARY GENERAL FUND BUDGET SUMMARY - DRAFT

April 7, 2009

Fund

101

Sum of Total Cost			
Building	Functional Area	Object	Total
Lewis & Clark	Building Administration	Other	4,565.00
		Salaries	93,829.67
		Supplies & Equipment	5,542.99
	Building Administration Total		103,937.66
	Buildings & Grounds	Salaries	28,906.54
		Utilities	51,600.00
	Buildings & Grounds Total		80,506.54
	Instruction	Other	250.00
		Salaries	581,860.27
		Supplies & Equipment	24,943.00
	Instruction Total		607,053.27
Lewis & Clark Total			791,497.47
Grand Total			791,497.47

LEWISTOWN PUBLIC SCHOOLS

FY2009-2010 ELEMENTARY GENERAL FUND BUDGET SUMMARY - DRAFT

April 7, 2009

Fund

101

Sum of Total Cost			
Building	Functional Area	Object	Total
Junior High	Building Administration	Other	4,107.00
		Salaries	96,495.26
		Supplies & Equipment	50.00
	Building Administration Total		100,652.26
	Buildings & Grounds	Other	1,000.00
		Salaries	60,850.77
		Utilities	96,100.00
	Buildings & Grounds Total		157,950.77
	Extracurriculars	Other	5,000.00
		P&L Insurance	1,000.00
		Salaries	46,990.22
		Supplies & Equipment	2,000.00
	Extracurriculars Total		54,990.22
	Instruction	Other	4,924.12
		Salaries	703,196.26
Supplies & Equipment		71,708.87	
Instruction Total		779,829.25	
Junior High Total		1,093,422.49	
Grand Total		1,093,422.49	

LEWISTOWN PUBLIC SCHOOLS

FY2009-2010 ELEMENTARY GENERAL FUND BUDGET SUMMARY - DRAFT

April 7, 2009

Fund

101

Sum of Total Cost				
Building	Functional Area	Object	Total	
Lincoln/Districtwide/Undistributed	Buildings & Grounds	P&L Insurance	24,000.00	
		Salaries	110,220.13	
		Undistributed Buildings & Grounds	70,659.69	
		Utilities	39,800.00	
		Buildings & Grounds Total		244,679.82
	Business Office	Other	20,655.45	
		Salaries	144,402.97	
		Supplies & Equipment	26,644.58	
		Business Office Total		191,703.00
	Coop Transfer	Coop Transfer	68,000.00	
		Coop Transfer Total		68,000.00
	District Administration	District Contingency	200,000.00	
		Health Insurance	70,752.00	
		Other	10,929.50	
		P&L Insurance	12,500.00	
		Salaries	72,985.51	
		Supplies & Equipment	4,556.00	
		District Administration Total		371,723.01
	Instruction	P&L Insurance	2,200.00	
		Salaries	8,000.00	
		Undistributed Instruction	747,050.05	
		Instruction Total		757,250.05
	School Foods	School Foods Salaries	74,731.48	
		School Foods Total		74,731.48
	Technology	Salaries	78,410.39	
		Undistributed Instruction	7,500.00	
		Technology Total		85,910.39
Lincoln/Districtwide/Undistributed Total			1,793,997.74	
Grand Total			1,793,997.74	

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

9

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees **Prepared By:** LeAnn Quinlan **Date:** 04/13/2009

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational Report

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

10

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee **Date:** 04/13/2009

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

SUGGESTED ACTION: Informational Report

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

11

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees
Prepared By: _____
Date: 04/13/2009

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

Additional Information Attached
 Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

12

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent **Prepared By:** Mike Waterman **Date:** 04/13/2009

SUMMARY:

Attached is the report on the interest earned and distributed for March 2009.

The first column of the report reflects the cash balance in various funds as of March 1, 2009.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

INVESTMENT INCOME DISTRIBUTION REPORT
SCHOOL DISTRICT NO.1, FERGUS COUNTY
 March 31, 2009

Following is a distribution report of the income from the investment of school funds for the current reporting period.
 Distribution is prorated on the cash balance of each fund at the beginning of the period.

REPORTING PERIOD: 3/1/2009 - 3/31/2009
ELEM INVESTMENT INCOME: \$10,281.88
HS INVESTMENT INCOME: \$7,886.47

FUND	CASH BALANCE	%	CURRENT INTEREST	YTD INTEREST
ELEMENTARY DISTRICT:				
101 GENERAL	625,755.83	22.10%	2,272.66	17,756.65
110 TRANSPORTATION	159,848.79	5.65%	580.55	3,819.62
111 BUS DEPRECIATION	909,482.56	32.13%	3,303.11	24,486.77
112 FOOD SERVICE	182,618.27	6.45%	663.24	4,474.19
113 TUITION	0.00	0.00%	0.00	0.00
114 RETIREMENT	406,564.87	14.36%	1,476.58	8,831.19
120 RENTAL	11,840.27	0.42%	43.00	187.21
121 COMPENSATED ABSENCES	49,662.21	1.75%	180.37	1,378.11
124 METAL MINES	82,471.35	2.91%	299.52	877.83
128 TECHNOLOGY	71,377.13	2.52%	259.23	1,551.71
129 FLEXIBILITY	54,796.68	1.94%	199.01	1,384.50
160 BUILDING	0.00	0.00%	0.00	72.05
161 BUILDING RESERVE	231,479.44	8.18%	840.70	5,564.60
175 CENTRAL TRANSPORTATION	0.00	0.00%	0.00	0.00
177 CENTRAL STORE	6,065.93	0.21%	22.03	152.48
184 STUDENT ACTIVITIES	39,064.40	1.38%	141.88	915.27
ELEMENTARY TOTAL	2,831,027.73	100.00%	10,281.88	71,452.18
HIGH SCHOOL DISTRICT:				
201 GENERAL	454,735.64	19.36%	1,527.02	11,758.72
210 TRANSPORTATION	126,071.94	5.37%	423.36	2,637.31
211 BUS DEPRECIATION	484,153.23	20.62%	1,625.82	11,507.60
214 RETIREMENT	225,170.96	9.59%	756.14	4,912.55
217 ADULT EDUCATION	40,661.08	1.73%	136.54	852.09
218 DRIVERS EDUCATION	64,086.99	2.73%	215.21	1,558.89
220 RENTAL	9.51	0.00%	0.03	25.13
221 COMPENSATED ABSENCES	24,439.09	1.04%	82.07	594.09
224 METAL MINES	157,854.91	6.72%	530.09	3,874.36
228 TECHNOLOGY	48,817.18	2.08%	163.93	829.54
229 FLEXIBILITY	48,502.96	2.07%	162.88	1,032.00
260 BUILDING	63,499.92	2.70%	213.24	1,399.12
261 BUILDING RESERVE	363,526.01	15.48%	1,220.74	8,146.54
275 ACTIVITY BUS	23,046.69	0.98%	77.39	621.25
281 ENDOWMENT FUNDS	84,878.89	3.61%	285.03	2,028.80
282 INTERLOCAL AGREEMENT	90,721.45	3.86%	304.65	2,958.02
284 STUDENT ACTIVITIES	48,340.60	2.06%	162.33	1,000.94
HIGH SCHOOL TOTALS	2,348,517.05	100.00%	7,886.47	55,736.95
GRAND TOTALS	5,179,544.78		18,168.35	127,189.13

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

13

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—ELECTION UPDATE

Requested By: Superintendent **Prepared By:** Mike Waterman **Date:** 04/13/2009

SUMMARY:

Mike Waterman, Business Manager/District Clerk, will report on the election calendar and procedures for 2009.

Attached are the Terms of Office Listing and the 2009 School Election Calendar.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD MEMBERS TERMS OF OFFICE

As currently exists, Board members terms of office are as follows:

	Expire 2009	Expire 2010	Expire 2011
SCHOOL DISTRICT #1	Tara Cutler Mary Schelle	Jeremy Bristol Dave Byerly	Jennifer Granot Becky Jackson Stan Monger

School District #1 Two (2) - Three (3) Year Terms to be voted on May 5, 2009:

_____ 3 year term (to expire in 2012)
_____ 3 year term (to expire in 2012)

Petitions Filed for Nomination of School Board Trustee:

Mary Schelle
Monte Weeden

MAY 5, 2009
SCHOOL ELECTION CALENDAR

<p style="text-align: center;">December 21, 2008 through March 26, 2009</p>	<p>Trustee candidates file for election. Nomination petition and Oath of Candidacy must be filed with election administrator. No person signing a petition may sign more nomination petitions than there are trustee positions open. NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS HE OR SHE MEETS THIS DEADLINE.</p> <p>Candidates from county high school districts with enrollments of 2,000 or more or first-class districts in counties with populations of 15,000 or more must file a form C-1-A, and if desired, a form C-3 with the district clerk and Montana Commissioner of Political Practices within 5 days of filing for office. (13-10-201(6), 13-37-201, 20-3-305 and 20-3-344, MCA) [No earlier than 135 days, or no later than 40 days before election.]</p>
<p style="text-align: center;">End of January</p>	<p>Contact the Montana Commissioner of Political Practices (MCP) office at (406) 444-2942 if you are in</p> <p>(1) a first-class district located in a county with populations of 15,000 or more, OR</p> <p>(2) a county high school district with an enrollment of 2,000 or more and did NOT receive a notice and a packet of information from the MCP.</p> <p>(13-37-206, MCA)</p>
<p style="text-align: center;">**NEW in 2008** (SB443) Changes</p>	<p>You no longer have to mail an address confirmation form to voters who previously requested an absentee ballot for all elections. The county election administrator will mail the address confirmation forms in January and July. You still must contact your county election administrator for the permanent absentee ballot list.</p>
<p style="text-align: center;">February 19, 2009</p>	<p>First day elector can request an absentee ballot. Voters who wish to vote absentee may request an absentee ballot in writing or in person starting at this date until noon the day before the election. Remember to enclose three things with the absentee ballots:</p> <ul style="list-style-type: none"> ● A form allowing the voter to request absentee ballots for subsequent elections ● A secrecy envelope ● A self-addressed envelope for the return of the ballots. <p>Sample forms are available in the School Election Manual. (13-13-211 and 13-13-214, MCA) [75 days before election]</p>
<p style="text-align: center;">March 26, 2009</p>	<p>Trustees call for an election. At least 40 days before the election, the trustees must pass a resolution stating: 1) the date of the election; 2) the purpose of the election; 3) the polling site(s) (if changed from previous school election); and 4) the time the polls will open, if before noon. The trustees do NOT have to set levy amounts at this time; however, they must be set in time for the clerk to certify the ballot. Sample resolutions are available in the School Election Handbook. The resolution must be delivered to the county election administrator at least 35 days before the election, but it need NOT be posted. The trustees must also appoint three election judges per precinct. The resolution should appear in the board minutes. An election may also be called by the county superintendent, county commissioners, board of public education or the trustees of a community college. 20-20-401, 20-20-201, and 20-20-203, MCA</p>
<p style="text-align: center;">March 31, 2009</p>	<p>Last day to file resolutions for school election with county election administrator.</p> <p>(20-20-201(2), MCA) [no later than 35 days before election]</p>

<p>April 5, 2009 (Next Business Day is April 6, 2009)</p>	<p>Voter registration closes. A voter must register by this deadline to vote in the school election. County election administrator prepares registration list. It is not necessary to publish any notice of closing of voter registration. (20-20-311 and 20-20-312, MCA) [30 days before election]</p>
<p>April 5 – April 15, 2009</p>	<p>Notice of election is posted. The election notice must be published in a newspaper of general circulation in the district AND posted in at least three public places in the district, provided that in incorporated cities and towns at least one notice must be posted in each ward or precinct. Radio or television notice may supplement the notice. The notice must include 1) the date and polling places of the election, 2) polling place hours, 3) each proposition to be considered by the electorate, 4) the number of trustee positions, if any, subject to election and the length of the terms for those positions and 5) where and how absentee ballots may be obtained. (20-20-204, MCA) [not less than 20 days or more than 30 days before election]</p>
<p>April 9, 2009 (By 5 p.m.)</p>	<p>Deadline for write-in candidate for a trustee position on a school board to file declaration of intent. (13-10-211(3), MCA) [not less than 26 days before the election]</p>
<p>April 9, 2009 (After 5 p.m.)</p>	<p>Election by Acclamation and Cancellation of Election - Notice. If the number of candidates filing for a position and filing a declaration of intent to be a write-in candidate is equal to the number of positions to be elected, the trustees cancel the trustee election. They must then give notice that an election will not be held. Sample forms are available in the School Election Handbook. (20-3-313, MCA)</p>
<p>By April 10, 2009</p>	<p>Election administrator certifies ballot. The election administrator prepares the final ballot form, listing all candidates and propositions to be voted upon. The ballot must then be delivered to the election administrator, if other than the clerk. See School Election Handbook for more information. Trustees must pass a resolution stating exact levy amounts by this date in order for the clerk to certify the ballot. This resolution must include the durational limit, if any, on the levy. [not less than 25 days before election] 13-12-201, 20-20-401, and 15-10-425, MCA</p>
<p>April 15, 2009</p>	<p>Absentee ballots available. The election administrator prepares ballots for absentee voters. (20-20-401, MCA) [at least 20 days prior to election]</p>
<p>April 23-May 25, 2009</p>	<p>Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commission of Political Practices. (13-37-226 (4), MCA) [12 days before and 20 days after the school election]</p>
<p>April 25, 2009</p>	<p>Last day to notify election judges of appointment (20-20-203, MCA) [not less than 10 days before election]</p>
<p>February 19 until noon May 4, 2009</p>	<p>Deadline for absentee requests. Absentee ballots may be requested 75 days before the election but no later than noon the day before the election. *If the voter has a health emergency between 5 p.m. the Friday before the election (May 1) and noon on the election day (May 5), an emergency request for an absentee ballot may be made by noon on May 5. (13-13-211, MCA)</p>
<p>May 4, 2009 (By 5 p.m.)</p>	<p>Absolute last day for write in candidates to file a declaration of intent (13-10-211, MCA) A declaration of intent may be filed after the deadline and until 5 pm the day before the election only if a candidate for the office that the write in candidate is seeking: dies, withdraws from the election or is charged with a felony offense.</p>

May 4, 2009	Deliver certified copy of the lists of registered electors for each polling place to the district by election administrator before the election day. District then delivers list(s) to election judges prior to opening of polls. (20-20-313, MCA)
May 5, 2009	Notify election judges of the names of write-in candidates
May 5, 2009	ELECTION DAY. (20-20-105, MCA) The election administrator must prepare polling places, print ballots, ensure election judges are present and conduct a fair and unbiased election. (Title 13, Chapter 13, and 20-20-203, 20-20-401, and 20-20-411, MCA)
April 23-May 25, 2009	Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commissioned of Political Practices. (13-37-226 (4), MCA) [12 days before and 20 days after the school election]
Following receipt of the tally sheets from all polls AND By May 20, 2009 (Next regular or special board meeting following the election)	Trustees canvass votes, issue certificates of election and publish results. The canvassed results shall be published immediately in a newspaper that will give notice to the largest number of people in the district. (20-20-415 and 416, MCA) [within 15 days after the election]
Within 15 days after receipt of certificates of election. (20-20-416 MCA)	Candidate completes and files oath of office with the County Superintendent. Newly elected trustees may not be seated until the oath is filed. (20-3-307, 20-1-202, 1-6-101, MCA)
May 16, 2009	Deadline for trustees to hold organizational meeting (20-3-321, MCA)[not later than the third Saturday in May]
June 1, 2009	Deadline for trustees to request county election administrator to conduct school election for next year. (20-20-417, MCA)
Additional References:	
<p>1-1-307. Postponement of day appointed for an action when it falls on a holiday or Saturday. Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday or a Saturday, such act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed.</p> <p>20-3-205. The county superintendent has general supervision of the schools of the county within the limitations prescribed by this title and shall perform the following duties or acts: (2) administer and file the oaths of members of the boards of trustees of the districts in the county in accordance with the provisions of 20-3-307</p> <p>1-6-101. Every court, judge, clerk of any court, justice, notary public, and officer or person authorized to take testimony in any action or proceeding or to decide upon evidence has power to administer oaths or affirmations.</p> <p>(MASBO takes special care in preparation of the annual election calendar however, if you find a mistake or oversight, please notify the MASBO office so corrections can be noted in future newsletters and in future calendars. Thank You.)</p>	

Distributed by:



Linda McCulloch, Superintendent

Montana Office of Public Instruction

PO Box 202501

Helena, Montana 59620-2501

(406) 444-3095

1-888-231-9393

Fax: (406) 444-2893

www.opi.mt.gov

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

14

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 04/13/2009

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Hiring Update
- ❖ Open House—Construction Academy—Tuesday, April 14, 2009—3:30 p.m. to 6:00 p.m.
- ❖ Roundtable Schedule
- ❖ Early Release—Wednesday, April 22, 2009—Building Level Issues
- ❖ Fourth Grade Music Program—Thursday, April 23, 2009—FCPA—7:00 p.m.
- ❖ Youth Mentor Dessert Fundraiser—Sunday, April 26, 2009—FHS Cafeteria—2:00 p.m.
- ❖ Home Extracurricular Activities:
 - TR—Tuesday, April 21, 2009—FHS Twi-Lite Meet—3:00 p.m.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

BOARD OF TRUSTEES ROUNDTABLE SCHEDULE
2008-2009

Date	Group	Time	Meeting Site
December 8, 2008	Garfield Elementary	5:00-7:00 p.m.	Garfield Elementary School
January 12, 2009	Lewis & Clark Elementary	5:00-7:00 p.m.	Lewis & Clark Elementary School
January 26, 2009	Highland Park Elementary	5:00-7:00 p.m.	Highland Park Elementary School
February 9, 2009	FHS Staff	5:00-7:00 p.m.	Fergus High School
February 23, 2009	Junior High School	5:00-7:00 p.m.	Junior High School
March 9, 2009	FHS Students	5:00-7:00 p.m.	Fergus High School
April 27, 2009	Classified Staff	5:00-7:00 p.m.	Lincoln Board Room
May 11, 2009	LEA	5:00-7:00 p.m.	Lincoln Board Room
June 8, 2009	Admin Council	5:00-7:00 p.m.	Lincoln Board Room

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

15

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 04/13/2009

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

16 - 17

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 04/13/2009

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the March 23, 2009, Board Work/Study Session
- Minutes of the March 23, 2009, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

MINUTES
LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA
MARCH 23, 2009

The Board of Trustees of School District Number One and High School District Number One held a Board Work/Study Session Monday, March 23, 2009, at 5:00 p.m. in the Lincoln Building Board Room, Lewistown, Montana.

TRUSTEES PRESENT: Chairman Dave Byerly, Jennifer Granot, Stan Monger, Mary Schelle, Becky Jackson, Jeremy Bristol, Tara Cutler at 5:20 p.m.

ROLL CALL

STAFF PRESENT: Superintendent Jason Butcher, Business Manager/Clerk Mike Waterman, Sandi Chamberlain, Sharon Redfern, John Moffatt, Matt Lewis, Andrea Payne, Jerry Feller, Mary Kepler, Germaine Stivers, Ann Ruddy, Mary Kynett, Pat & Polly Weichel, Karen Combs, Becky Woltermann, Sandy Fox, Teresa Stokken, Jackie Rickl, Cindy Gremaux, Paul Stengel, Cindy Giese, LeeAnne Weinheimer, Michelle Trafton, Devney Welsh, Margee Smith, Paula Drissell, Laura Gilskey, Sue Lutke, Brenda Gruener, Sherry Hanley, Linda Mitchell, Sue Standley

OTHERS PRESENT: Dale Lambert, Jolene Crites, and other interested parties

Paula Drissell encouraged the Board to consider a long-term solution for the Head Start classroom. Dale Lambert provided background information and pointed out the strengths of the administrative recommendation. Mary Kynett noted the differences between the maturity level of sixth and eighth graders and spoke in opposition to a 6-8 middle school in the current building. Michelle Trafton noted that smaller class sizes are critical for young students.

PUBLIC
PARTICIPATION

Superintendent Jason Butcher outlined the options and the process that was used to arrive at the administrative recommendation. The trustees spoke on the implementation procedures. Becky Jackson advocated a solution that would retain the grade-level schools configuration without using modulars. Jeremy Bristol spoke in favor of keeping a fifth class of second grade.

DISCUSSION -
FULL-TIME
KINDERGARTEN
IMPLEMENTATION

Questions were asked regarding transitions and also space and faculty needs at Highland Park Elementary School. Both Jennifer Granot and Tara Cutler spoke in favor of minimizing transitions. Mary Schelle noted that the administrative recommendation for two neighborhood schools has the potential of splitting the community. She also spoke in favor of small class sizes.

Cindy Giese noted that implementing neighborhood schools would cause the school food program to lose some funding. Jolene Crites spoke in favor of neighborhood schools from the perspective of a parent-teacher support group member and also because it gives students a fresh social start when they enter junior high.

DISCUSSION
CONTINUED -
FULL-TIME
KINDERGARTEN
IMPLEMENTATION

Members of the Board discussed changing from the current structure to a 6-8 middle school. Under that format, the sixth grade would be departmentalized. The advantages and disadvantages of all aspects of the plan were examined including modular classrooms and mobile computer labs.

Becky Jackson advocated adding a section of kindergarten at both Garfield Elementary School and Highland Park Elementary School. The trustees indicated that most, but not all, elementary teachers favored grade-level schools over neighborhood schools.

The meeting was adjourned at 6:55 p.m. (Jackson - unanimous).

ADJOURNMENT

DAVE BYERLY
BOARD CHAIRMAN

MIKE WATERMAN
BUSINESS MANAGER/CLERK

MINUTES
LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA
MARCH 23, 2009

The Board of Trustees of School District Number One and High School District Number One held a regular meeting Monday, March 23, 2009, at 7:00 p.m. in the Lincoln Building Board Room, Lewistown, Montana.

TRUSTEES PRESENT: Chairman Dave Byerly, Tara Cutler, Mary Schelle, Jennifer Granot, Jeremy Bristol, Becky Jackson, Stan Monger, Student Representative LeAnn Quinlan

ROLL CALL

STAFF PRESENT: Superintendent Jason Butcher, Business Manager/Clerk Mike Waterman, Sandi Chamberlain, Linda Mitchell, Melanie Smith, Sherry Hanley, Darla Quinlan, Margee Smith, Laura Gilskey, Brenda Gruener, Paula Drissell, Ann Ruddy, LeeAnne Weinheimer, Andrea Payne, Jerry Feller, Sharon Redfern, Matt Lewis, Sue Lutke, Karen Combs, Teresa Stokken, Becky Woltermann, Germaine Stivers, Jackie Rickl, John Moffatt, Cindy Gremaux, Paul Stengel, Pat & Polly Weichel, Cindy Giese, Devney Welsh, Mary Kynett, Michelle Trafton, Michelle Hartman, Newell Roche, Suzy Flentie, Sandy Armstad

OTHERS PRESENT: Fergus High School Helping Our World Club Members, Doreen Heintz-NEWS ARGUS, Joe Zahler-KXLO/KLCM, and other interested parties

Pat Weichel led the group in the Pledge of Allegiance.

PLEDGE

Melanie Smith and members of the Fergus High School Helping Our World Club spoke to the Board about the club and also a wind generator grant they are currently working on for the school.

PRESENTATION -
FERGUS HIGH
SCHOOL HELPING
OUR WORLD CLUB

The Board continued discussion on the rough draft of the Lewistown Public Schools' Strategic Planning Process for 2009. Plan approval will be an action item on the agenda for the regular meeting to be held April 13, 2009.

DISCUSSION -
STRATEGIC
PLANNING

LeAnn Quinlan, student representative to the Board, reported on current activities taking place at Fergus High School.

REPORT -
STUDENT
REPRESENTATIVE

Chairman Dave Byerly was added as a member of the Insurance Committee. The Buildings and Grounds Committee will meet at 12:00 noon on Monday, March 30, 2009.

REPORT -
COMMITTEES OF
THE BOARD

Mary Schelle reported that the Montana School Boards Association Board of Directors recently met, reviewed programs, and discussed legislation. Chairman Dave Byerly extended his appreciation to the committee members who worked on the party that was held after prom.

CALENDAR ITEMS

Investment earning for February was reported with \$2,195.48 in the elementary funds and \$1,689.42 in the high school funds for a total of \$3,884.90.

REPORT -
INVESTMENT

Mike Waterman noted that only one petition has been received for the two open trustee positions.

ELECTION UPDATE

Members of the Board were reminded about upcoming activities and events. The Construction Academy will continue to build modular homes rather than on-site as had been suggested. A copy of the school district's effectiveness report is available for review. Advertising has begun for both an elementary teacher and counselor and there is substantial interest in each of the positions. Montana Unified School Trust recently released insurance rates for the 2009-10 school year showing an increase of 6.3% for Lewistown Public Schools. The roundtable for classified employees will be held April 27, 2009. The Lewistown Education Association will meet with the Board May 11, 2009.

OTHER ITEMS

There was no public input.

PUBLIC
PARTICIPATION

Minutes of the Regular Board Meeting of March 9, 2009, were approved unanimously (Granot/Bristol).

APPROVAL OF
MINUTES

The claims referenced in the 2008-09 Bill Schedule and submitted through March 19, 2009, were approved unanimously (Jackson/Bristol). Trustees Stan Monger, Jennifer Granot, and Mary Schelle will serve on the Finance Committee for the next three months.

APPROVAL OF
CLAIMS

A motion to approve consent group items 14-16 was approved unanimously (Monger/Granot).

CONSENT GROUP
ITEMS

14. Approve adding Stephanie O'Dell and Kathleen Otto to the Substitute Teachers/Assistants List.

APPROVE
SUBSTITUTES

15. Approve the Lewistown Junior High School General Ledger Report for February, 2009.

APPROVE
LEWISTOWN
JUNIOR HIGH
SCHOOL GENERAL
LEDGER REPORT

16. Approve the Fergus High School Activity Fund Report for February, 2009.

APPROVE FERGUS
HIGH SCHOOL
ACTIVITY FUND
REPORT

17. Approve the Personnel Report - see Exhibit A (Cutler/Jackson - unanimous).

APPROVE
PERSONNEL
REPORT

- | | | |
|-----|--|---|
| 18. | Approve setting the School District Number One Levy Election for \$123,863.00. (Cutler/Granot - unanimous). | APPROVE SETTING SCHOOL DISTRICT NUMBER ONE LEVY ELECTION |
| 19. | Approve setting the High School District Number One Levy Election for \$34,998.00 (Monger/Jackson - unanimous). | APPROVE SETTING HIGH SCHOOL DISTRICT NUMBER ONE LEVY ELECTION |
| 20. | <p>Implementation Information Packets were distributed to the Board. Following discussion, options 1 (PK-1/2-3/4-6/modular), 4 (three neighborhood schools), and 5 (two K-4/5-6) were eliminated. The trustees each gave their thoughts on the remaining options. Tara Cutler noted that she was in favor of the administrative recommendation because it minimizes student transitions and promotes ownership of the schools. Jennifer Granot indicated she was concerned about space. Becky Jackson favored either option 3 (K-2/K,3-4/5-6/modular) or 8 (K-2/K,3-4/5-6,PK HP/no modular) because she likes the structure of grade-level schools and feels they are best for the students. Mary Schelle agreed stating that she didn't see a compelling reason to change from the current configuration at this time. Jeremy Bristol noted he is also a proponent of option 8 and is not in favor of a modular. Stan Monger preferred a 6-8 middle school configuration, but not in the current building. He asked to initiate a movement toward that configuration noting he is against modulars and is a proponent of minimizing student transitions, and therefore supports the administrative recommendation.</p> <p>Options 2 (K-2/PK,3-4/5-6/modular) and 7 (PK-1/2-3/4-5/6-8 JH) were eliminated leaving options 6 (PK-1/2-6/2-6) and 8. After further discussion regarding the two remaining options, another poll was taken. Tara Cutler supported the administrative recommendation; Jennifer Granot neighborhood schools noting that space is still the primary concern; Becky Jackson continuing the grade-level schools with either option 3 or option 8; Mary Schelle the continuance of grade-level schools; Jeremy Bristol the existing structure offering that the administrative team could choose which grade to split; Stan Monger neighborhood schools but with mixed feelings; and Chairman Dave Byerly indicated that he supported the option 8.</p> <p>Matt Lewis offered another option of K-1 at Garfield Elementary School, 2-3 at Lewis & Clark Elementary School, and 4-6 at Highland Park Elementary School.</p> | APPROVE FULL-TIME KINDERGARTEN IMPLEMENTATION |

A motion was made to implement full-time kindergarten by retaining grade-level schools and splitting a grade level at the discretion of the administrative team (Schelle/Jackson). The motion passed by a vote of 4 to 3 (Bristol - aye, Byerly - aye, Cutler - nay, Granot - nay, Jackson - aye, Monger - nay, Schelle - aye).

APPROVE
FULL-TIME
KINDERGARTEN
IMPLEMENTATION
CONTINUED

The meeting was adjourned at 9:45 p.m. The next regular meeting will be held on April 13, 2009, at 7:00 p.m. in the Lincoln Building Board Room (Jackson - unanimous).

ADJOURNMENT

DAVE BYERLY
BOARD CHAIRMAN

MIKE WATERMAN
BUSINESS MANAGER/CLERK

“EXHIBIT A”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: March 23, 2009

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
FELLER, Vic	First Assistant Track Coach	Fergus High School	Approve appointment on schedule—(.105)	March 23, 2009	See attached memo.
FLENTIE, Suzy	Assistant Track Coach	Fergus High School	Approve appointment on schedule—(.085)	March 23, 2009	See attached memo.
CECRLE, Gary	Assistant Track Coach	Fergus High School	Approve appointment on schedule—(.085)	March 23, 2009	See attached memo.
FOY, Steve	Volunteer Track Coach	Fergus High School	Approve appointment on a volunteer basis	March 23, 2009	See attached memo.
MCKEE, Brett	First Assistant Tennis Coach	Fergus High School	Approve appointment on schedule—(.105)	March 23, 2009	See attached memo.
HARTFORD, Justin	Assistant Tennis Coach	Fergus High School	Approve appointment on schedule—(.085)	March 23, 2009	See attached memo.
DAVIS, Jean	Elementary School Counselor	School District #1	Accept letter of resignation	June 30, 2009	See attached Retirement Incentive Form.
REDFERN, Sharon	Principal	Highland Park Elementary School	Approve Out-of-State Travel to attend the NAESP Convention in New Orleans, LA	March 31 – April 6, 2009	See attached travel request.
KELLY, Steve	Head Custodian	Lewistown Junior High School	Approve appointment on schedule—MAINT III Step 6+30 for 8 hours per day up to 260 days per year	March 24, 2009	See attached hiring recommendation.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

18

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** Sherry Martin **Date:** 04/13/2009

SUMMARY:

Approve claims paid through April 8, 2009, as approved by the Finance Committee.

SUGGESTED ACTION: Approve Claims as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

19 - 20

<u>Agenda Items</u>	<u>Additional Information</u>
19. Approve Lewistown Junior High School Activity Fund Report for March 2009 20. Approve Fergus High School Activity Fund Report for March 2009	

SUGGESTED ACTION: Approve All Items

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

19

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE LEWISTOWN JUNIOR HIGH SCHOOL ACTIVITY FUND REPORT FOR MARCH 2009

Requested By: Board of Trustees **Prepared By:** Christy Rogers **Date:** 04/13/2009

SUMMARY:

The Board of Trustees needs to approve the Lewistown Junior High School Activity Fund report for March 2009.

SUGGESTED ACTION: Approve Lewistown Junior High School Activity Fund Report(s) as Presented

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

From: 03/01/2009
To : 03/31/2009

General Ledger Report

From Account: 1
To Account: 190

Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Working
000100 General Activities	1948.53	-0.78	-148.70	0.00	1799.05	0.00	1799.05
000105 Builder's Club	105.77	-0.74	0.00	0.00	105.03	0.00	105.03
000115 Cheerleaders	1352.96	-0.78	0.00	0.00	1352.18	0.00	1352.18
000120 Consumer Tech	861.24	-0.78	-28.25	0.00	832.21	0.00	832.21
000125 FACS	163.62	548.46	0.00	0.00	712.08	0.00	712.08
000130 BC,SC Store	1854.55	322.21	-210.11	0.00	1966.65	0.00	1966.65
000135 Music	99.31	-0.79	0.00	0.00	98.52	0.00	98.52
000140 Photo Club	2331.94	840.71	-501.68	0.00	2670.97	0.00	2670.97
000145 H.E.L.P.S.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000150 Service Learning	14.18	-0.79	0.00	0.00	13.39	0.00	13.39
000155 Ski Club	3087.61	1049.22	-2586.19	0.00	1550.64	0.00	1550.64
000160 Student Council	2273.03	-0.78	-1079.45	0.00	1192.80	0.00	1192.80
000165 Green Club	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000170 LifeSkills	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000180 NEWS	347.32	36.47	-300.00	0.00	83.79	0.00	83.79
000190 COMPUTER SERV LEARNING	128.64	-0.78	0.00	0.00	127.86	0.00	127.86
Group Total	14568.70	2790.85	-4854.38	0.00	12505.17	0.00	12505.17
Grand Total	14568.70	2790.85	-4854.38	0.00	12505.17	0.00	12505.17

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: _____ Date: ___/___/___
Principal: _____ Date: ___/___/___

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

20

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE FERGUS HIGH SCHOOL ACTIVITY FUND REPORT FOR MARCH 2009

Requested By: Board of Trustees **Prepared By:** Robin Moline **Date:** 04/13/2009

SUMMARY:

The Board of Trustees needs to approve the Fergus High School Activity Fund report for March 2009.

SUGGESTED ACTION: Approve Fergus High School Activity Fund Report(s) as Presented

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

From: 03/01/2009
To : 03/31/2009

General Ledger Report

From Account: 1
To Account: 999999

AccountName	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Working
000001 AFS	9.19	0.00	0.00	0.00	9.19	0.00	9.19
000005 ANNUAL	7614.89	996.45	0.00	0.00	8611.34	0.00	8611.34
000006 A.P. TESTS	1176.72	0.00	0.00	0.00	1176.72	0.00	1176.72
000008 BAND	5087.54	8079.50	-6953.25	125.03	6338.82	0.00	6338.82
000009 EASTERN MT JAZZ	1390.00	500.00	-945.55	0.00	944.45	0.00	944.45
000010 BPA	2015.50	360.00	-920.00	0.00	1455.50	0.00	1455.50
000012 CMT	569.69	0.00	0.00	0.00	569.69	0.00	569.69
000015 CT.MT.MENTORS	314.76	0.00	0.00	0.00	314.76	0.00	314.76
000016 Student Store	251.77	0.00	0.00	0.00	251.77	0.00	251.77
000017 CHEERLEADERS	4752.03	0.00	-1355.70	0.00	3396.33	0.00	3396.33
000018 NHS - CLAWS	526.20	0.00	-70.00	0.00	456.20	0.00	456.20
000020 CONCESSIONS	5929.10	412.60	-2274.66	0.00	4067.04	0.00	4067.04
000021 EAGLE RENAISSANCE	2689.43	0.00	-120.00	0.00	2569.43	0.00	2569.43
000022 EAGLETTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000024 F CLUB	2546.32	0.00	0.00	0.00	2546.32	0.00	2546.32
000026 FERGUS NEWSPAPER	67.25	25.00	0.00	0.00	92.25	0.00	92.25
000028 FFA	13495.14	1138.98	-1063.97	0.00	13570.15	0.00	13570.15
000030 FCCLA	3000.74	197.74	-906.64	0.00	2291.84	0.00	2291.84
000032 FINANCIAL ADMINISTR.	285.72	1.53	0.00	0.00	287.25	0.00	287.25
000034 FOREIGN LANGUAGE	65.85	0.00	0.00	0.00	65.85	0.00	65.85
000035 HOW CLUB	854.38	579.40	-299.57	-300.00	834.21	0.00	834.21
000036 VICA	303.10	135.00	0.00	23.00	461.10	0.00	461.10
000038 KEY CLUB	3813.17	495.00	-3153.94	0.00	1154.23	0.00	1154.23
000039 PARKING FINES	1283.45	38.00	0.00	0.00	1321.45	0.00	1321.45
000040 PEP CLUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000042 SCIENCE CLUB	13320.00	0.00	-75.00	0.00	13245.00	0.00	13245.00
000047 SKI CLUB	5797.73	4503.00	-7482.41	0.00	2818.32	0.00	2818.32
000048 STUDENT ACT. TICKETS	6985.00	390.00	0.00	0.00	7375.00	0.00	7375.00
000050 STUDENT COUNCIL	3924.40	1039.80	-2364.97	0.00	2599.23	0.00	2599.23
000052 THESPIANS	2314.62	0.00	-367.40	0.00	1947.22	0.00	1947.22
000055 TOURNAMENTS	1068.65	0.00	0.00	0.00	1068.65	0.00	1068.65
000057 TROPHY	3634.15	0.00	0.00	0.00	3634.15	0.00	3634.15
000065 VOCAL MUSIC	3477.42	328.50	-522.20	0.00	3283.72	0.00	3283.72
000066 DISTRICT 8 MUSIC	861.90	200.00	0.00	0.00	1061.90	0.00	1061.90
000070 WEIGHT CLUB	4119.10	0.00	0.00	0.00	4119.10	0.00	4119.10
000107 CLASS OF 2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000108 CLASS OF 2008	77.30	0.00	0.00	0.00	77.30	0.00	77.30
000109 CLASS OF 2009	2239.90	0.00	0.00	0.00	2239.90	0.00	2239.90
000110 PASS-THROUGH	8436.50	2376.00	0.00	0.00	10812.50	0.00	10812.50

From: 03/01/2009

General Ledger Report

From Account: 1

To : 03/31/2009

To Account: 999999

AccountName	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Working
002010 CLASS OF 2010	3137.42	685.00	-2330.62	74.97	1566.77	0.00	1566.77
002011 CLASS OF 2011	362.00	0.00	0.00	0.00	362.00	0.00	362.00
002012 FCCLA/CULINARY	304.17	169.00	-96.58	77.00	453.59	0.00	453.59
002013 CLASS OF 2012	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Group Total	118102.20	22650.50	-31302.46	0.00	109450.24	0.00	109450.24
Grand Total	118102.20	22650.50	-31302.46	0.00	109450.24	0.00	109450.24

From: 03/01/2009

General Ledger Report

From Account: 1

To : 03/31/2009

To Account: 999999

AccountName	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Working
000990 PETTY CASH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000991 CASH ON HAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000992 CHECK ACCOUNT	92737.48	22650.50	-31302.46	-64.00	84021.52	0.00	84021.52
000993 SAVINGS ACCOUNT	1704.99	0.00	0.00	0.00	1704.99	0.00	1704.99
000994 INVESTMENTS	25079.59	0.00	0.00	0.00	25079.59	0.00	25079.59
000996 NSF CHECKS	239.50	0.00	0.00	64.00	303.50	0.00	303.50
000997 TRAVEL ACCOUNT	2726.36	0.00	0.00	0.00	2726.36	0.00	2726.36
000998 MUSIC FESTIVAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000999 EDWARD JONES	1790.05	0.00	0.00	0.00	1790.05	0.00	1790.05
Group Total	124277.97	22650.50	-31302.46	0.00	115626.01	0.00	115626.01
Grand Total	124277.97	22650.50	-31302.46	0.00	115626.01	0.00	115626.01

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my

knowledge. Bookkeeper : _____ Date: ___/___/___

Principal : _____ Date: ___/___/___

Board Chairman : _____ Date: ___/___/___

Bank Reconciliation Report

From: 03/01/2009

Checking Account

To : 03/31/2009

CHECK ACCOUNT

Ending Balance on statement dated 03/31/2009 ->	90004.60
Add: Outstanding Deposits (Bank Deposits) -> +	0.00
Less: Outstanding Checks -> -	5983.08

Cash Balance as of 03/31/2009 ->	84021.52

Cash Balance for CHECK ACCOUNT as of 03/01/2009 ->	92737.48
Add: Total Deposits (Bank Deposits) -> +	22650.50
Less: Total Checks and Withdrawls -> -	31366.46

Cash Balance as of 03/31/2009 ->	84021.52

Summary of Asset Accounts

Account	Beg. Bal.	Recpt/JV	Disb/JV	Transfers	End. Bal.
000990 PETTY CASH	0.00	0.00	0.00	0.00	0.00
000991 CASH ON HAND	0.00	0.00	0.00	0.00	0.00
000992 CHECK ACCOUNT	92737.48	22650.50	31302.46	-64.00	84021.52
000993 SAVINGS ACCOUNT	1704.99	0.00	0.00	0.00	1704.99
000994 INVESTMENTS	25079.59	0.00	0.00	0.00	25079.59
000996 NSF CHECKS	239.50	0.00	0.00	64.00	303.50
000997 TRAVEL ACCOUNT	2726.36	0.00	0.00	0.00	2726.36
000998 MUSIC FESTIVAL	0.00	0.00	0.00	0.00	0.00
000999 EDWARD JONES INVESTMENT	1790.05	0.00	0.00	0.00	1790.05
	-----	-----	-----	-----	-----
Asset Totals	124277.97	22650.50	31302.46	0.00	115626.01

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my

knowledge. Bookkeeper : _____ Date: ___/___/___
Principal : _____ Date: ___/___/___
Board Chairman : _____ Date: ___/___/___

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

21

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees
Prepared By: Jason Butcher
Date: 04/13/2009

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

Additional Information Attached
Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: April 13, 2009

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
NORMAN, Winnie	Food Server	Highland Park Elementary	Accept oral and written resignation	March 23, 2009	Resignation was expressed verbally during evaluation to both Cindy Giese and Mike Waterman and was written under employee remarks on the evaluation form.
BUSSEY, James	Custodian	Fergus High School	Approve appointment on schedule—MAINT II Step 0 for 8 hours per day up to 260 days per year	April 14, 2009	See attached hiring recommendation.
DURBIN, Karen	FCCLA Advisor	Fergus High School	Approve Out-of-State travel to the National FCCLA Convention in Nashville, TN	July 10-17, 2009	See attached travel request.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

James Bussey

For:

Job Title

Custodian

Classification

MAINT II

Step

0

Work location

Fergus High School

Date to begin work

April 14, 2009

Days per yr/Hrs per day

260 days per year / 8 hours per day

SELECTION COMMITTEE:

Tim Majerus

Ken Martin

Paul Stengel

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on April 13, 2009.

IN-STATE/OUT-OF-STATE TRAVEL REQUEST

**and
REQUEST FOR USE OF SCHOOL VEHICLE**

NAME Karen Durbin ADDRESS 229 SW Maple TODAY'S DATE 4/6/09

Part A
Pre-Travel: **ITEMS 1-6 MUST BE COMPLETED.** Use purchase orders if you want the district to pay items 2-5.
Please attach purchase orders to this form.

(TYPE OR WRITE THROUGH ALL COPIES—PRESS FIRMLY)

******SEE BACK FOR INSTRUCTIONS******

1. CONFERENCE/MEETING: <u>National FCCLA</u> LOCATION: <u>Nashville, TN</u>	
Conference Starts: Date: <u>July 12, 2009</u> Time: <u>4:00</u> (A.M. / <u>PM</u>)	
Conference Ends: Date: <u>July 16, 2009</u> Time: <u>12:00</u> (A.M. / <u>PM</u>)	
Departure: Date: <u>July 10, 2009</u> Time: <u>UNKNOWN</u> (A.M. / P.M.)	
Return: Date: <u>July 17, 2009</u> Time: <u>11</u> (A.M. / P.M.)	
2. Transportation: (check one) Is a school vehicle available on district website? _____ (http://www.lewistown.k12.mt.us -- Request District Vehicles) Did you reserve a vehicle on district website? _____	
<input type="checkbox"/> Auto: _____ x _____ /mile = \$ _____ Driver's Name: _____	
<input checked="" type="checkbox"/> Airline: Requisition #/P. O. # <u>87292</u> (attach proof of cost) Total Travel \$ <u>468.09</u>	
3. Lodging: (Receipts Required) Requisition #/P. O. # <u>87284</u> (attach proof of cost) <u>PO</u>	
Number of Nights: <u>7</u> OR Rate = \$ _____ Total Lodging \$ <u>371.50</u>	
Maximum Reimbursement: <u>In-State:</u> Reimbursed at Current State Rate	
<u>Out-of-State:</u> Reservation will be made at Conference location, if possible	
4. Meals: <u>In-State:</u> <u>7</u> <u>Out-of-State:</u> Total Meals \$ <u>204.00</u>	
Breakfast (\$ 5.00) <u>7</u> Breakfast (\$ 6.00)	
Lunch (\$ 6.00) <u>8</u> Lunch (\$ 8.00)	
Dinner (\$12.00) <u>7</u> Dinner (\$14.00)	
5. Registration Fee: Requisition #/P. O. # <u>87293</u> (attach copy of registration forms) OR Registration \$ <u>285.00</u>	
6. Other Expenses: (Receipts required for \$5.00 or more) Other Expenses \$ <u>30.00</u> (Taxi, bus, etc.) <u>Airport Shuttle to/from Motel - FCCLA Credit Card</u>	
TOTAL TRIP EXPENSE \$ <u>1359.39</u>	
MAXIMUM EMPLOYEE REIMBURSEMENT, INCLUDING ALL FEDERAL GRANTS \$ <u>287.00</u>	
APPROVED <input checked="" type="checkbox"/> MODIFIED <input checked="" type="checkbox"/> DISAPPROVED <input type="checkbox"/>	<u>820</u> 4-8-09
ADMINISTRATOR: PLEASE SEND ENTIRE FORM TO SUPERINTENDENT'S OFFICE	Building Administrator Recommendation Date
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Superintendent and/or Board of Trustees Date

Part B
Post-Travel: Complete all information below after your trip and return the WHITE copy (the original signed copy) to ACCTS PAYABLE at the Lincoln Building within 10 working days.

******SEE BACK FOR INSTRUCTIONS******

Actual Travel Costs:	<u>Payment to You</u>
1. Meals:	\$ _____
2. Travel: (Attach airline ticket if applicable)	\$ _____
Date/Time of Departure _____ Date/Time of Return _____	
School Vehicle <u>Ending</u> Odometer Reading: _____ Credit Card Used? Yes <input type="checkbox"/> No <input type="checkbox"/>	
School Vehicle <u>Beginning</u> Odometer Reading: - _____ (If YES, attach receipts)	
Total Miles Traveled: = _____	
3. Lodging: (Attach receipts)	\$ _____
4. Registration: (Attach receipts)	\$ _____
5. Other Local Transportation (taxi, bus, etc.): (Attach receipts)	\$ _____
TOTAL PAYMENT DUE EMPLOYEE \$ _____	
Claimant's Signature _____	Position _____

ADMINISTRATORS USE ONLY

CENTRAL OFFICE USE ONLY

Travel Request Number: _____ Date: _____

Budget Code for Travel: _____

201.60.394.1370.610.106

Budget Code for Fuel Expense: _____

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

22

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE TRUSTEE ELECTION BY ACCLAMATION

Requested By: Board of Trustees
Prepared By: Mike Waterman
Date: 04/13/2009

SUMMARY:

The Board of Trustees needs to approve the "Trustee Election by Acclamation" since the District received nominating petitions and write-in intent declarations equal to the number of positions to be elected, and there is no other reason for the Trustee Election. Section 20-3-313, MCA authorizes districts to cancel Trustee Elections under these circumstances.

Trustee candidates Mary Schelle and Monte Weeden will be elected by acclamation, each for a three-year term to the Board of Trustees of School District Number One, Lewistown, Montana. These candidates will receive their election certificates and be seated on the Board at the May 11, 2009, regular Board meeting.

SUGGESTED ACTION: Approve Trustee Election by Acclamation

Additional Information Attached
Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

TRUSTEE ELECTION BY ACCLAMATION

WHEREAS, The Board of Trustees of Lewistown School District No. 1 and High School District No. 1 Fergus County, State of Montana, have received nominating petitions and write-in intent declarations equal to the number of positions to be elected and there is no other reason for the Trustee election, and

WHEREAS, the regular Trustee Election will not be held and the necessary twenty-five (25) day Notice of Cancellation has been made.

BE IT RESOLVED, that Trustee candidates Mary L. Schelle and Monte Weeden are hereby duly elected by acclamation for three-year terms to the Board of Trustees of Lewistown School District No. 1 and High School District No. 1.

DATED this 13th day of April, 2009.

Dave Byerly
Print Chairperson's Name

Signature of Chairperson

Mike Waterman
Print District Clerk's Name

Signature of District Clerk

NOTICE OF ELECTION CANCELLATION

WHEREAS the Lewistown School District No. 1 and High School District No. 1 Trustees passed a Trustee Resolution Calling for an Election dated March 9, 2009 which authorized the election administrator to cancel any portion of the election that was not required, and:

WHEREAS the number of candidates for the Trustee positions for the Lewistown School District No. 1 and High School District No. 1 is equal to the number of positions to be elected.

THEREFORE, the Lewistown School District No. 1 and High School District No. 1 May 5, 2009 Trustee Elections are hereby cancelled. The mill levy election scheduled for that date will be held as scheduled.

DATED this 10th day of April, 2009.

Mike Waterman
Print District Clerk's Name

Signed Copy on File
Signature of District Clerk

NOTE: Only the clerk's signature is required if the election is cancelled due to the number of candidates.

13-1-304 and 20-3-313, MCA

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

23

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE REQUEST TO PARTICIPATE IN THE WIND FOR SCHOOLS PROGRAM

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 04/13/2009

SUMMARY:

At the last Board meeting the Fergus High School H.O.W. (Helping Our World) Club gave a presentation to the Board of Trustees regarding a program called Wind for Schools. The club would like to apply to be considered as a site for this project.

The Board of Trustees needs to approve the request from the Fergus High School H.O.W. Club to participate in the Wind for Schools Program.

SUGGESTED ACTION: Approve Request to Participate in the Wind for Schools Program

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

24

Minutes/Claims Board of Trustees Superintendent's Report

Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE QUALIFIED ZONE ACADEMY EDUCATION PLAN

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 04/13/2009

SUMMARY:

The Board of Trustees needs to approve the Lewistown Public Schools Qualified Zone Academy Education Plan as presented on the attachment.

SUGGESTED ACTION: Approve Qualified Zone Academy Education Plan

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

Lewistown School District Lewistown, Montana

Qualified Zone Academy Education Plan

The Lewistown School District Board of Education has designated all of our qualified schools as Zone Academies. We have identified numerous priority projects, found on our spending plan where we intend to focus our efforts and QZAB funds.

Our Zone Academy is in excess of the 35% Free and/or Reduced Lunch requirement.

Our Zone Academy projects provide numerous rehabilitation improvements to several of our schools including a new roof on the junior high school, which will reclaim the unusable auditorium space. We will also update the inefficient HV/AC units. The energy savings from these improvements will be funneled back into the school district for improvements throughout. (See Zone Academy Spending Plan)

The Lewistown School District No. 1 Zone Academies, will emphasize academic growth for all their students, we are also cognizant of the need to provide the skills necessary to become citizens of excellence inside and outside the classroom.

The Zone Academy will use instructional strategies that accommodate diverse learning styles, interests, and developmental readiness utilizing hands-on activities, real life situations, questioning strategies, individual and group projects, and the use of technology.

Our Education Plan, with the help of our 10% partner, is created to ensure technology literacy at the earliest levels. Once implementation begins, our partner has agreed to assist us with the best use of their courseware and best practices to ensure we meet our Zone Academy's goals.

The Zone Academy Goals

Zone Academy Goal 1. Better Prepare Students

The overall goal of our QZAB program will be to better prepare our students for their next step up. The plan will use the technology training gifts of our partner along with their expertise, to help shape a curriculum that is on target with what is needed to succeed academically and, ultimately, in the workforce. Our partner has made an ongoing commitment to team with our school to provide the needed real world expertise to better enhance the student's educational foundation.

Zone Academy Goal 2. Increase Graduation Rates

Our school is pleased with the current level of graduation from our schools. However, we know that with an enhanced and more up to date focus on learning as well as enhanced surroundings, and new equipment, the students will have a much better chance at succeeding in the middle school or high school, as well as continuing on into either college or the work force. Our Zone Academy's goal is to give our students life skills that they will never stop using.

Zone Academy Goal 3. Enhance Teacher Training

Our students can succeed, excel, and develop a love of learning, if their teachers are encouraged to exceed, excel, and participate in continuing their education. With the help of our contribution of professional development courses from our 10% partner, it is the hope that the teacher's that have expressed interest in enhancing their skills will be able to pass on their new found knowledge to their students. More importantly, the example provided by motivated teachers in our Zone Academy will stimulate the motivation of our students.

Summary of our Zone Academy's Plan

Our Zone Academy is intended not to replace, but enhance our already comprehensive curriculum. All students, participating in the Zone Academy program or not, will be held to the same high standards expected of all our students.

The Zone Academy's Plan has been designed with input from the community, teachers, bankers, and our partner. The three core goals represent our Academy's focus on providing a quality learning experience for the students. It is also to provide for an environment that is productive and stimulating to students as well as teachers, administrators and the community as a whole.

Supplement (July 2008):

The district believes they have secured a 2nd contribution with a private testing company called the "Grant Company LLC". The additional contribution will provide for testing of students and teachers to determine learning styles and teaching styles to help identify the best teaching strategies. We have not yet finalized our contribution, but we are hopeful.

The Zone Academy will continue to attempt to partner with outside businesses to ensure an education that matching the needs of the 21st century.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

25

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE PRELIMINARY RESOLUTION FOR ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 04/13/2009

SUMMARY:

The Board of Trustees needs to approve the preliminary resolution for the issuance and sale of the General Obligation Bonds.

SUGGESTED ACTION: Approve Preliminary Resolution for Issuance and Sale of General Obligation Bonds

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of School District No. 1 (Lewistown), Fergus County, Montana (the "District"), hereby certify that the attached resolution is a true copy of Resolution No. _____ entitled: "RESOLUTION RELATING TO GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2009; PRELIMINARILY AUTHORIZING THE ISSUANCE AND THE NEGOTIATED SALE THEREOF AND THE EXECUTION AND DELIVERY OF DOCUMENTS RELATING THERETO; AND CONFIRMING REIMBURSEMENT OF CERTAIN EXPENDITURES" (the "Resolution"), in the original records of the District in my legal custody, that the Resolution was duly adopted by the Board of Trustees of the District at a meeting on April 13, 2009, and that the meeting was duly held by the Board of Trustees and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Trustees voted in favor thereof: _____
_____ ; voted against the same: _____
_____ ; abstained from voting thereon: _____
_____ ; or were absent: _____.

WITNESS my hand officially this ____ day of April, 2009.

School District Clerk

RESOLUTION NO. _____

RESOLUTION RELATING TO GENERAL OBLIGATION SCHOOL
BUILDING BONDS, SERIES 2009; PRELIMINARILY
AUTHORIZING THE ISSUANCE AND THE NEGOTIATED SALE
THEREOF AND THE EXECUTION AND DELIVERY OF
DOCUMENTS RELATING THERETO; AND CONFIRMING
REIMBURSEMENT OF CERTAIN EXPENDITURES

BE IT RESOLVED by the Board of Trustees (the "Board") of School District No. 1 (Lewistown), Fergus County, Montana (the "District"), as follows:

Section 1. Authorization. At an election duly called, noticed and held July 22, 2008, the requisite majority of the qualified electors of the District authorized the issuance and sale of general obligation school building bonds of the District in the principal amount of \$2,087,250 (the "Bonds") for the purpose of paying the costs of improving the facilities of the District by replacing the roof on the junior high school; renovating and upgrading all or a portion of the heating, ventilation, and air conditioning systems at Garfield School, Highland Park School and Lewis & Clark School; related improvements; and paying costs associated with the sale and issuance of the bonds (the "Project"). The District has determined that it is in its best interests to proceed at this time with the issuance of the bonds in the amount of up to \$2,087,250, which amount, with other available funds of the District, is anticipated to cover the costs of the Project.

The District has full power and authority to issue the Bonds.

Section 2. Authorization of Bonds. For the purpose of paying costs of the Project as authorized at the election referred to in Section 1, it is hereby determined that it is in the best interests of the District and the owners of taxable property therein for the District to sell its general obligation school building bonds, pursuant to Montana Code Annotated, Title 20, Chapter 9, Part 4 and Title 17, Chapter 5, Part 16, as amended, to the Board of Investments of the State of Montana (the "BOI"). Such bonds shall be denominated "General Obligation School Building Bonds, Series 2009" (the "Bonds"), and shall be issued in the aggregate principal amount of up to \$2,087,250.

Section 3. Sale of Bonds; Purchase Agreement. This Board hereby preliminarily authorizes the District to sell the Bonds at a private negotiated sale to the BOI, with the understanding that the BOI will pledge and assign its interest in the Bonds to the holders of its Municipal Finance Consolidation Act Bonds, Series 2009 (Lewistown Elementary Schools Qualified Academy Zone Program), to be issued in the principal amount equal to the Bonds (the "Board's Bonds"). The Bonds are not expected to bear interest. It is acknowledged that other terms of the Bonds, e.g., the purchase price of the Bonds and the Board's Bonds, the principal amount of the Bonds and the Board's Bonds, and the maturity schedule of the Bonds and the Board's Bonds have not been determined as of this date. The Chairman and the Superintendent or the acting or assistant Superintendent are hereby authorized to approve:

(i) the purchase price of the Bonds; provided that the purchase price equals or exceeds the principal amount of the Bonds;

(ii) the principal amount of the Bonds; provided that such principal amount is not in excess of \$2,087,250; and

(iii) the maturity schedule of the Bonds; provided that the Bonds mature at any time or times in such amount or amounts not later than 10 years after the date of issuance of the Bonds.

Upon approving such terms, the Chairman, the Superintendent, and the District Clerk or any one or more of them are hereby authorized and directed to approve, execute and deliver an agreement (the "Purchase Agreement") between the District, the BOI, and First Bank of Montana, of Lewistown, Montana, or any other suitable purchaser of the Board's Bonds (the "Purchaser"), containing the agreement of the District to sell, and the agreement of the BOI to purchase, the Bonds, and the agreement of the BOI to sell, and the agreement of the Purchaser to purchase, the Board's Bonds, in each case on the terms so approved, and containing such other provisions as such officers deem appropriate, and containing the agreement of the District to the BOI's pledge and assignment of the Bonds to the repayment of the Board's Bonds and to the sale of the Board's Bonds on the terms so approved, and containing such other provisions as such officers shall deem necessary and appropriate. In the event of the absence or disability of any of the Chairman, the Superintendent, and the District Clerk, the Vice Chairman, the acting Superintendent or the acting District Clerk shall make such approvals and execute and deliver the Purchase Agreement. It is acknowledged that the Purchase Agreement may be one or more documents. The execution and delivery by two appropriate officers of the District of the Purchase Agreement shall be conclusive as to the approval of such officers of the terms of the Bonds and of the arrangement whereby the BOI will pledge and assign the Bonds to repayment of the Board's Bonds.

The form of the Bonds and the security therefor shall be prescribed by a subsequent resolution to be adopted by this Board.

Section 4. Sinking Fund and Related Agreements. The Board's Bonds are proposed to be offered for sale with the assistance of McLiney & Company, financial advisor to the District, to the Purchaser for the Purchaser's own account. Details regarding such things as the District's obligations regarding sinking fund payments owing on the Bonds, investment thereof by the BOI and investment return thereon, the obligations and rights of the District and Purchaser with respect thereto, and other matters are expected to be set forth in a sinking fund and fiscal agency agreement or agreements bearing similar names and agreements ancillary thereto (the "Operative Agreements"). The Chairman, the Superintendent, and the District Clerk or any one or more of them are hereby authorized to negotiate, approve, execute, and deliver such Operative Agreements, so long as the limitations of the first paragraph of Section 3 are satisfied. In the event of the absence or disability of any of the Chairman or the Superintendent or the District Clerk, the Vice Chairman, the acting Superintendent or the acting District Clerk shall make such approvals and execute and deliver the Operative Agreements. The execution and delivery by two appropriate officers of the District of the Operative Agreements shall be conclusive as to the approval of such officers of the Operative Agreements in accordance with the provisions of this resolution.

Section 5. Approval of Comprehensive Educational Plan. There has been presented to this Board a Comprehensive Educational Plan prepared by staff of the District (the "Plan") that meets the requirement of Section 54E of the Internal Revenue Code of 1986, as amended (the

“Code”). The Plan is hereby approved and adopted. Besides furthering the educational objectives of the District, the Plan will also permit the Bonds to be issued without bearing interest, since the Board's Bonds will qualify as "qualified zone academy bonds" within the meaning of the Code.

Section 6. Reimbursement Expenditures. The District, which is a conduit borrower of the proceeds of the Board's Bonds under Section 1.150-2 of the Treasury Regulations, confirms and ratifies its intention to reimburse itself with the proceeds of debt in one or more series or of one or more kinds after the date of payment of all or a portion of the costs of the Project, all as set forth more particularly in the resolution of the District adopted May 12, 2008.

Adopted: April 13, 2009.

Chairman of the Board of Trustees

Attest: _____
School District Clerk



OFFICE OF PUBLIC INSTRUCTION

PO BOX 202501
HELENA MT 59620-2501
www.opi.mt.gov
(406) 444-3095
(888) 231-9393
(406) 444-0169 (TTY)

Linda McCulloch
Superintendent

April 6, 2009

Mike Waterman, Business Manager
Lewistown Public Schools
215 7th Avenue South
Lewistown, MT 59457

Dear Mr. Waterman,

In October of 2008, the Office of Public Instruction (OPI) received a letter requesting that Lewistown Public Schools' 2006 Qualified Zone Academy Bond (QZAB) allocation of \$773,250 be switched to the upcoming allocations, due to timing constraints. The request was approved, but OPI was unable to immediately fund the request because the 2008/09 QZAB allocations had not yet been allocated to Montana.

The federal government recently extended the QZAB program, and Montana received notification of 2008/09 allocations. As a result of this extension, your district can now access the \$773,250. Shown below is a breakdown of the Lewistown Public Schools' total QZAB allocations. The total QZAB allocation is \$2,087,250.

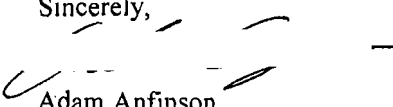
Allocation Year	Amount
2007	\$1,314,000
2008	\$773,250

Acceptance of this authorization requires you to notify OPI within six months of the date of this letter (October 6, 2009) of your progress and/or anticipated bond issuance date. If you are unable to use the allocation, please notify OPI as soon as possible. OPI receives inquiries about the projects that are financed with QZAB bonds. Please help us with these requests by providing information about your intended use of the funds.

Finally, please be aware that compliance with the federal rules and regulations pertaining to the QZAB program are the responsibility of the local education agency (LEA), which is Lewistown Public Schools. OPI is not required to ensure that these rules are followed.

If you have any questions, please contact me at (406)-444-4524 or aanfinson@mt.gov.

Sincerely,


Adam Anfinson
OPI School Finance

"It is the mission of the Office of Public Instruction to improve teaching and learning through communication, collaboration, advocacy, and accountability to those we serve."

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

04/13/2009

Agenda Item No.

26

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE REQUEST TO APPLY FOR THE SCHOOL NUTRITION EQUIPMENT ASSISTANCE GRANT

Requested By: Board of Trustees **Prepared By:** Cindy Giese **Date:** 04/13/2009

SUMMARY:

The Board of Trustees needs to approve the request from Cindy Giese, School Food Service Director, to apply for the School Nutrition Equipment Assistance Grant.

SUGGESTED ACTION: Approve Request to Apply for the School Nutrition Equipment Assistance Grant

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						



OFFICE OF PUBLIC INSTRUCTION

PO BOX 202501
HELENA MT 59620-2501
www.opi.mt.gov
(406) 444-3095
(888) 231-9393
(406) 444-0169 (TTY)

Denise Juneau
Superintendent

March 20, 2009

SCHOOL NUTRITION EQUIPMENT ASSISTANCE GRANT

Through support from Public Law 111-5, the American Recovery and Reinvestment Act (ARRA) of 2009, the Office of Public Instruction will fund 45-\$5,000 grants to school districts participating in the National School Lunch Program (NSLP). While the primary effect of the NSLP equipment assistance grants authorized by the ARRA will be to improve the infrastructure in the NSLP, it is important to note that the authority for the grants was provided in the context of the overall effort to stimulate activity within the American economy.

EQUIPMENT DEFINITION

Equipment requests may include new equipment, renovation of equipment, or replacement of equipment. USDA regulations at 7 CFR 3016.3 and Office of Management and Budget Circular A-87 define equipment for the purpose of NSLP equipment assistance grant as articles of nonexpendable, tangible personal property with a useful life of more than one year and a per unit acquisition cost of \$5,000 (or such lesser amount as the district uses when reporting equipment as assets in its financial statements). As with all Federal grant funds, equipment procured using NSLP equipment assistance grant funds must be reasonable and allocable in order to be reasonable and permissible costs. Generally, then, using NSLP equipment assistance grant funds to purchase a walk in freezer for school food service use would be an allowable cost; whereas renovation of the food service area would fall under the category of construction costs which must be borne by the school district's general fund.

FOCUS AREAS OF GRANT

In keeping with the dual goals of improving program infrastructure and providing an economic stimulus, prompt purchase of equipment is encouraged. To make the most effective use of the equipment assistance grant funds, the district must document the need in one or more of the following four focus areas:

- equipment that lends itself to improving the quality of school foodservice meals that meet the dietary guidelines;
- equipment that improves the safety of food served in the school meal programs;
- equipment that improves the overall energy efficiency of the school foodservice operations; and/or
- equipment that allows the district to support expanded participation in the school meal programs.

AWARD TIMELINE

- **May 8, 2009** Completed application, documented need for equipment according to one or more grant focus areas, and copies of bids are due to the Office of Public Instruction.
- **June 8, 2009** Districts will be notified of the grant award.
- **September 8, 2009** Grant funds should be expended to provide a timely impact on the economy.

SCHOOL NUTRITION EQUIPMENT ASSISTANCE GRANT APPLICATION

District Name _____ District Number _____

Address _____ Telephone _____

Contact Person _____ E-mail _____

School(s) Impacted	Equipment Needed (Document need on a separate sheet)	% Free/Reduced Eligible	Enrollment
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Amount Requested (\$5,000 maximum) \$ _____

Amount that District plans to spend prior to June 30, 2009 \$ _____

District Commitment

- I certify that the district has the commitment to initiate a new school lunch and/or breakfast program or enhance an existing school nutrition program through assistance of this grant.
- I certify that the funds will only be used for equipment purchases for kitchen/dining facility upgrades. Funding will not be used for employee wages or food purchases.
- I agree to make the school lunch and breakfast programs available to all students within the school; serve meals that meet federal nutrition requirements provided in 7 CFR 210 and 220; and provide free and reduced-price meals to children determined eligible under 7 CFR 245.
- I agree to submit a final report to the Office of Public Instruction by December 8, 2009 to document the outcomes of this grant, including documentation of the equipment purchased using grant funds; and estimates of the number of jobs created and/or retained by the projects/activities that would not have been created and/or retained in the absence of grant funds.

_____ **Authorized Representative Signature** _____ **Date**

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2008-2009 DISTRICT GOALS

Lewistown School District Number One is committed to quality education for each and every student through adequate funding, positive community support and involvement, constant curriculum review and revision, evaluation of student progress, effective staff evaluation procedures, and a strong staff development program.

1. We will take steps to improve relationships between students, between students and staff, and between staff, in order to create opportunities for everyone to feel safe and be successful. Every person within our learning community will treat each other in a positive, courteous and respectful manner.

Objective: Students and staff will feel safe while on any of our campuses, within any of our school buildings, or under the supervision of school personnel. Students will be exposed to positive relationships with caring adults who provide a nurturing environment in which they have opportunities to be successful.

2. Students will demonstrate measurable improvements in mathematical performance.

Objective: Students will show improvements in mastering Essential Learnings (mastery expectations) in math through unit or quarterly assessments, and other standardized measures.

3. Students will demonstrate measurable improvements in communication arts.

Objective: Teachers will align communication arts curriculum vertically, horizontally and to the state standards. Teachers will develop Essential Learnings in communication arts at each grade level. Teachers will develop assessments of the Essential Learnings.

4. Students will demonstrate regular and punctual school attendance as a life skill worth cultivating to insure daily success.

Objective: Students will demonstrate regular and punctual attendance. Unexcused student absences and tardiness will decrease.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

School District #1 Values and Beliefs

1. We believe in striving for excellence, developing a passion for learning, and bringing students to their full potential as life-long learners.
2. We believe in a safe, secure, respectful, and caring educational and social environment.
3. We believe students and staff must be challenged intellectually and academically, must be accountable for all actions, and must expect excellence.
4. We believe staff training, partnered with diverse opportunities and resources, is essential to meeting the individual needs of all students.
5. We believe the community, working hand in hand with our schools, plays a valuable role in educating our children.

BOARD OF TRUSTEES

Dave Byerly, Chairman
 Jeremy Bristol
 Tara Cutler
 Jennifer Granot
 Becky Jackson
 Stan Monger
 Mary Schelle

Christmas Break - 10 School Days
 Spring Break - 2 School Days

**LEWISTOWN PUBLIC SCHOOLS
 2008-2009 SCHOOL CALENDAR**

A. Pupil Instruction

90 Days				Second Semester				90 Days			
FIRST QUARTER				THIRD QUARTER				DAYS			
First Week	Aug	25 -- Aug	29	5	First Week	Jan	26 -- Jan	30	5		
Second Week	Sept	2 -- Sept	5	4	Second Week	Feb	2 -- Feb	6	5		
Third Week	Sept	8 -- Sept	12	5	Third Week	Feb	9 -- Feb	13	5		
Fourth Week	Sept	15 -- Sept	19	5	Fourth Week	Feb	16 -- Feb	20	5		
Fifth Week	Sept	23 -- Sept	26	4	Fifth Week	Feb	23 -- Feb	25	3		
Sixth Week	Sept	29 -- Oct	3	5	Sixth Week	Mar	2 -- Mar	6	5		
Seventh Week	Oct	6 -- Oct	10	5	Seventh Week	Mar	9 -- Mar	13	5		
Eighth Week	Oct	13 -- Oct	14	2	Eighth Week	Mar	16 -- Mar	20	5		
Ninth Week	Oct	20 -- Oct	24	5	Ninth Week	Mar	23 -- Mar	27	5		
Tenth Week	Oct	27 -- Oct	31	5	Tenth Week	Mar	30 -- Mar	31	2		
				45					45		

SECOND QUARTER				FOURTH QUARTER				DAYS			
First Week	Nov	3 -- Nov	5	3	First Week	Apr	1 -- Apr	3	3		
Second Week	Nov	10 -- Nov	14	5	Second Week	Apr	6 -- Apr	9	4		
Third Week	Nov	17 -- Nov	21	5	Third Week	Apr	14 -- Apr	17	4		
Fourth Week	Nov	24 -- Nov	26	3	Fourth Week	Apr	20 -- Apr	24	5		
Fifth Week	Dec	1 -- Dec	5	5	Fifth Week	Apr	27 -- May	1	5		
Sixth Week	Dec	8 -- Dec	12	5	Sixth Week	May	4 -- May	8	5		
Seventh Week	Dec	15 -- Dec	19	5	Seventh Week	May	11 -- May	15	5		
Eighth Week	Jan	5 -- Jan	9	5	Eighth Week	May	18 -- May	22	5		
Ninth Week	Jan	13 -- Jan	16	4	Ninth Week	May	26 -- May	29	4		
Tenth Week	Jan	19 -- Jan	23	5	Tenth Week	Jun	1 -- Jun	5	5		
				45					45		

B. Pupil Instruction Related Days (No School for Students)

		Totals
August 21 & 22	All Staff Orientation/PIR	2.0
September 22	PIR	1.0
October 15	1/2 day PIR	0.5
October 16-17	Staff Development Days - Teachers Convention	2.0
November 5-6	Parent Teacher Conferences (Evening on 5th, All Day on 6th)	1.5
January 12	PIR	1.0
April 7	Parent Teacher Conference (Evening ONLY--Regular School Day for Students)	0.5
Floating	1/2 Day PIR	0.5
		9.0

C. Holidays (Dates Inclusive)

September 1	Labor Day
September 22	PIR (Vacation day for Students)
October 15-17	Fall Vacation (Teachers - 15th--1/2 Day PIR-1/2 Day Vacation, 16 & 17 Convention)
November 6	Parent Teacher Conferences (Vacation for Students)
November 7	Veterans' Day (Observed)
November 27-28	Thanksgiving Vacation
December 22-January 2	Christmas Vacation
January 12	PIR (Vacation day for Students)
February 26-27	Boys/Girls Basketball Divisional Tournament
April 10-13	Spring Break
May 25	Memorial Day

2008-2009 Regular Board Meetings		
July	28	5:30 p.m.
Aug.	11	5:30 p.m.
Aug.	25	7:00 p.m.
Sept.	8	7:00 p.m.
Sept.	22	7:00 p.m.
Oct.	13	7:00 p.m.
Oct.	27	7:00 p.m.
Nov.	10	7:00 p.m.
Nov.	24	7:00 p.m.
Dec.	8	7:00 p.m.
Jan.	12	7:00 p.m.
Jan.	26	7:00 p.m.
Feb.	9	7:00 p.m.
Feb.	23	7:00 p.m.
Mar.	9	7:00 p.m.
Mar.	23	7:00 p.m.
Apr.	13	7:00 p.m.
Apr.	27	7:00 p.m.
May	11	7:00 p.m.
May**	26	7:00 p.m.
June	8	5:30 p.m.
June	22	5:30 p.m.

** Tuesday