

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**Fergus High School – Library
1001 Casino Creek Drive
Lewistown MT 59457**

Monday, March 9, 2009

BOARD ROUNDTABLE DISCUSSION

6:00 P.M. TO 7:00 P.M.

REGULAR BOARD MEETING

CALL TO ORDER (7:00 p.m.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Discussion—Strategic Planning
4. Report—Student Representative
5. Report—Committees of the Board
6. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

7. Report—Election Update
8. Other Items

PUBLIC PARTICIPATION

9. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

10. Minutes of the February 23, 2009, Regular Board Meeting

APPROVAL OF CLAIMS

11. Claims

CONSENT GROUP ITEMS

12. Approve Substitute(s)

INDIVIDUAL ITEMS

13. Approve Recommendation for Full-Time Kindergarten
14. Approve Recommendation for Reconfiguration of the Elementary Schools
15. Approve Trustee Resolution Calling for an Election

EXECUTIVE SESSION

16. Personnel Matter

ACTION ITEM

INDIVIDUAL ITEM

17. Action on Personnel Matter

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

3

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: DISCUSSION—STRATEGIC PLANNING

Requested By: Board of Trustees **Prepared By:** Trustees **Date:** 03/09/2009

SUMMARY:

At the last regular Board meeting on February 23, 2009, Board members agreed to review the Strategic Plan draft individually and submit proposed changes to the plan for review at the March 9, 2009, meeting. Trustees Cutler, Granot, and Schelle submitted changes, and those changes are attached. Please note that the comments from Trustees Granot and Schelle are identified with their names; all other changes are from Trustee Cutler.

Once the rough draft is completed, this information will be presented to the staff and community for their input.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						



DRAFT

Lewistown Public Schools' Strategic Planning Process 2009

Overview

The Lewistown Public School District ("Lewistown Public Schools") has created a direction for the school district to strategically focus its resources. As part of this process, Lewistown Public Schools has begun a strategic planning and thinking process that will lead to an even stronger school district. This process will be ongoing as Lewistown Public Schools move into the future. This Strategic Plan is intended to help Lewistown Public Schools focus its resources in a manner that will best benefit the students enrolled in Lewistown Public Schools.

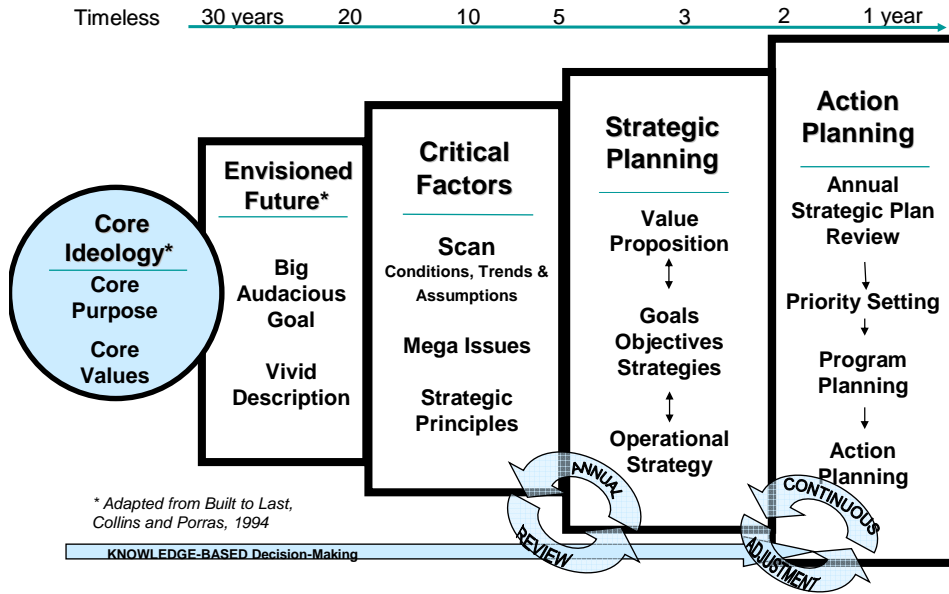
The Lewistown Board of Trustees and Staff Leadership Team began the strategic planning and thinking process to carry out their commitment to children and to the community. Lewistown Public Schools engaged Lance Melton and Debra Silk of the Montana School Boards Association to facilitate the strategic planning process. On _____, 2009, after seeking input from the staff and community, the Lewistown Public Schools Board of Trustees formally adopted its new strategic plan.

Lewistown Public Schools' Board and Staff Leadership Team view the process of strategic planning as ongoing. This is not a "strategic planning project" that is completed; rather this is a process that requires frequent assessment, and adaptation as this is a living document that should evolve to fit the needs of the district in perpetuity. Adoption of a plan is an affirmation of the general intent and direction articulated by the Core Ideology, Envisioned Future and Goals and Strategic Objectives.

Strategic Planning Framework

The framework used by the Lewistown Public Schools for its strategic planning process was adapted from a model developed by Jim Collins, author of "Built to Last" and "Good to Great." Lewistown Public Schools focused on five different planning horizons, starting with the long term issues first to provide focus to shorter term efforts.

Five Planning Horizons



Core Ideology of the Lewistown Public Schools

Core ideology describes a school district's consistent identity. It consists of two elements - **core purpose** - the school district's reason for being - and **core values** - essential and enduring principles that guide a school district.

Core Purpose of the Lewistown Public Schools:

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the district. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
1. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
2. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
3. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
4. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
5. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

20-Year Planning Horizon

Envisioned future conveys a concrete yet unrealized vision for the school district. It consists of a **big audacious goal** – a clear and compelling goal that serves as a focal point for effort – and a **vivid description** – vibrant and engaging descriptions of what it will be like to achieve the big audacious goal.

Envisioned Future of the Lewistown Public Schools

Big Audacious Goal:

Lewistown Public Schools provides an enriching positive learning environment that produces independent and successful graduates. Students perform at high levels on achievement tests and in extra and co-curricular activities. Our programs and offerings allow students to achieve at their highest level while preparing for a global environment and career and life success.

Lewistown Public Schools enthusiastically and effectively ensures the success of our students, and is recognized as a role model to schools across Montana and the nation. The parents of our students and the Lewistown Community are actively involved in our schools, programs and services. We are THE educational leader in this State. We have completed a 20-year state-of-the-art building and renovation project through the support of the community at every phase.

Wherever and whatever they do, students who graduate from Lewistown Public Schools frequently cite their interest in replicating the positive experiences and influences they enjoyed as students in our schools.

A Vivid Description of the Desired Future:

- We offer a diverse, rigorous and challenging curriculum.
- Because of our diverse offerings, we have a 0% dropout rate.
- We have a 100% graduation rate while maintaining our high standards.
- Our students' average scores are in the top 5% nationally on the ACT and SAT tests.
- We have numerous highly qualified applicants for all open positions.
- We offer small, diverse courses.
- Our open houses are well attended by our community.
- The parents of our students are actively involved in the education of their child(ren).
- We have 100% participation in our parent-teacher conferences.
- Our district has numerous individuals who are volunteering in our schools.
- Our administration and staff are well informed of the skill sets needed in order for our students to succeed.
- Our staff ensures that every student succeeds to the best of his/her ability.
- We have adequate funding to support all of our programs and offerings.
- Each board member understands the duties and responsibilities that come with the job and does everything they can to ensure they understand the issues in order to make sound decisions.
- We have effectively incorporated technology into our district.

5-10 Year Planning Horizon

Assumptions Regarding the Relevant Future for Lewistown Public Schools

In order to make progress the 20 year Envisioned Future, Lewistown Public Schools must constantly anticipate and assess the factors likely to affect its ability to succeed. This process of building foresight about the future helps the Lewistown Public Schools to make assumptions about the relevant future - these assumptions have been used to determine outcome-oriented goals that form the basis of this long- range strategic plan. Continued anticipation and assessment of factors likely to affect the district can then be a basis upon which to update the strategic plan as needed.

During the October 27, 2008, Strategic Planning meeting, the Lewistown Board of Trustees and Staff Leadership Team made many assumptions about the future. What follows are those assumptions that are likely to have the greatest influence on achieving the envisioned future.

Assumptions about the future

Demographics

- Continued declining enrollment
- Continued aging population (both locally and state-wide)
- Increase in families with school-aged children living in poverty
- Continued increase in free and reduced lunch counts
- Shift from rural to urban
- Loss of agricultural families in the Lewistown area
- Lewistown Public Schools will be better off than eastern Montana schools
- Growing gap between lower-socioeconomic vs. retired professional non-family

Business/Economic Climate

- Continued stable local economy so long as government and public agencies remain stable
- Ability of District to hire/retain quality employees (classified and certified) will continue to be an issue
- New administration brings uncertainty
- The agricultural base will continue in Fergus County, but the employment base is changing from primarily agricultural to government and service industries

- Lewistown will remain geographically isolated
- Each legislative session will bring new financial uncertainty

Legislation/Regulation

- State funding suit will be decided.
- Lack of programs/funding for gifted/talented students
- Same or increased governmental control of schools
- Each legislative session will bring new financial uncertainty
- Continued earmarking of funds.
- Continued increase in one time only allocation of funds (OTO funds).
- Decreased local control
- Underfunded/funded mandates.

Technology /Science

- Technology will continue to change at rapid rates
- Possibility of more money to schools in the areas of science/technology
- Challenge of spending money wisely on technology for its effective use in the district.
- Continued struggle to remain current in the fields of technology and science
- Increase in technology-based instructional opportunities
- Challenge to compete globally

Social Values

- Increase in numbers of students with severe health concerns.
- Behavioral issues impacting students at younger ages
- Apathy towards public education issues

Mega Issues facing the Lewistown Public Schools: 5-Year to 10-Year Horizon

Mega issues are questions of strategic importance, which indicate choices the school district will need to make in defining the objectives of its long-range plan. These issues represent potential impediments to achievement of the Envisioned Future, and form a basis for dialogue about the choices facing the school district.

Note: The questions are not necessarily arranged in priority order.

Mega-Issue Questions:

- **Demographics**
 - What steps will the district take to ensure that sound financial decisions are made as our budgets decrease due to declining enrollment to make the best use of limited resources to retain the credibility of the community?
 - What can the District do to minimize the impacts of poverty on families with school aged children.

- **Business/Economic Climate**
 - What steps can the District take to ensure that we hire and retain quality certified and classified employees?
 - What can we do as a school district and as a community to attract families with school-aged children into the Lewistown community?
 - How will the state of our economy impact local business on a long-term basis and how will we address those issues as a Board?


- **Legislation/Regulation**
 - What can the District do to ensure that we have adequate resources to support our school?
 - How can the school board act to retain the discretion on where such resources are needed and spent?


- **Technology and Science**
 - With the increased use of technology by students, what measures can the District take to ensure student safety and compliance with ethical/legal standards?
 - How can the District implement a technology plan that ensures that money is prudently spent on technology?
 - What can the District do to have the staff both participate in and be enthusiastic about the implementation of our technology plan?


- **Health and Social Values**
 - What can the District do to effectively communicate with the public about our school's programs, services and needs in order to engage the Lewistown community in our school environment?
 - What steps can we take as a school district to address the issue of increased numbers of students with severe health issues?
 - What can the district do with the community to address the issue of behavioral issues of students starting at younger ages?


Knowledge-Based Decision Making

In addressing identified mega-issues that have the potential of impeding the District's ability to achieve its Envisioned Future, Lewistown Public Schools is committed to applying a knowledge-based decision making process. Using a knowledge-based decision making process, Lewistown Public Schools will use the following as a framework for its outcome oriented goals and strategic objectives:

 Question #1 – What do we know our students' / parents' / community's / needs, wants and preferences that is relevant to this decision?

 Question #2 – What do we know about the current realities and evolving dynamics of our community / marketplace / industry / profession that is relevant to this decision?

 Question #3 – What do we know about the capacity and strategic position of the Lewistown Public Schools that is relevant to this decision?

 Question #4 – What are the ethical implications of our choices?

~~(I don't see the logical sequence from: Mega issues – to knowledge-based decision making – to these outcome oriented goals)~~

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Five-Year Planning Horizon

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Outcome-Oriented Goals and Strategic Objectives For Lewistown Public Schools

The following thinking represents goals for the next five years. They are areas in which Lewistown Public Schools will explicitly state the conditions or attributes it wants to achieve. These outcome statements will define, "what will constitute future success." The achievement of each goal will move the school district toward realization of its Envisioned Future.

Strategic Objectives provide direction on how the school district will accomplish its articulated goals. All strategies included in the strategic plan should be considered accomplishable at some point in the future. Strategic Objectives will be assessed and adapted as necessary, at least annually by the Lewistown Public Schools.

Goals of the Lewistown Public Schools

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, Five Years: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic and/or vocational performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our district. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career and life choices. Our staff is highly supportive and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Response to Intervention (RTI) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and it's processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.
5. [Granot: Analyze to ensure best practice testing methods](#)
6. [Granot: Create meaningful progress goals for students](#)

4.7.

Goal Area 2: Facilities

Statement of Intended Outcome, Five years: *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Complete a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.
4. ~~Complete "phase one" of the plan (I don't know what this is called, technically, but I'm thinking the plan had stages or phases for implementation?) (this gives the district a concrete goal to shoot for in the next five years, in addition to the more abstract, but critical, goals of completing the plan and securing the funding and support, (an 'end product')???)~~

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Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, Five Years: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and ~~with other~~ our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children, our school environment. As a result of our community's -and family's commitment to*

public education, we have established a ~~_positive voice in the legislature and a collaborative approach to solving public education issues~~ that includes ~~with~~ our local legislators.

Strategic Objectives:

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
 2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
 3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.
 4. Ensure that the board and the district operate in a transparent manner at all times to promote the environment of collaboration and maintain the community's trust and support.???
 5. Granot: Consistent timely delivery of information
 6. Granot: Create a Parent involvement plan - orientation, opportunites in schools
 7. Granot: Create advocacy web through PTSG (opportunities)
- ~~4-8.~~

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Goal Area 4: Technology

Statement of Intended Outcome, Five Years: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
 2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
 3. Granot: Develop technology plan or update to reflect new equipment needs and procedures
 4. Schelle: Provide staff development to ensure that technology standards are implemented in classrooms districtwide.
- ~~2-5.~~
3. ???

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Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, Five Years: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
- ~~1. Collaborate with staff to assess and implement effective plans of improvement as needed to meet district goals and objectives.~~
2. Granot: Professional development plans - include training for both current research and classroom instruction techniques.
3. Schelle: Professional development is tailored to meet the needs of teachers. Their voice is a part of the planning and assessing of these opportunities.
4. ~~_____~~

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Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, Five Years: *Lewistown Public Schools has secured adequate, sustainable funding from the state and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

- ~~1. ????~~
1. ~~???~~The District continues its approach to letting the community know why its support is necessary to maintain the excellent system of education in place.
2. The Lewistown Public Schools provides timely information to members of the board and public about budgets and about legislation that may impact those budgets, (positively or negatively), so local legislators can be productively engaged.
3. Granot: Provide budget on website to increase transparency
4. Granot: Conduct annual survey to establish needs and priorities
5. Schelle: Actively support legislators and legislation affecting school funds and funding.
6. Schelle: Engage area legislators and our community in conversations about the needs

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of our schools to be sure our needs are clear and our legislators know the effect of their votes on us.

7.
2-8.

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One-Year 2008-2009 Planning Horizon Outcome-Oriented Goals and Strategic Objectives For Lewistown Public Schools

The following thinking represents goals for 2008-2009.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2008-2009: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

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Strategic Objectives:

1. Involve staff and community in a discussion to determine whether full-time kindergarten is in the best interest of students and the district.
2. ~~???~~ Students will show 80% attainment of district created progress goals
3. If there are no "district-created progress goals" – the leadership team will define these. (not a 2008-09 goal, but a two-year goal)
4. Schelle: Support staff as they find ways to engage students in the required testing process.

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3-5.

Goal Area 2: Facilities

Statement of Intended Outcome, 2008-2009: *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Continue~~Begin~~ a the constructive dialog with airport officials and community members to ~~begin~~ developing a win-win solution for the bus barn at the Lewistown Airport.
2. Finalize and place the QZAB issue approved by voters in 2008.
3. Have in place and underway a process to develop, with staff and community, a 10-

year facilities plan. I think a process is in place, and a good one, I think this goal should be to simply “continue to collaboratively develop a 10-year facilities plan”.

4. Begin process of designing the elementary buildings HVAC restoration work approved by voters in 2008.
5. Determine how to best implement technology given space demands of the district???

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2008-2009: Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children’s education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community’s and family’s commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.

~~Lewistown Public Schools has created an environment of collaboration with families of students and with our community. Families of students are actively involved in their children’s education. The community is highly engaged in our school environment. As a result of our community and family commitment to public education, we have established a positive voice in the legislature and a collaborative approach to solving public education issues with our local legislators.~~

Strategic Objectives:

1. Obtain feedback on the Infinite Campus portal and parent use of it.
2. Implement steps to reach out to the community (don’t wait for people to come to us), such as: visiting local coffee clubs, radio programs, newspaper articles and columns/opinions (from staff, administrators and trustees).
3. Be as transparent as possible in all that we do as a district to maintain the community’s trust and the district’s credibility.???
4. ???

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Goal Area 4: Technology

Statement of Intended Outcome, 2008-2009: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Begin a discussion about how best to address the technology generational gap

(between staff and students) and what role the District can play in educating parents about the ways their children use technology (in and out of school, for good and bad reasons).

2. ~~???~~ Analyze costs versus benefits of current distance learning system and make a recommendation to continue or seek other methods.
3. Schelle: Find ways to use the infinite campus portal to inform and engage the community.
- ~~3-4.~~
4. ~~???~~

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Goal Area 5: Highly Qualified Staff

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Statement of Intended Outcome, 2008-2009: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

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Strategic Objectives:

1. Seek input from staff on non-financial ways to make jobs more rewarding.
- ~~2.~~ Seek to remain competitive with classified, certified and administrative wages and benefits.
- ~~3.~~ ~~???~~
- ~~4.~~ ~~2.~~ ~~???~~

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Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2008-2009: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Involve employees in budget development.
3. Maintain a strong presence (Board and administration) in legislative proceedings.
4. ~~???~~

~~5-4.~~ ~~???~~

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Two-Year 2009-2010 Planning Horizon Outcome-Oriented Goals and Strategic Objectives For Lewistown Public Schools

The following thinking represents goals for 2009-2010.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Implement whatever recommendations are approved by the Board during 2008-2009 regarding full-time kindergarten.
2. Assess student performance towards district created progress goals and implement plan of improvement for any less than satisfactory results.
3. Survey students, staff, and parents to determine level of current ability to actively participate in both co-curricular and extra-curricular activities and possible suggestions to foster active participation.

Goal Area 2: Facilities

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Complete the process to develop, with staff and community, a 10-year facilities plan. Research financing options, and develop and implement a plan to secure community understanding and approval of it.
2. Complete design of the elementary buildings HVAC restoration work approved by voters in 2008, go to bid and have project completed during the summer of 2010.

~~3. ???~~

~~4. ???~~

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Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2009-2010 *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.* †
~~*Lewistown Public Schools has created an environment of collaboration with families of students and with our community. Families of students are actively involved in their children's education. The community is highly engaged in our school environment. As a result of our community and family commitment to public education, we have established a positive voice in the legislature and a collaborative approach to solving public education issues with our local legislators.*~~

Strategic Objectives:

1. Assess our efforts to reach out to the community – including steps taken during FY2008-09 – and fine tune and improve for 2009-2010.
2. ~~???~~ Survey parents on how district can help them be more involved – utilize results
3. ~~???~~

Goal Area 4: Technology

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Develop a plan to insure that we are investigating and, wherever necessary and affordable, implementing new technologies for cost-efficient delivery of technology for students and staff (such as expanding terminal services, implementing virtualization, proven open-source software solutions).
3. Encourage and support the expanded use of instructional aides for the classroom (projectors, interactive white boards, document cameras).
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Insure that, beginning in FY2009-10, the technology staff is consulted and included in

textbook/publisher decisions as these decisions increasingly have technology components and impacts.

6. Develop and implement a plan to address the technology generational gap (between staff and students).
7. Determine if and how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).
8. Develop a timeline on researching, understanding and implementing a plan to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.

~~9. ???~~

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Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

~~0.1~~ 1 By September 30, 2009, assess and implement efforts to improve communication with our staff (including roundtables, regular building visits by administrators and suggestions from staff).

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2 Assess district-wide use of technology and differentiated instruction and provide additional training to staff as necessary.

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~~1. ???~~

~~2-3 ???~~

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Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways, prior to Jan. 1, 2010, to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2011).
4. ???

5. Evaluate, in a open, collaborative process with the community, the effects of declining enrollment and prioritize needs to respond to the declining revenues. (perhaps this is more of a five-year goal)
6. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources. (again, perhaps a 5 year goal)

5-6 ???

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LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

4

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees **Prepared By:** LeAnn Quinlan **Date:** 03/09/2009

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational Report

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

5

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee **Date:** 03/09/2009

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

SUGGESTED ACTION: Informational Report

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

6

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 03/09/2009

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

7

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—ELECTION UPDATE

Requested By: Superintendent **Prepared By:** Mike Waterman **Date:** 03/09/2009

SUMMARY:

Mike Waterman, Business Manager/District Clerk, will report on the election calendar and procedures for 2009.

Attached are the Terms of Office Listing and the 2009 School Election Calendar.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD MEMBERS TERMS OF OFFICE

As currently exists, Board members terms of office are as follows:

	Expire 2009	Expire 2010	Expire 2011
SCHOOL DISTRICT #1	Tara Cutler Mary Schelle	Jeremy Bristol Dave Byerly	Jennifer Granot Becky Jackson Stan Monger

School District #1 Two (2) - Three (3) Year Terms to be voted on May 5, 2009:

_____ 3 year term (to expire in 2012)

_____ 3 year term (to expire in 2012)

Petitions Filed for Nomination of School Board Trustee:

MAY 5, 2009
SCHOOL ELECTION CALENDAR

<p style="text-align: center;">December 21, 2008 through March 26, 2009</p>	<p>Trustee candidates file for election. Nomination petition and Oath of Candidacy must be filed with election administrator. No person signing a petition may sign more nomination petitions than there are trustee positions open. NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS HE OR SHE MEETS THIS DEADLINE.</p> <p>Candidates from county high school districts with enrollments of 2,000 or more or first-class districts in counties with populations of 15,000 or more must file a form C-1-A, and if desired, a form C-3 with the district clerk and Montana Commissioner of Political Practices within 5 days of filing for office. (13-10-201(6), 13-37-201, 20-3-305 and 20-3-344, MCA) [No earlier than 135 days, or no later than 40 days before election.]</p>
<p style="text-align: center;">End of January</p>	<p>Contact the Montana Commissioner of Political Practices (MCP) office at (406) 444-2942 if you are in</p> <p>(1) a first-class district located in a county with populations of 15,000 or more, OR</p> <p>(2) a county high school district with an enrollment of 2,000 or more and did NOT receive a notice and a packet of information from the MCP.</p> <p>(13-37-206, MCA)</p>
<p style="text-align: center;">**NEW in 2008** (SB443) Changes</p>	<p>You no longer have to mail an address confirmation form to voters who previously requested an absentee ballot for all elections. The county election administrator will mail the address confirmation forms in January and July. You still must contact your county election administrator for the permanent absentee ballot list.</p>
<p style="text-align: center;">February 19, 2009</p>	<p>First day elector can request an absentee ballot. Voters who wish to vote absentee may request an absentee ballot in writing or in person starting at this date until noon the day before the election. Remember to enclose three things with the absentee ballots:</p> <ul style="list-style-type: none"> ● A form allowing the voter to request absentee ballots for subsequent elections ● A secrecy envelope ● A self-addressed envelope for the return of the ballots. <p>Sample forms are available in the School Election Manual. (13-13-211 and 13-13-214, MCA) [75 days before election]</p>
<p style="text-align: center;">March 26, 2009</p>	<p>Trustees call for an election. At least 40 days before the election, the trustees must pass a resolution stating: 1) the date of the election; 2) the purpose of the election; 3) the polling site(s) (if changed from previous school election); and 4) the time the polls will open, if before noon. The trustees do NOT have to set levy amounts at this time; however, they must be set in time for the clerk to certify the ballot. Sample resolutions are available in the School Election Handbook. The resolution must be delivered to the county election administrator at least 35 days before the election, but it need NOT be posted. The trustees must also appoint three election judges per precinct. The resolution should appear in the board minutes. An election may also be called by the county superintendent, county commissioners, board of public education or the trustees of a community college. 20-20-401, 20-20-201, and 20-20-203, MCA</p>
<p style="text-align: center;">March 31, 2009</p>	<p>Last day to file resolutions for school election with county election administrator.</p> <p>(20-20-201(2), MCA) [no later than 35 days before election]</p>

<p>April 5, 2009 (Next Business Day is April 6, 2009)</p>	<p>Voter registration closes. A voter must register by this deadline to vote in the school election. County election administrator prepares registration list. It is not necessary to publish any notice of closing of voter registration. (20-20-311 and 20-20-312, MCA) [30 days before election]</p>
<p>April 5 – April 15, 2009</p>	<p>Notice of election is posted. The election notice must be published in a newspaper of general circulation in the district AND posted in at least three public places in the district, provided that in incorporated cities and towns at least one notice must be posted in each ward or precinct. Radio or television notice may supplement the notice. The notice must include 1) the date and polling places of the election, 2) polling place hours, 3) each proposition to be considered by the electorate, 4) the number of trustee positions, if any, subject to election and the length of the terms for those positions and 5) where and how absentee ballots may be obtained. (20-20-204, MCA) [not less than 20 days or more than 30 days before election]</p>
<p>April 9, 2009 (By 5 p.m.)</p>	<p>Deadline for write-in candidate for a trustee position on a school board to file declaration of intent. (13-10-211(3), MCA) [not less than 26 days before the election]</p>
<p>April 9, 2009 (After 5 p.m.)</p>	<p>Election by Acclamation and Cancellation of Election - Notice. If the number of candidates filing for a position and filing a declaration of intent to be a write-in candidate is equal to the number of positions to be elected, the trustees cancel the trustee election. They must then give notice that an election will not be held. Sample forms are available in the School Election Handbook. (20-3-313, MCA)</p>
<p>By April 10, 2009</p>	<p>Election administrator certifies ballot. The election administrator prepares the final ballot form, listing all candidates and propositions to be voted upon. The ballot must then be delivered to the election administrator, if other than the clerk. See School Election Handbook for more information. Trustees must pass a resolution stating exact levy amounts by this date in order for the clerk to certify the ballot. This resolution must include the durational limit, if any, on the levy. [not less than 25 days before election] 13-12-201, 20-20-401, and 15-10-425, MCA</p>
<p>April 15, 2009</p>	<p>Absentee ballots available. The election administrator prepares ballots for absentee voters. (20-20-401, MCA) [at least 20 days prior to election]</p>
<p>April 23-May 25, 2009</p>	<p>Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commission of Political Practices. (13-37-226 (4), MCA) [12 days before and 20 days after the school election]</p>
<p>April 25, 2009</p>	<p>Last day to notify election judges of appointment (20-20-203, MCA) [not less than 10 days before election]</p>
<p>February 19 until noon May 4, 2009</p>	<p>Deadline for absentee requests. Absentee ballots may be requested 75 days before the election but no later than noon the day before the election. *If the voter has a health emergency between 5 p.m. the Friday before the election (May 1) and noon on the election day (May 5), an emergency request for an absentee ballot may be made by noon on May 5. (13-13-211, MCA)</p>
<p>May 4, 2009 (By 5 p.m.)</p>	<p>Absolute last day for write in candidates to file a declaration of intent (13-10-211, MCA) A declaration of intent may be filed after the deadline and until 5 pm the day before the election only if a candidate for the office that the write in candidate is seeking: dies, withdraws from the election or is charged with a felony offense.</p>

May 4, 2009	Deliver certified copy of the lists of registered electors for each polling place to the district by election administrator before the election day. District then delivers list(s) to election judges prior to opening of polls. (20-20-313, MCA)
May 5, 2009	Notify election judges of the names of write-in candidates
May 5, 2009	ELECTION DAY. (20-20-105, MCA) The election administrator must prepare polling places, print ballots, ensure election judges are present and conduct a fair and unbiased election. (Title 13, Chapter 13, and 20-20-203, 20-20-401, and 20-20-411, MCA)
April 23-May 25, 2009	Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commissioned of Political Practices. (13-37-226 (4), MCA) [12 days before and 20 days after the school election]
Following receipt of the tally sheets from all polls AND By May 20, 2009 (Next regular or special board meeting following the election)	Trustees canvass votes, issue certificates of election and publish results. The canvassed results shall be published immediately in a newspaper that will give notice to the largest number of people in the district. (20-20-415 and 416, MCA) [within 15 days after the election]
Within 15 days after receipt of certificates of election. (20-20-416 MCA)	Candidate completes and files oath of office with the County Superintendent. Newly elected trustees may not be seated until the oath is filed. (20-3-307, 20-1-202, 1-6-101, MCA)
May 16, 2009	Deadline for trustees to hold organizational meeting (20-3-321, MCA)[not later than the third Saturday in May]
June 1, 2009	Deadline for trustees to request county election administrator to conduct school election for next year. (20-20-417, MCA)
Additional References:	
<p>1-1-307. Postponement of day appointed for an action when it falls on a holiday or Saturday. Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday or a Saturday, such act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed.</p> <p>20-3-205. The county superintendent has general supervision of the schools of the county within the limitations prescribed by this title and shall perform the following duties or acts: (2) administer and file the oaths of members of the boards of trustees of the districts in the county in accordance with the provisions of 20-3-307</p> <p>1-6-101. Every court, judge, clerk of any court, justice, notary public, and officer or person authorized to take testimony in any action or proceeding or to decide upon evidence has power to administer oaths or affirmations.</p> <p>(MASBO takes special care in preparation of the annual election calendar however, if you find a mistake or oversight, please notify the MASBO office so corrections can be noted in future newsletters and in future calendars. Thank You.)</p>	

Distributed by:



Linda McCulloch, Superintendent

Montana Office of Public Instruction

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LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

8

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 03/09/2009

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ CRT Testing
- ❖ Construction Academy—Information Update
- ❖ OPI Visit—Thursday, April 2, 2009
- ❖ Roundtable Schedule
- ❖ Eastern A Choir Festival—March 16-17, 2009—Miles City
- ❖ FCCLA State Conference—March 19-21, 2009—Billings
- ❖ First Day of Practice—Tennis, Track, and Girls Softball—Monday, March 16, 2009

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

BOARD OF TRUSTEES ROUNDTABLE SCHEDULE
2008-2009

Date	Group	Time	Meeting Site
December 8, 2008	Garfield Elementary	5:00-7:00 p.m.	Garfield Elementary School
January 12, 2009	Lewis & Clark Elementary	5:00-7:00 p.m.	Lewis & Clark Elementary School
January 26, 2009	Highland Park Elementary	5:00-7:00 p.m.	Highland Park Elementary School
February 9, 2009	FHS Staff	5:00-7:00 p.m.	Fergus High School
February 23, 2009	Junior High School	5:00-7:00 p.m.	Junior High School
March 9, 2009	FHS Students	5:00-7:00 p.m.	Fergus High School
March 23, 2009	LEA	5:00-7:00 p.m.	Lincoln Board Room
April 27, 2009	Classified Staff	5:00-7:00 p.m.	Lincoln Board Room
May 11, 2009	Admin Council	5:00-7:00 p.m.	Lincoln Board Room

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

9

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 03/09/2009

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

10

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 03/09/2009

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the February 23, 2009, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

MINUTES
LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA
FEBRUARY 23, 2009

The Board of Trustees of School District Number One and High School District Number One held a regular meeting Monday, February 23, 2009, at 7:00 p.m. in the Lewistown Junior High School Gymnasium, Lewistown, Montana.

TRUSTEES PRESENT: Chairman Dave Byerly, Stan Monger, Mary Schelle, Becky Jackson, Tara Cutler, Jeremy Bristol, Jennifer Granot, Student Representative LeAnn Quinlan

ROLL CALL

STAFF PRESENT: Superintendent Jason Butcher, Business Manager/Clerk Mike Waterman, Sandi Chamberlain, Steve Klippenes, Pat Weichel, Michelle Trafton, Teresa Majerus, Brandon O'Halloran, Andrea Payne, Jerry Feller, Mary Kepler, John Moffatt, Matt Lewis, Jackie Rickl, Germaine Stivers, Ann Ruddy, Norine McKinney, Sharon Redfern, Michelle Hartman, Cindy Gremaux, Scott Dubbs

OTHERS PRESENT: Chris Rice, Dale Lambert, Joe Zahler-KXLO/KLCM, Doreen Heintz-NEWS ARGUS, and other interested parties

Brandon O'Halloran led the group in the Pledge of Allegiance.

PLEDGE

Superintendent Jason Butcher provided the Board with a presentation recommending that the school district implement full-time kindergarten beginning with the 2009-10 school year.

RECOMMENDATION
- FULL-TIME
KINDERGARTEN

The trustees continued discussion on the rough draft of the Lewistown Public Schools' Strategic Planning Process for 2009.

DISCUSSION -
STRATEGIC
PLANNING

LeAnn Quinlan, student representative to the Board, reported on current events taking place at Fergus High School.

REPORT -
STUDENT
REPRESENTATIVE

Members of the Transportation Committee recently met and were given details on a student management system.

REPORT -
COMMITTEES OF
THE BOARD

Chairman Dave Byerly noted that House Bill 15 which contains the governor's proposed increases for education passed out-of-committee.

CALENDAR ITEMS

Investment earning for January was reported with \$3,311.67 in the elementary funds and \$2,501.24 in the high school funds for a total of \$5,812.91.

REPORT -
INVESTMENT

Registered electors can request absentee ballots starting February 19, 2009. All Petitions for Nomination of School Board Trustee are to be turned into the Business Office by 5:00 p.m. on March 26, 2009.

REPORT -
ELECTION UPDATE

Members of the Board were reminded of upcoming activities and events. Superintendent Butcher reported that school district administration has been approached to build a new home in the community. The benefits and drawbacks of the proposition were discussed. A cost proposal to update the heating, ventilation, and air conditioning systems of the elementary schools was reviewed and the trustees were also updated on recent conference changes affecting an out-of-state trip for a school bus driver.

OTHER ITEMS

The Board heard comments from the community concerning the full-time kindergarten program and the options facing the construction academy. Kindergarten screening will be held March 24-26, 2009.

PUBLIC
PARTICIPATION

Minutes of the Regular Board Meeting of February 9, 2009, were approved unanimously (Cutler/Schelle). Minutes of the Board Work/Study Session and Community Meeting of February 12, 2009, were approved unanimously (Bristol/Granot).

APPROVAL OF
MINUTES

The claims referenced in the 2008-09 Bill Schedule and submitted through February 19, 2009, were approved unanimously (Jackson/Bristol).

APPROVAL OF
CLAIMS

A motion to approve consent group items 15-17 was approved unanimously (Granot/Jackson).

CONSENT GROUP
ITEMS

15. Approve adding Fiina Burns to the Substitute Teachers/Assistants List.

APPROVE
SUBSTITUTE

16. Approve the Lewistown Junior High School General Ledger Report for January, 2009.

APPROVE
LEWISTOWN
JUNIOR HIGH
SCHOOL GENERAL
LEDGER REPORT

17. Approve the Fergus High School Activity Fund Report for January, 2009.

APPROVE FERGUS
HIGH SCHOOL
ACTIVITY FUND
REPORT

16. Approve the Personnel Report - see Exhibit A (Monger/Schelle - unanimous).

APPROVE
PERSONNEL
REPORT

17. Approve the Collective Bargaining Agreement for the 2009-10 school year (Jackson/Granot - unanimous).

COLLECTIVE
BARGAINING
AGREEMENT
DECISION

18. Approve extending the retirement incentive declaration deadline to Wednesday, March 11, 2009 (Monger/Bristol). The motion passed by a vote of 5 to 2 (Bristol - nay, Byerly - aye, Cutler - nay, Granot - aye, Jackson - aye, Monger - aye, Schelle - aye).

APPROVE
RETIREMENT
INCENTIVE
DECLARATION
DEADLINE

The meeting was adjourned at 9:00 p.m. The next regular meeting will be held on March 9, 2009, at 7:00 p.m. in the Fergus High School Library (Jackson - unanimous).

ADJOURNMENT

DAVE BYERLY
BOARD CHAIRMAN

MIKE WATERMAN
BUSINESS MANAGER/CLERK

“EXHIBIT A”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: February 23, 2009

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
ARMSTRONG, Chad	Head Wrestling Coach	Fergus High School	Approve Out-of State Travel to attend the NCAA Divisional Wrestling Tournament/Clinic in St. Louis, MO	March 18-22, 2009	See attached travel request.
MELVIN, Jonathan Scott	Head Custodian	Lewistown Junior High School	Accept Letter of Resignation	March 6, 2009	See attached letter.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

11

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** Sherry Martin **Date:** 03/09/2009

SUMMARY:

Approve claims paid through March 5, 2009, as approved by the Finance Committee.

SUGGESTED ACTION: Approve Claims as Presented

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

12

<u>Agenda Items</u>	<u>Additional Information</u>
12. Approve Substitute(s)	

SUGGESTED ACTION: Approve All Items

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

12

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE SUBSTITUTE(S)

Requested By: Board of Trustees **Prepared By:** Sandi Chamberlain **Date:** 03/09/2009

SUMMARY:

The following individual(s) need Board approval in order to be placed on the:

Substitute Teacher List:

Kenneth Roberts

B.A. English/Classics – M.A. Education

SUGGESTED ACTION: Approve Substitute(s)

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

13

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE RECOMMENDATION FOR FULL-TIME KINDERGARTEN

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 03/09/2009

SUMMARY:

The Board of Trustees needs to approve the recommendation for Full-Time Kindergarten as presented to the Board of Trustees at the Board meeting on Monday, February 23, 2009.

Attached is an update of the FY2010 General Fund Legislative and Full-Time Kindergarten Analysis. Also attached is a sample schedule for Full-Time Kindergarten. This is a sample for **information purposes only** and is by no means a final product.

SUGGESTED ACTION: Approve Recommendation for Full-Time Kindergarten

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS

FY2010 General Fund Legislative and Full Time Kindergarten Analysis

March 5, 2009

	<u>Elementary</u>	<u>High School</u>
Existing Costs:		
Salary Costs (step and lane increases only)	3,853,173	2,107,522
Other Budgeted Costs (2009 Amount + 3% Inflation)	1,749,483	1,181,560
Subtotal	<u>5,602,656</u>	<u>3,289,082</u>
Plus: Approved Gaining Increases:		
Salary Increases (2% on BASE)	77,097	42,172
Certified Insurance Increase (split 67% Elem/33% HS)	30,899	15,219
Total FY10 Proposed General Fund Budget	<u>5,710,652</u>	<u>3,346,472</u>

	<u>Current Law</u>	<u>Governor's Proposal</u>
<u>Lewistown Elementary WITHOUT Full-Time Kindergarten</u>		
Highest Budget Without a Vote	5,275,284	5,383,180
Projected Shortfall (No Vote)	(435,368)	(327,472)
Maximum Voted Amount	94,160	68,929
<u>Lewistown Elementary WITH Full-Time Kindergarten</u>		
Highest Budget Without a Vote	5,445,619	5,558,155
Projected Shortfall (No Vote)	(349,989)	(237,453)
Maximum Voted Amount	120,022	112,547
<u>Fergus High School</u>		
Highest Budget Without a Vote	3,182,647	3,251,666
Projected Shortfall (No Vote)	(163,825)	(94,806)
Maximum Voted Amount	34,998	26,705



Lewistown Public Schools
 Highland Park Elementary
 Sample Full-Day Kindergarten Schedule

From-To:	Monday	Tuesday	Wednesday	Thursday	Friday
8:25 - 8:45	Opening	Opening	Opening	Opening	Opening
8:45 - 9:15	Flexible Grouping	Flexible Grouping	Flexible Grouping	Flexible Grouping	Flexible Grouping
9:15 - 10:00	Language (Story Time, Letter Activities, Prereading Skills, Printing)	Language (Story Time, Letter Activities, Prereading Skills, Printing)	Language (Story Time, Letter Activities, Prereading Skills, Printing)	Language (Story Time, Letter Activities, Prereading Skills, Printing)	Language (Story Time, Letter Activities, Prereading Skills, Printing)
10:00-10:15	Recess	Recess	Recess	Recess	Recess
10:15-10:30	Snack/Calendar	Snack/Calendar	Snack/Calendar	Snack/Calendar	Snack/Calendar
10:30-11:15	Math	Math	Math	Math	Math
11:15-11:45	P.E.	Science/Social Studies	Music	Library	Computer Lab
11:45-12:30	Lunch	Lunch	Lunch	Lunch	Lunch
12:30 -1:00	Quiet Time/ Interventions	Quiet Time/ Interventions	Quiet Time/ Interventions	Quiet Time/ Interventions	Quiet Time/ Interventions
1:00	Dismissal	Dismissal	Dismissal	Dismissal	Dismissal
1:00 - 1:30	Science/Social Studies	P.E.	Science/Social Studies	Music	Science/Social Studies
1:30 - 1:45	Centers	Centers	Centers	Centers	Centers
1:45 - 2:00	Recess	Recess	Recess	Recess	Recess
2:00 - 2:40	Read Aloud Interventions	Read Aloud Interventions	Read Aloud Interventions	Read Aloud Interventions	Read Aloud Interventions
2:40 - 2:55	Closing Activities	Closing Activities	Closing Activities	Closing Activities	Closing Activities
2:55 - 3:00	Get Ready To Go Home	Get Ready To Go Home	Get Ready To Go Home	Get Ready To Go Home	Get Ready To Go Home

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

14

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE RECOMMENDATION FOR RECONFIGURATION OF THE ELEMENTARY SCHOOLS

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 03/09/2009

SUMMARY:

The Board of Trustees needs to approve the recommendation for the reconfiguration of the Elementary Schools as presented to the Board of Trustees at the Board meeting on Monday, February 23, 2009.

SUGGESTED ACTION: Approve Recommendation for Reconfiguration of the Elementary Schools

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

15

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE TRUSTEE RESOLUTION CALLING FOR AN ELECTION

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 03/09/2009

SUMMARY: The Board of Trustees needs to approve the Trustee Resolution calling for an election.

Attached is the Trustee Resolution Calling for an Election, an action the Board must take by March 29, 2009. Please note the highlighted language calling for a levy election. At this time, the Board essentially has two options as it relates to a General Fund levy:

1. At the March 9 meeting, the Board may choose not to run a levy. To do so, the Board should move to strike the highlighted language from the resolution and then approve the resolution as amended.
2. The Board may also choose to run a General Fund levy or postpone the decision. In either case, the Board should pass this resolution as presented. The Board must then set the final levy amount(s) on or before April 10. This action may occur at the March 23 regular Board meeting or an interim special Board meeting. When setting the final levy amounts, the Board can choose not to run the levy simply by setting the levy amount at zero.

Note also subsection (4) of 20-20-105, MCA, also attached. Since this is a legislative year, it is likely that the District will not know its maximum levy request until after the April 10 deadline for setting the levy amount. As a result, state law now allows the Board to reschedule the levy portion of the election to a date other than the regular Election Day, May 5. Note that even if the Board chooses to reschedule the levy election, the District must still hold the trustee portion of the election on May 5. Please contact me if you have any questions.

SUGGESTED ACTION: Approve Trustee Resolution Calling for an Election

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

TRUSTEE RESOLUTION CALLING FOR AN ELECTION

BE IT RESOLVED, the Board of Trustees for School District No. One, Fergus County, State of Montana, will hold the Annual Regular School Election on Tuesday, the fifth day of May, 2009, which date is not less than forty (40) days after the passage of this resolution.

The polls will be open from 8:00 a.m. until 8:00 p.m.

The purpose of the election is to elect two (2) trustees for a three-year term. Approval of additional levies to operate and maintain the Elementary and High Schools for the 2009-2010 school year will also be requested. If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Mike Waterman, election administrator, to cancel that portion of the election in accordance with 13-1-304 and 20-3-313, MCA.

The board hereby appoints the attached list of electors of this district who are qualified to vote at such election to act as judges at the election.

BE IT FURTHER RESOLVED, that the clerk of this school district is hereby directed to notify the above named election judges of their appointment and to notify the county election administrator of the date of holding said election, and request him/her to close registration and to prepare and furnish election materials as required by law. If any of these judges should not be able to serve, the election administrator will choose a replacement from certified judges.

No further proceedings were conducted relating to the election.

Dave Byerly
Print Name of Board Chair

Signature of Board Chair

Mike Waterman
Print Name of District Clerk

Signature of District Clerk

DATED this 9th day of March, 2009.

20-20-201, MCA

ELECTION JUDGES

May 5, 2009

7:45am to 3:00pm

Mary Althoff	511 East Broadway	535-3584
Marlene Berres	248 West Cottonwood	538-9392
Phyllis Cloyd	812 7 th Avenue North	535-8473
Shirley Cooper	402 West Cook	535-3702
Dorothy Diekman	207 North Elm	535-8209
Rita Hofer	2360 King Colony Road	350-2307
Wes Hofer	2360 King Colony Road	538-8840
Esther Walter	2360 King Colony Road	538-8840
Ruth Ferrar	603 Brassey #118	535-5129
Susie Pfau	102 Hillcrest Drive	535-2414
Carol Woolsey	405 6 th Avenue South	538-8132

2:45pm to closing

Shirley Barrick	114 14 th Avenue South	535-9289
Jean Cecil	114 Chokecherry Lane	538-4961
Joan Feller	306 Maple	535-6868
Dodie Kamp	416 7 th Avenue South #116	535-8034
Donna Larson	1115 Uranium	535-5887
Lorraine Schell	714 2 nd Avenue South	535-9324
Frank Kamp	416 7 th Avenue South #116	535-8034
Helen Shipman	Warm Spring Creek Road	538-5584
Rita Hofer	2360 King Colony Road	350-2307
Wes Hofer	2360 King Colony Road	538-8840
Esther Walter	2360 King Colony Road	538-8840

Montana Code Annotated - 2007

[Previous Section](#) [MCA Contents](#) [Part Contents](#) [Search](#) [Help](#) [Next Section](#)

20-20-105. Regular school election day and special school elections -- limitation -- exception. (1) Except as provided in subsection (4), the first Tuesday after the first Monday of May of each year is the regular school election day. Except as provided in subsections (3) and (4), a proposition requesting additional funding under [20-9-353](#) may be submitted to the electors only once each calendar year on the regular school election day.

(2) Subject to the provisions of subsection (1), special school elections may be conducted at times determined by the trustees.

(3) In the event of an unforeseen emergency occurring on the date scheduled for the funding election pursuant to subsection (1), the district will be allowed to reschedule the election for a different day of the calendar year. As used in this section, "unforeseen emergency" has the meaning provided in [20-3-322\(5\)](#).

(4) In years when the legislature meets in regular session or in a special session that affects school funding, the trustees may order the election on a date other than the regular school election day in order for the electors to consider a proposition requesting additional funding under [20-9-353](#).

History: En. 75-6404 by Sec. 140, Ch. 5, L. 1971; amd. Sec. 1, Ch. 109, L. 1974; R.C.M. 1947, 75-6404; amd. Sec. 8, Ch. 644, L. 1987; amd. Sec. 8, Ch. 514, L. 1999; amd. Sec. 1, Ch. 192, L. 2007.

Provided by Montana Legislative Services

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

16

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: EXECUTIVE SESSION—PERSONNEL MATTER

Requested By: Board of Trustees
Prepared By: Jason Butcher
Date: 03/09/2009

SUMMARY:

The Board of Trustees will go into Executive Session to discuss a personnel matter.

SUGGESTED ACTION: Discussion

Additional Information Attached
Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2009

Agenda Item No.

17

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: ACTION ON PERSONNEL MATTER

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 03/09/2009

SUMMARY:

The Board of Trustees will take action on a personnel matter.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Cutler						
Granot						
Jackson						
Monger						
Schelle						

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2008-2009 DISTRICT GOALS

Lewistown School District Number One is committed to quality education for each and every student through adequate funding, positive community support and involvement, constant curriculum review and revision, evaluation of student progress, effective staff evaluation procedures, and a strong staff development program.

1. We will take steps to improve relationships between students, between students and staff, and between staff, in order to create opportunities for everyone to feel safe and be successful. Every person within our learning community will treat each other in a positive, courteous and respectful manner.

Objective: Students and staff will feel safe while on any of our campuses, within any of our school buildings, or under the supervision of school personnel. Students will be exposed to positive relationships with caring adults who provide a nurturing environment in which they have opportunities to be successful.

2. Students will demonstrate measurable improvements in mathematical performance.

Objective: Students will show improvements in mastering Essential Learnings (mastery expectations) in math through unit or quarterly assessments, and other standardized measures.

3. Students will demonstrate measurable improvements in communication arts.

Objective: Teachers will align communication arts curriculum vertically, horizontally and to the state standards. Teachers will develop Essential Learnings in communication arts at each grade level. Teachers will develop assessments of the Essential Learnings.

4. Students will demonstrate regular and punctual school attendance as a life skill worth cultivating to insure daily success.

Objective: Students will demonstrate regular and punctual attendance. Unexcused student absences and tardiness will decrease.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

School District #1 Values and Beliefs

1. We believe in striving for excellence, developing a passion for learning, and bringing students to their full potential as life-long learners.
2. We believe in a safe, secure, respectful, and caring educational and social environment.
3. We believe students and staff must be challenged intellectually and academically, must be accountable for all actions, and must expect excellence.
4. We believe staff training, partnered with diverse opportunities and resources, is essential to meeting the individual needs of all students.
5. We believe the community, working hand in hand with our schools, plays a valuable role in educating our children.

BOARD OF TRUSTEES

Dave Byerly, Chairman
 Jeremy Bristol
 Tara Cutler
 Jennifer Granot
 Becky Jackson
 Stan Monger
 Mary Schelle

Christmas Break - 10 School Days
 Spring Break - 2 School Days

**LEWISTOWN PUBLIC SCHOOLS
 2008-2009 SCHOOL CALENDAR**

A. Pupil Instruction

90 Days				Second Semester				90 Days			
FIRST QUARTER				THIRD QUARTER				DAYS			
First Week	Aug	25 -- Aug	29	5	First Week	Jan	26 -- Jan	30	5		
Second Week	Sept	2 -- Sept	5	4	Second Week	Feb	2 -- Feb	6	5		
Third Week	Sept	8 -- Sept	12	5	Third Week	Feb	9 -- Feb	13	5		
Fourth Week	Sept	15 -- Sept	19	5	Fourth Week	Feb	16 -- Feb	20	5		
Fifth Week	Sept	23 -- Sept	26	4	Fifth Week	Feb	23 -- Feb	25	3		
Sixth Week	Sept	29 -- Oct	3	5	Sixth Week	Mar	2 -- Mar	6	5		
Seventh Week	Oct	6 -- Oct	10	5	Seventh Week	Mar	9 -- Mar	13	5		
Eighth Week	Oct	13 -- Oct	14	2	Eighth Week	Mar	16 -- Mar	20	5		
Ninth Week	Oct	20 -- Oct	24	5	Ninth Week	Mar	23 -- Mar	27	5		
Tenth Week	Oct	27 -- Oct	31	5	Tenth Week	Mar	30 -- Mar	31	2		
				45					45		

SECOND QUARTER				FOURTH QUARTER				DAYS			
First Week	Nov	3 -- Nov	5	3	First Week	Apr	1 -- Apr	3	3		
Second Week	Nov	10 -- Nov	14	5	Second Week	Apr	6 -- Apr	9	4		
Third Week	Nov	17 -- Nov	21	5	Third Week	Apr	14 -- Apr	17	4		
Fourth Week	Nov	24 -- Nov	26	3	Fourth Week	Apr	20 -- Apr	24	5		
Fifth Week	Dec	1 -- Dec	5	5	Fifth Week	Apr	27 -- May	1	5		
Sixth Week	Dec	8 -- Dec	12	5	Sixth Week	May	4 -- May	8	5		
Seventh Week	Dec	15 -- Dec	19	5	Seventh Week	May	11 -- May	15	5		
Eighth Week	Jan	5 -- Jan	9	5	Eighth Week	May	18 -- May	22	5		
Ninth Week	Jan	13 -- Jan	16	4	Ninth Week	May	26 -- May	29	4		
Tenth Week	Jan	19 -- Jan	23	5	Tenth Week	Jun	1 -- Jun	5	5		
				45					45		

B. Pupil Instruction Related Days (No School for Students)

		Totals
August 21 & 22	All Staff Orientation/PIR	2.0
September 22	PIR	1.0
October 15	1/2 day PIR	0.5
October 16-17	Staff Development Days - Teachers Convention	2.0
November 5-6	Parent Teacher Conferences (Evening on 5th, All Day on 6th)	1.5
January 12	PIR	1.0
April 7	Parent Teacher Conference (Evening ONLY--Regular School Day for Students)	0.5
Floating	1/2 Day PIR	0.5
		9.0

C. Holidays (Dates Inclusive)

September 1	Labor Day
September 22	PIR (Vacation day for Students)
October 15-17	Fall Vacation (Teachers - 15th--1/2 Day PIR-1/2 Day Vacation, 16 & 17 Convention)
November 6	Parent Teacher Conferences (Vacation for Students)
November 7	Veterans' Day (Observed)
November 27-28	Thanksgiving Vacation
December 22-January 2	Christmas Vacation
January 12	PIR (Vacation day for Students)
February 26-27	Boys/Girls Basketball Divisional Tournament
April 10-13	Spring Break
May 25	Memorial Day

2008-2009 Regular Board Meetings		
July	28	5:30 p.m.
Aug.	11	5:30 p.m.
Aug.	25	7:00 p.m.
Sept.	8	7:00 p.m.
Sept.	22	7:00 p.m.
Oct.	13	7:00 p.m.
Oct.	27	7:00 p.m.
Nov.	10	7:00 p.m.
Nov.	24	7:00 p.m.
Dec.	8	7:00 p.m.
Jan.	12	7:00 p.m.
Jan.	26	7:00 p.m.
Feb.	9	7:00 p.m.
Feb.	23	7:00 p.m.
Mar.	9	7:00 p.m.
Mar.	23	7:00 p.m.
Apr.	13	7:00 p.m.
Apr.	27	7:00 p.m.
May	11	7:00 p.m.
May**	26	7:00 p.m.
June	8	5:30 p.m.
June	22	5:30 p.m.

** Tuesday