

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457

Monday, August 10, 2009

REGULAR BOARD MEETING

CALL TO ORDER (5:30 P.M.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Discussion—Facilities Review
4. Discussion—Strategic Plan
5. Report—Committees of the Board
6. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

7. Report—Investment
8. Other Items

PUBLIC PARTICIPATION

9. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

10. Minutes of the July 27, 2009, Regular Board Meeting

APPROVAL OF CLAIMS

11. Claims

CONSENT GROUP ITEMS

12. Approve Substitute(s)
13. Approve Substitute List for the 2009-2010 School Year
14. Approve Fergus High School Activity Fund Report for July 2009

INDIVIDUAL ITEMS

15. Approve Elementary Budget for the 2009-2010 School Year
16. Approve High School Budget for the 2009-2010 School Year

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

3

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: DISCUSSION—FACILITIES REVIEW

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 08/10/2009

SUMMARY:

The Board of Trustees would like to continue the discussion regarding the Facilities Master Plan and recommendations made by the Facilities Steering Committee.

SUGGESTED ACTION: Informational Report

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN ELEMENTARY DISTRICT
Estimated MILL LEVY IMPACT ANALYSIS
20-Year Tax-Exempt Bonds
16-Year QSCB (0%) Bonds
\$10,000,000 General Obligation

Mill Levy Computation:	Tax-Exempt 20-Year Term	Tax-Exempt 16-Year Term	QSCB 16 Year Term	16-Year QSCB Savings Over 20-Year Tax Exempt Bond	16-Year QSCB Savings Over 16-Year Tax Exempt Bond
Principal Amount of Bonds:	<u>\$10,000,000</u>	<u>\$10,000,000</u>	<u>\$10,000,000</u>	<u>\$0</u>	<u>\$0</u>
Total Interest Over Life of Bonds (1):	\$5,374,800	\$3,985,636	\$0	\$5,374,800	\$3,985,636
Estimated Annual Bond Payment (1):	\$768,740	\$874,102	\$625,000	\$143,740	\$249,102
LESS: Estimated Annual State Aid for Debt Service (2):	<u>\$16,543</u>	<u>\$16,543</u>	<u>\$16,543</u>	\$0	\$0
EQUALS: Estimated Net Annual Debt Service:	\$752,197	\$857,559	\$608,457	\$143,740	\$249,102
DIVIDED BY: FY 2008/09 Mill Value:	<u>\$11,381,411</u>	<u>\$11,381,411</u>	<u>\$11,381,411</u>		
EQUALS: Estimated Number of Mills Required:	66.09	75.35	53.46	12.63	21.89

Estimated Tax Increase for Individual Residential Taxpayer:

2008/09 Tax Year "Phase-In Value" of Residential Property(3)	2008/09 Tax Year "Taxable Market Value" of Residential Property (3)	2008/09 Tax Year "Taxable Value" of Residential Property(3)	Estimated ANNUAL Tax (4)	Estimated ANNUAL Tax (4)	Estimated ANNUAL Tax (4)	16-Year QSCB Savings Over 20-Year Tax Exempt Bond		16-Year QSCB Savings Over 16-Year Tax Exempt Bond	
						Annual Tax (4)	Lifetime Tax	Annual Tax (4)	Lifetime Tax
\$25,000	\$16,500	\$497	\$32.82	\$37.42	\$26.55	\$6.27	\$231.65	\$10.87	\$173.92
\$50,000	\$33,000	\$993	\$65.65	\$74.84	\$53.10	\$12.54	\$463.30	\$21.74	\$347.84
\$75,000	\$49,500	\$1,490	\$98.47	\$112.26	\$79.65	\$18.82	\$694.96	\$32.61	\$521.76
\$100,000	\$66,000	\$1,987	\$131.29	\$149.69	\$106.20	\$25.09	\$926.61	\$43.48	\$695.68
\$150,000	\$99,000	\$2,980	\$196.94	\$224.53	\$159.31	\$37.63	\$1,389.91	\$65.22	\$1,043.53
\$200,000	\$132,000	\$3,973	\$262.59	\$299.37	\$212.41	\$50.18	\$1,853.22	\$86.96	\$1,391.37
\$250,000	\$165,000	\$4,967	\$328.24	\$374.21	\$265.51	\$62.72	\$2,316.52	\$108.70	\$1,739.21

- (1) Estimate based on tax-exempt bonds being repaid at 4.50% over 20-years and 4.25% over 16-years (about 0.25%-0.50% conservative based on current rates). Qualified School Construction Bonds "QSCB" (to the extent allocation is received) are tax-credit bonds and have a 0% interest rate.
- (2) The estimated effects of State support for debt service have been calculated using the current estimates from the Office of Public Instruction concerning the amount of reimbursement that districts statewide are eligible for and the estimated amount to be appropriated by the legislature for the biennium. As additional qualifying districts sell bonds, the amount of State aid for individual districts will decrease each year without an offsetting increase in the total amount appropriated by the State. THE AMOUNT, IF ANY, OF FUTURE BIENNIAL APPROPRIATIONS CANNOT BE ESTIMATED.
- (3) Based upon Class 4 residential property. The "Phase-In Valuation" and the "Taxable Market Value" for tax purposes will be different than the valuation of most residential real property for resale purposes. To better calculate the estimated tax impact of the bond issue, property owners should look up their exact taxable value as shown on their personal tax statement from the County Treasurer and use the formula shown below.
- (4) Tax Impacts are based on recently enacted property tax legislation for the current tax year. Tax Impacts will vary every year depending on such factors as District Mill Value, State reimbursement (if any), method of calculating taxable valuation, and actual debt service.

* All property owners (including farming and ranching operations, commercial businesses, home owners etc...) should use the following formula to calculate the estimated tax impact of the Bond issue.

Taxable Value (From Personal Tax Statement) X "Mills"/1,000 = Estimated Annual Tax Impact.



How to Get Your Bond Passed

Here's some expert advice to consider when a ballot initiative is on your district's horizon

By Carl Vogel
April 2006

Few mornings are as nerve-wracking at district headquarters than an election day when a bond measure is on the ballot. By the time the sun goes down, you learn whether or not your schools will have the resources to tackle some of the district's most pressing needs. Millions in some extraordinary cases, billions of dollars are at stake.

You can increase your odds of winning by paying attention to some relatively simple rules. Every district is unique; even experts that have worked on dozens of campaigns can't offer a set of phrases that make every voter nod approvingly or a list of projects that always garner support. But if you follow the six steps below, you have a much better chance to be celebrating when the polls are closed.

1. LAY THE GROUNDWORK NOW

When a bond issues flounders, it's often because too many voters went to the polls with a poor opinion of the school district, anything from lagging test scores to an old argument between two board members that played out in the press. Come Election Day, you want people thinking about how the money will improve student's education, and not nursing some grudge. By reaching out before the bond is even on the ballot, you can create invaluable goodwill.

In the Everett (Wash.) Public Schools District, director of communications Gay Campbell mails letters to about 100 homes near every elementary and middle school in the district. Hand addressed and signed by each principal, the letters keep neighbors who don't have school-age children informed about school news, especially anything that might be disruptive, like new bus routes. "The whole tone of the letters is, 'We want to be good neighbors,' " she says. We select people who we think will help with word of mouth. We want to build a relationship with them, so they'll trust us to be able to spend their money wisely."

2. BUILD THE BALLOT

Preparation is even more important when the time comes to write the bond measure itself. Every district has a list of top priorities, but those don't necessarily correspond to what the electorate is willing to pay for. Run some polls and find out what items are appealing enough to provide enough yes votes to win. If insisting on spending money for a new laptop for every high school student will cause the district to lose the bond, drop it.

"We do a lot of polling early on and get a sense of what voters want to support. You've got to sprinkle some sugar on the bran. We're sure we fund what we need, with a mix of things we can highlight," says Glenn Gritzner, who was special assistant to the superintendent in the Los Angeles Unified School District through three bond issues in the last four years that totaled more than \$10 billion.

You may even find that the votes just aren't out there to pass any ballot initiative right now. While disappointing, it's better to know beforehand and hold off than to gear up and suffer a dispiriting defeat. "Maybe you come back in six months or a year, instead," says Campbell, who has consulted on nearly 20 ballot initiatives for districts around the Pacific Northwest. "Why spend the time and money now? Why train the voters to think you can't win?"

3. MOTIVATE YOUR FRIENDS, IGNORE YOUR ENEMIES

The conventional wisdom on school bond issues is that most people know how they feel about more money for schools before they've even heard the details and it's very hard to change their minds. Under these circumstances, your best strategy is to work to motivate the "yes" voters to get to the polls, and don't spend much time, money or effort to try to convince "no" voters to reconsider. In the parlance of the 2004 election, the name of the game is to get out your base. Even if polling tells you that it's worthwhile, or necessary, to try to convince some people on the fence, the typical formula is: Hold your own with the persuasion voters, do well with the "yes" turnout vote and you'll win the measure.

Sophisticated surveys can tell you with some certainty the demographics and location of your supporters. Then try to connect with them three or four times before the election with tightly targeted appeals that are seen by your supporters and your supporters only, like postcards or events in particular neighborhoods. In this kind of campaign, broad appeals like ads in the local paper and gimmicks such as high school cheerleaders standing downtown with signs during rush hour are usually a bad idea. They're unlikely to change anyone's mind and because they're witnessed by everyone, your work is as likely to remind the "no" voters to get out to vote as your supporters.

4. CREATE A STRONG INSIDE/OUTSIDE TEAM

For almost every state, school districts aren't allowed to spend resources and that includes employees' time on lobbying to pass a ballot. So you need a citizens committee to print and distribute flyers and postcards, organize meetings, speak to reporters, buy any ads, etc. Choosing your citizens committee can be a crucial step. Along with obvious supporters such as construction firms and affected labor unions, aim for bringing in high-profile endorsements.

"The more community leaders you can put on your side, the better: realtor's association, the chamber of commerce, ministerial association. You've got to get people in the community who are trusted to support you," says Larry Molacek, superintendent of the South Tama County Community School District in Tama, Iowa, which passed a \$9 million construction bond issue on the second try, after organized opposition torpedoed the first attempt with attacks on the honesty and competence of his administration.

The district staff can still play an important role, though. The district can provide the basic facts on what the ballot initiative will accomplish, allowing you to print up materials that lay out what your polling has shown are attractive goals.

Staff can spend time and resources internally, explaining to all district employees what the measure will accomplish (and having the unified support and clear communications with all your faculty and administrators is very important). Staff can even go out and speak at rallies, go door-to-door and coordinate activities with the citizens committee as long as it's on their own time. Just be sure to talk with your legal counsel and draw a "bright line" between voluntary activities and district ones.

5. WRITE CLEAR, SIMPLE MESSAGES THAT RESONATE

Although much of your work will likely center around bringing out voters who already are willing to vote yes, messaging is still important. You don't have to be too clever the big text in a citizens committee mailing is often simply a variation on "Don't forget to vote to support kids' education on Nov. 3" but after that, highlight with a few bullets what that money will do. With the results from the surveys, you should have a very good idea of what local yes voters think are good uses of the money.

In LA, Gritzner says, popular funding goals included early education, charter schools and school repairs: "Repair, we found, is always more important to our voters than new construction. After all, they can't just move to a new house when their old one has problems. But when we explain that new schools are to 'relieve overcrowding,' then they kind of get it."

6. KNOW EVERYTHING ABOUT YOUR PROJECT

Even if you think you've got sufficient support locked up, be ready to answer any questions that might come up. Brad Paulsen, director of educational services at Wight & Company, an architectural and construction firm based in Darien, Ill. that has worked with more than 30 school districts on bond issues over the last few decades says voters want to know more than ever before. His firm helps provide its clients with floor plans, step-by-step explanations of renovation work, detailed budget breakdowns even computer-generated, 3-D "fly-around" imaging of what a new building will look like.

"They want to see where the school will be located, where the field house will be, the overall project budget," Paulsen says. "Some consultants say that can be too much information, that you lose votes because some people see an artist's rendering and don't like red brick, for example. But in my opinion, that factor is trumped by the people in the district who want to see exactly what they're getting for their higher taxes. The credibility that you project with your knowledge and the people who are on board give the community great comfort that the district will spend this money wisely."

Carl Vogel is a Chicago-based writer.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

4

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: DISCUSSION—STRATEGIC PLAN

Requested By: Board of Trustees **Prepared By:** Trustees **Date:** 08/10/2009

SUMMARY:

The Board of Trustees needs to review the 2009-2010 Goals and Strategic Objectives as set forth in the Strategic Plan that were discussed at the July 27, 2009, Board meeting.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2009-2010 GOALS AND STRATEGIC OBJECTIVES

DRAFT – 08/10/2009

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Support staff as they find ways to motivate students in the required testing process.
2. Implement (maximize the positives, minimize and/or alleviate the negatives) whatever recommendations are approved by the Board during 2008-2009 regarding full-time kindergarten.

Goal Area 2: Facilities

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Complete the process to develop, with staff and community, a 10-year facilities plan. Research financing options, and develop and implement a plan to secure community understanding and approval of it.
2. Conclude by February 28, 2010, a feasibility study about how to get out of the Lincoln Building, secondary to results of the Facility Study and Plan.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Obtain data on parent use of Infinite Campus portal and utilize data to increase usage.
2. Implement steps to reach out to the community (don't wait for people to come to us), such as: visiting local coffee clubs, radio programs, newspaper articles and columns/opinions (from staff, administrators and trustees).
3. Assess our efforts to reach out to the community – including steps taken during 2008-2009 – and fine tune and improve for 2009-2010.

Goal Area 4: Technology

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Develop a plan to insure that we are investigating and, wherever necessary and affordable, implementing new technologies for cost-efficient delivery of technology for students and staff (such as expanding terminal services, implementing virtualization, proven open-source software solutions).
3. Encourage and support the expanded use of instructional aids for the classroom (projectors, interactive white boards, document cameras).
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Insure that, beginning in 2009-10, the technology staff is consulted and included in textbook/publisher decisions as these decisions increasingly have technology components and impacts.
6. Develop and implement a plan to address the technology generational gap (between staff and students).
7. Determine if and how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).
8. Develop a timeline on researching, understanding and implementing a plan to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Seek input from staff on non-financial ways to make jobs more rewarding.
2. Seek to remain competitive with classified, certified and administrative wages and benefits.
3. By September 30, 2009, assess and implement efforts to improve communication with our staff (including roundtables, regular building visits by administrators and suggestions from staff).

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways, prior to January 1, 2010, to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2011).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to August 15, 2010, a review of the Strategic Plan with the adoption of new one-year goals and objectives (2010-2011) and two-year goals and objectives (2011-2012). Revisit our five-year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.
6. Need to have budget talks with projections early in the fall with an idea for retirement incentives, etc. by November 2009.
7. Have budget projections and potential cuts presented to the public before the School Election held in May of 2010.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

5

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee **Date:** 08/10/2009

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

SUGGESTED ACTION: Informational Report

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

6

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 08/10/2009

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

7

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent **Prepared By:** Mike Waterman **Date:** 08/10/2009

SUMMARY:

Attached is the report on the interest earned and distributed for July 2009.

The first column of the report reflects the cash balance in various funds as of July 1, 2009.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

INVESTMENT INCOME DISTRIBUTION REPORT
SCHOOL DISTRICT NO.1, FERGUS COUNTY
 July 31, 2009

Following is a distribution report of the income from the investment of school funds for the current reporting period.
 Distribution is prorated on the cash balance of each fund at the beginning of the period.

REPORTING PERIOD: 7/01/2009 - 7/31/09
ELEM INVESTMENT INCOME: \$1,025.62
HS INVESTMENT INCOME: \$462.15

FUND	CASH BALANCE	%	CURRENT INTEREST	YTD INTEREST
ELEMENTARY DISTRICT:				
101 GENERAL	498,622.40	10.84%	111.16	111.16
110 TRANSPORTATION	317,558.99	6.90%	70.81	70.81
111 BUS DEPRECIATION	862,348.67	18.75%	192.28	192.28
112 FOOD SERVICE	149,682.59	3.25%	33.37	33.37
113 TUITION	0.00	0.00%	0.00	0.00
114 RETIREMENT	540,840.58	11.76%	120.59	120.59
120 RENTAL	8,214.29	0.18%	1.83	1.83
121 COMPENSATED ABSENCES	50,437.79	1.10%	11.25	11.25
124 METAL MINES	83,759.30	1.82%	18.68	18.68
128 TECHNOLOGY	60,317.43	1.31%	13.45	13.45
129 FLEXIBILITY	60,045.28	1.31%	13.39	13.39
160 BUILDING	1,662,048.08	36.13%	370.59	370.59
161 BUILDING RESERVE	272,005.19	5.91%	60.65	60.65
184 STUDENT ACTIVITIES	33,931.12	0.74%	7.57	7.57
ELEMENTARY TOTAL	4,599,811.71	100.00%	1,025.62	1,025.62
HIGH SCHOOL DISTRICT:				
201 GENERAL	382,447.20	15.25%	70.49	70.49
210 TRANSPORTATION	209,800.12	8.37%	38.67	38.67
211 BUS DEPRECIATION	460,157.70	18.35%	84.82	84.82
214 RETIREMENT	266,097.21	10.61%	49.05	49.05
217 ADULT EDUCATION	34,888.03	1.39%	6.43	6.43
218 DRIVERS EDUCATION	43,673.71	1.74%	8.05	8.05
220 RENTAL	9,898.20	0.39%	1.82	1.82
221 COMPENSATED ABSENCES	24,783.62	0.99%	4.57	4.57
224 METAL MINES	160,080.27	6.38%	29.51	29.51
228 TECHNOLOGY	54,434.03	2.17%	10.03	10.03
229 FLEXIBILITY	55,243.20	2.20%	10.18	10.18
260 BUILDING	64,395.11	2.57%	11.87	11.87
261 BUILDING RESERVE	405,686.27	16.18%	74.78	74.78
281 ENDOWMENT FUNDS	87,556.83	3.49%	16.14	16.14
282 INTERLOCAL AGREEMENT	174,980.42	6.98%	32.25	32.25
284 STUDENT ACTIVITIES	73,191.88	2.92%	13.49	13.49
HIGH SCHOOL TOTALS	2,507,313.80	100.00%	462.15	462.15
GRAND TOTALS	7,107,125.51		1,487.77	1,487.77

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

8

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 08/10/2009

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ MCEL—October 14-16, 2009—Missoula—Need Rooms Reserved by September 18, 2009
- ❖ Start of School Information
- ❖ Staff Picnic—Friday, August 21, 2009—5:00 p.m.—Frank Day City Park
- ❖ AYP Determinations
- ❖ Delivery Van Driver Position
- ❖ MTSBA'S "Back to School" Legal Primer—See Attached List for Dates and Locations

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						



MTSBA’S “BACK TO SCHOOL” LEGAL PRIMER

It is that time of year again – the start of a new school year. If your District operates under a philosophy that strong and informed leadership enhances student achievement and you want your District’s administration and board to engage in “best practices” to operate as a well-informed, cohesive team with everyone having access to the same information, and minimize your risks (i.e., litigation), then this workshop is for you!!! The focus of this highly interactive all-day workshop will be on student issues and employment issues.

- **Student Rights and Responsibilities.** This segment will provide participants with needed information relating to student discipline, extra-curricular activities, disabilities, speech and the due process procedures that must be followed in student related matters.
- **Employment Matters.** This segment will focus on evaluation of staff, compliance with provisions in collective bargaining agreements and contracts, employee discipline, fair labor standards, and its application to coaches and other extra-duty assignments.
- **Policy/Handbook Update.** This segment will focus on recent changes to MTSBA model policies and will provide recommended language for both student and staff handbooks and how statements in your handbooks could impact your liability.
- **Frequently Asked Questions/Question & Answer Session.** There are always school related questions that impact everyone. This session will be an informal opportunity to ask any question whether it be on a topic covered during the day or not.

Mail or Fax to: MTSBA, 863 Great Northern Blvd., Suite 301, Helena MT 59601; 406-442-2194
Register on-line at: www.mtsba.org

District Name _____
Address _____ City _____ Zip _____
Confirmation Email: _____

Register the following individuals at the following city. **Mark only one selection:**

- ___ August 24, 2009 Missoula – Wingate Inn, 5252 Airway Blvd
- ___ August 24, 2009 Billings – Holiday Inn Grand, 5500 Midland Rd
- ___ August 25, 2009 Great Falls – Paris Gibson Education Center, Cafeteria, 2400 Central Avenue
- ___ August 25, 2009 Miles City – Custer County High School, West Multi-Purpose Room, 20 South Center
- ___ August 26, 2009 Glasgow – Glasgow School District, Board Room, 200 7th Street North
- ___ August 31, 2009 Kalispell – Glacier High School, Board Room, 275 Wolfpack Way
- ___ September 1, 2009 Bozeman – Willson School, Board Room, 404 West Main Street
- ___ September 2, 2009 Butte – East Middle School, Auditorium, 2600 Grand Avenue

Attendee Name	Title
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Registration starts at 9:00 a.m.
Workshop 9:30 a.m. – 12:30 p.m.
Lunch on your Own 12:30 p.m. – 2:00 p.m.
Workshop 2:00 p.m. – 5:00 p.m.

Coffee & Snacks provided.

Registration fees for members and county superintendents: Participants registering from member districts will be charged \$120 per participant for the first 3 members of your district, the remaining members registered from your district will be charged \$20 per participant to cover costs (i.e., materials).

Cancellations/No Shows: There will be a \$20 charge.

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

9

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 08/10/2009

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

10

Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 08/10/2009

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the July 27, 2009, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

MINUTES
LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA
JULY 27, 2009

The Board of Trustees of School District Number One and High School District Number One held a regular meeting Monday, July 27, 2009, at 5:30 p.m. in the Lincoln Building Board Room, Lewistown, Montana.

TRUSTEES PRESENT: Chairman Dave Byerly, Stan Monger, Becky Jackson, Mary Schelle, Jennifer Granot

ROLL CALL

STAFF PRESENT: Superintendent Jason Butcher, Business Manager/Clerk Mike Waterman, Sandi Chamberlain, Andrea Payne, Bobbie Atchison

OTHERS PRESENT: Doreen Heintz-Lewistown News-Argus, Joe Zahler-KXLO/KLCM Radio, and other interested parties

TRUSTEES ABSENT: Jeremy Bristol, Monte Weeden

Bobbie Atchison led the group in the Pledge of Allegiance.

PLEDGE

The Board discussed the Facilities Master Plan and the application with the Office of Public Instruction for funds from the State of Montana's 2009 Qualified School Construction Bond allocation.

DISCUSSION -
FACILITIES
REVIEW

Mike Waterman reviewed the 2009-10 school year budget figures for the General Fund.

DISCUSSION -
2009-10
GENERAL FUND
BUDGETS

A recommendation from the Montana School Boards Association concerning the timeline for adoption of budgets was discussed by the trustees.

DISCUSSION -
FINAL BUDGET
MEETING

Goals set for the 2008-09 school year according to the Lewistown Public Schools 2009 Strategic Plan were reviewed by the Board as were new goals for the next two years. Changes made to the existing 2009-10 goals included:

DISCUSSION -
LEWISTOWN
PUBLIC SCHOOLS
2009 STRATEGIC
PLAN

- Goal Area 2, Objective 2 - Delete - Complete design of the elementary buildings HVAC restoration work approved by voters in 2008, go to bid and have project completed during the summer of 2010. (This goal has been met.)

In addition, the following existing 2008-09 goals were recommended to be brought forward:

- Goal Area 1, Objective 2 - Support staff as they find ways to motivate students in the required testing process.

- Goal Area 3, Objective 1 - Obtain data on parent use of Infinite Campus portal and utilize data to increase usage.
- Goal Area 5, Objective 1 - Seek input from staff on non-financial ways to make jobs more rewarding.
- Goal Area 5, Objective 2 - Seek to remain competitive with classified, certified and administrative wages and benefits.

DISCUSSION
CONTINUED -
LEWISTOWN
PUBLIC SCHOOLS
2009 STRATEGIC
PLAN

Members of the Board also discussed the addition of the following goals:

- Goal Area 6 - Have budget projections and potential cuts available for review by November 2009.
- Goal Area 6 - Have budget projections and potential cuts presented to the public before the School Election held in May of 2010.
- Goal Area 2 - Conclude a feasibility study by February 28, 2010, of moving out of the Lincoln Building.

There was no report.

REPORT -
COMMITTEES OF
THE BOARD

No items were discussed.

CALENDAR ITEMS

Investment earning for June was reported with \$32,987.16 in the elementary funds and \$23,530.25 in the high school funds for a total of \$56,517.41.

REPORT -
INVESTMENT

Superintendent Jason Butcher distributed copies of the 2008-09 Annual Report to the trustees. The staff picnic will be held on August 21, 2009.

OTHER ITEMS

There was no public input.

PUBLIC
PARTICIPATION

Minutes of the Regular Board Meeting of June 22, 2009, were approved unanimously (Monger/Byerly).

APPROVAL OF
MINUTES

The claims referenced in the 2009-10 Bill Schedule and submitted through July 23, 2009, were approved unanimously (Monger/Byerly).

APPROVAL OF
CLAIMS

A motion to approve consent group items 14-15 was approved unanimously (Jackson/Schelle).

CONSENT GROUP
ITEMS

14. Approve adding Krystle Smith to the Substitute Teachers/Assistants List.

APPROVE
SUBSTITUTE

15. Approve the Fergus High School Activity Fund Report for June, 2009.

APPROVE FERGUS
HIGH SCHOOL
ACTIVITY FUND
REPORT

- | | | |
|-----|---|--|
| 16. | Approve the Personnel Report - see Exhibit A (Monger/Granot - unanimous). Shari Tindall was removed from the report due to medical reasons. | APPROVE
PERSONNEL
REPORT |
| 17. | Approve the Lewistown Junior High School Choral and Band Handbook for the 2009-10 school year (Schelle/Granot - unanimous). | APPROVE
LEWISTOWN
JUNIOR HIGH
SCHOOL CHORAL
AND BAND
HANDBOOK FOR
THE 2009-10
SCHOOL YEAR |
| 18. | Approve the Fergus High School Choral and Band Handbook for the 2009-10 school year (Granot/Schelle - unanimous). | APPROVE FERGUS
HIGH SCHOOL
CHORAL AND BAND
HANDBOOK FOR
THE 2009-10
SCHOOL YEAR |
| 19. | Approve contract with Grant Thornton LLP to conduct required calculations on the Qualified Zone Academy Bond Sinking Fund (Monger/Jackson - unanimous). | APPROVE
CONTRACT WITH
GRANT THORNTON
LLP |
| 20. | Approve second reading/adoption - Purchasing Policy - #7320 (Jackson/Granot - unanimous). | APPROVE SECOND
READING/
ADOPTION -
PURCHASING
POLICY |
| 21. | Approve second reading/adoption - Purchasing Procedures Policy - #7320P (Monger/Schelle - unanimous). | APPROVE SECOND
READING/
ADOPTION -
PURCHASING
PROCEDURES
POLICY |
| 22. | Approve second reading/adoption - Credit Card Use Policy - #7400 (Jackson/Schelle - unanimous). | APPROVE SECOND
READING/
ADOPTION -
CREDIT CARD USE
POLICY |
| 23. | Approve selecting a procurement card from First Bank of Montana for school district purchasing (Monger/Granot - unanimous). | APPROVE
SELECTING A
FIRST BANK OF
MONTANA
PROCUREMENT
CARD |
| 24. | Approve Notice of Resolution of Intent to Sell for the purpose of disposing of multiple items - see Exhibit B (Monger/Granot - unanimous). | APPROVE
DECLARING
SURPLUS
PROPERTY |

The meeting was adjourned at 7:15 p.m. The next regular meeting will be held on August 10, 2009, at 5:30 p.m. in the Lincoln Building Board Room (Jackson - unanimous).

ADJOURNMENT

DAVE BYERLY
BOARD CHAIRMAN

MIKE WATERMAN
BUSINESS MANAGER/CLERK

“EXHIBIT A”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: July 27, 2009

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
BLAZICEVICH, Jenifer	Summer School Aide	School District #1	Approve appointment on schedule at \$10.00 per hour for up to 60 hours.	July 27, 2009	Jenifer is helping with both the regular summer school and the extended school year program for special education. Her name was inadvertently missed on the list for summer school that was presented on June 22, 2009.
FILAS, Paul	Custodian	Fergus High School	Accept letter of resignation	July 27, 2009	See attached letter.
RECOMMENDATIONS FOR EXTRA DUTY CONTRACTS	Bus Drivers	School District #1	Approve appointment on schedule as presented on attachment	July 27, 2009	The bus drivers are occasionally called upon to transport students during the day to another school for practices or for in-town field trips.
TINDALL, Sheri	Summer Computer Maintenance	School District #1	Approve appointment on schedule—MAINT II Step 4 for 40 hours per week for up to 4 weeks	July 27, 2009	See attached memo.

LEWISTOWN PUBLIC SCHOOLS**EXTRA DUTY CONTRACTS**

July 27, 2009

LAST	FIRST	EXTRA DUTY ASSIGNMENT	PAY RATE
Baszczuk	Rebecca	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Beaudry	Ben	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Burns	Frank	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Goldsborough	Cathy	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Lelek	Wayne	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
McConnell	Dave	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Murray	Ted	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Odermann	Rob	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Pearson	Jim	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Wood	Fred	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis

“EXHIBIT B”

NOTICE OF RESOLUTION OF INTENT TO SELL

WHEREAS, certain personal property owned by School District Number One and High School District Number One, Fergus County, Montana, has been determined by the Board of Trustees of said School Districts to be obsolete surplus, and unsuitable for school purposes because it is out of date and not usable, being described as follows:

AB Dick Folder – Model 58	Dell Trinitron Ultrascan 1000HS Monitor	Gray Printer Cart
Kyocera Copier with Sorter/Finisher	2 – Rubber Stamp Racks	13 Dell PC’s
HP Printer – 895 Cse	Compaq Deskpro	1 Microsys PC
HP Printer – 895 Cxi	Compaq Monitor 7500	1 IBM PC
HP Printer/Fax/Copier	2 – Dell Optiplex	1 Compaq PC
Panasonic Quiet KX-P2123 24-pin Printer	IBM Typewriter	30 CRT Monitors
HP B&W LaserJet Printer	Phillips Projector	10 Dell PC's
2 – HP Color Laser Printers	HP Deskjet 340 Printer	2 CD Towers
Misc science books	HP LaserJet 4 Printer	1 HP Color Inkjet Printer
Electric Bun Slicer	Epson Stylus C80 Printer	1 HP Multifunction Printer
3-Door Reach-In Freezer	HP DeskJet 660C Printer	3 Microfiche Machines
Overhead Projector	Dell Injet Printer	1 IBM Typewriter
20 Damaged Desks	Phillips Magnavox Monitor	1 Radio Shack VHS
Teacher Desks	ASTVision monitor	3 CRT Monitors
2 cases AR400MT Sharp Copier Toner	Impression Vienna 15 Monitor	4 Dell PC’s
4 each Selex/Canon 3580 Copier Toner	Princeton Ultra 40 14" Monitor	1 Clincher PC
1 – 10 lb. Postal Scale	Mag Innovision Monitor	30 PS2 Keyboards
2 – TI-5660 10-key Calculators	Iigs Kensington System Saver	16 Dell PC's
Okidata Microline 395 24-pin printer	28 CRT Monitors	13 Dell PC's

WHEREAS, an arrangement will be made to sell or otherwise dispose of said property in the most expeditious manner possible;

THEREFORE BE IT RESOLVED that the Trustees of said School Districts authorize the sale and disposal of the above listed property.

BE IT FURTHER RESOLVED that this resolution will become effective 14 days after publication of the notice as required by 20-6-604, MCA.

DONE at Lewistown, Montana, this 27th day of July, 2009.

DAVE BYERLY, CHAIRMAN
BOARD OF TRUSTEES
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE

ATTEST:

MIKE WATERMAN
BUSINESS MANAGER/CLERK
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

11

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** Sherry Martin **Date:** 08/10/2009

SUMMARY:

Approve claims paid through August 6, 2009, as approved by the Finance Committee.

SUGGESTED ACTION: Approve Claims as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

12 - 14

<u>Agenda Items</u>	<u>Additional Information</u>
12. Approve Substitute(s) 13. Approve Substitute List for the 2009-2010 School Year 14. Approve Fergus High School Activity Fund Report for July 2009	

SUGGESTED ACTION: Approve All Items

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

12

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE SUBSTITUTE(S)

Requested By: Board of Trustees **Prepared By:** Sandi Chamberlain **Date:** 08/10/2009

SUMMARY:

The following individual(s) need Board approval in order to be placed on the:

Substitute Teacher/Aide List:

David Wharton	Master of Fine Arts Degree
Branigan King	Some College
Shaylea Stewart	Recent High School Graduate

Substitute Custodial List:

Justin Martin

SUGGESTED ACTION: Approve Substitute(s)

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
Board Action						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

13

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE SUBSTITUTE LIST FOR THE 2009-2010 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Sandi Chamberlain **Date:** 08/10/2009

SUMMARY:

The Board of Trustees formally hires all employees annually. Consequently, substitutes should be hired by the Trustees each year. Attached is the list of substitutes that have returned the "Letter of Reasonable Assurance for Substitute Employees" expressing their desire to remain on the substitute list for the 2009-2010 School Year.

SUGGESTED ACTION: Approve Substitute List for the 2009-2010 School Year

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

Lewistown Public Schools
2009-2010 SUBSTITUTE LIST

<u>SUBSTITUTE TEACHERS:</u>		<u>SUBSTITUTE ASSISTANTS:</u>	<u>SUBSTITUTE BUS DRIVERS:</u>
<u>NAME</u>	<u>NAME</u>	<u>NAME</u>	<u>NAME</u>
ADAMS, Brenda	OLSON, Christine	KEISER, Kelly	RAY, Gregory
ASHLEY, Susan	PAGE, Richard	NESSELHUF, Marge	
BARBER, Nancy	PHILLIPS, Amanda	NETTE-RAU, Lisa	
BEDDALL, Jack	RAPKOCH, Ann	PERRY, Tiffany	
BYRNE, Judy	RETTIG, Heidi	TRESCH, Debra	
CARR, Tia	ROGERS, Sonja	VANCE, Merilee	
CROMWELL, Priscilla	SALLEE, Lynette	YERMAN, Mary Lou	
FOSTER, Sue	SHAMMEL, Elsie		
GERLINGER, Anita	SIMPSON, Stephanie		
GIROD, Rosie	SMITH, Ernest (Butch)	<u>SUBSTITUTE SCHOOL FOOD:</u>	
GRUNA, Suzanne	STONE, Danielle	<u>NAME</u>	
HUFF, Miriam	SWEENEY, Carrie	BUTLER, Marilyn	
LAUGHERY, Bo	TRESCH, Debra	KURNS, Dale	
LEININGER, Dana	TUSS, Anika		
LEMMON, Kim	WALKER, Laurel		
MAXWELL, Linda	WATERMAN, Lisa		
MEADER, Patti	WOOLETT, Angela		
NETTE-RAU, Lisa			

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

14

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE FERGUS HIGH SCHOOL ACTIVITY FUND REPORT FOR JULY 2009

Requested By: Board of Trustees **Prepared By:** Robin Moline **Date:** 08/10/2009

SUMMARY:

The Board of Trustees needs to approve the Fergus High School Activity Fund report for July 2009.

SUGGESTED ACTION: Approve Fergus High School Activity Fund Report(s) as Presented

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

From: 07/01/2009
To : 08/02/2009

General Ledger Report

From Account: 1
To Account: 999999

AccountName	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Working
000110 PASS-THROUGH	6774.23	0.00	0.00	0.00	6774.23	0.00	6774.23
002010 CLASS OF 2010	1313.85	0.00	0.00	0.00	1313.85	0.00	1313.85
002011 CLASS OF 2011	337.00	0.00	0.00	0.00	337.00	0.00	337.00
002012 FCCLA/CULINARY	2.28	0.00	0.00	0.00	2.28	0.00	2.28
002013 CLASS OF 2012	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	-----	-----	-----	-----	-----	-----	-----
Group Total	105293.03	0.67	-3359.15	0.00	101934.55	0.00	101934.55
	-----	-----	-----	-----	-----	-----	-----
Grand Total	105293.03	0.67	-3359.15	0.00	101934.55	0.00	101934.55

From: 07/01/2009

General Ledger Report

From Account: 1

To : 08/02/2009

To Account: 999999

AccountName	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Working
000990 PETTY CASH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000991 CASH ON HAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000992 CHECK ACCOUNT	73554.51	0.67	-3359.15	0.00	70196.03	0.00	70196.03
000993 SAVINGS ACCOUNT	1704.99	0.00	0.00	0.00	1704.99	0.00	1704.99
000994 INVESTMENTS	25079.59	0.00	0.00	0.00	25079.59	0.00	25079.59
000996 NSF CHECKS	353.50	0.00	0.00	0.00	353.50	0.00	353.50
000997 TRAVEL ACCOUNT	8986.16	0.00	0.00	0.00	8986.16	0.00	8986.16
000999 EDWARD JONES	1790.05	0.00	0.00	0.00	1790.05	0.00	1790.05
Group Total	111468.80	0.67	-3359.15	0.00	108110.32	0.00	108110.32
Grand Total	111468.80	0.67	-3359.15	0.00	108110.32	0.00	108110.32

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my

knowledge. Bookkeeper : _____ Date: ___/___/___

Principal : _____ Date: ___/___/___

Board Chairman : _____ Date: ___/___/___

Bank Reconciliation Report

From: 07/01/2009

Checking Account

To : 08/02/2009

CHECK ACCOUNT

Ending Balance on statement dated 08/02/2009 ->	73105.56
Add: Outstanding Deposits (Bank Deposits) -> +	0.00
Less: Outstanding Checks -> -	2909.53

Cash Balance as of 08/02/2009 ->	70196.03

Cash Balance for CHECK ACCOUNT as of 07/01/2009 ->	73554.51
Add: Total Deposits (Bank Deposits) -> +	0.67
Less: Total Checks and Withdrawls -> -	3359.15

Cash Balance as of 08/02/2009 ->	70196.03

Summary of Asset Accounts

Account	Beg. Bal.	Recpt/JV	Disb/JV	Transfers	End. Bal.
000990 PETTY CASH	0.00	0.00	0.00	0.00	0.00
000991 CASH ON HAND	0.00	0.00	0.00	0.00	0.00
000992 CHECK ACCOUNT	73554.51	0.67	3359.15	0.00	70196.03
000993 SAVINGS ACCOUNT	1704.99	0.00	0.00	0.00	1704.99
000994 INVESTMENTS	25079.59	0.00	0.00	0.00	25079.59
000996 NSF CHECKS	353.50	0.00	0.00	0.00	353.50
000997 TRAVEL ACCOUNT	8986.16	0.00	0.00	0.00	8986.16
000999 EDWARD JONES INVESTMENT	1790.05	0.00	0.00	0.00	1790.05
Asset Totals	111468.80	0.67	3359.15	0.00	108110.32

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my

knowledge. Bookkeeper : _____ Date: ___/___/___

Principal : _____ Date: ___/___/___

Board Chairman : _____ Date: ___/___/___

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

15

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE ELEMENTARY BUDGET FOR THE 2009-2010 SCHOOL YEAR

Requested By: Board of Trustees
Prepared By: Mike Waterman
Date: 08/10/2009

SUMMARY:

The Board of Trustees needs to approve the Elementary Budget for the 2009-2010 School Year.

SUGGESTED ACTION: Approve Elementary Budget for the 2009-2010 School Year

Additional Information Attached
Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

MEMO

TO: Lewistown Board of Trustees

FROM: Mike Waterman

DATE: August 5, 2009

SUBJECT: FISCAL YEAR 2009-2010 BUDGETS

Each August, Montana school districts adopt budgets for each of their funds. These budgets determine the spending authority and tax requirements for the districts.

As you know, however, this year's budget meeting will be different because of delays from the state's reappraisal of property values. This delay means that we do not know our Districts' taxable values (usually available the first week in August), and therefore cannot calculate mills for our levies.

As we discussed at the last meeting, the Montana School Boards' Association recommends the following action at the August budget meeting:

1. Adopt spending limits (i.e., "budgets") in each of its budgeted funds
2. Direct the District Clerk to calculate the mills when the official taxable values are available from the Department of Revenue and transmit the information to the County Superintendent.

Following you will find information regarding Lewistown Elementary and Fergus High School's 2009-2010 budgeted funds. Tax levy amounts have also been included where possible. Note the charts and graphs at the end of this document. They provide some historical information and trend analysis that you might find helpful.

Please also note that the District has more funds than the ones listed here. However, the funds not listed (School Foods, Miscellaneous Programs, Building, etc.) cannot directly affect taxes. As a result, formal budgets are not required for them.

GENERAL FUND

The General Fund, the District's primary operating fund, receives funding from the State and the District's taxpayers. State law caps Districts' General Fund spending authority.

Tax amounts cannot be calculated exactly because one of the funding components, State Guaranteed Tax Base Subsidy, is distributed based on levied mills. As a result, we cannot calculate the exact amount of the local levy until we know the District's taxable value.

Lewistown Elementary: For FY10, Lewistown Elementary General Fund Budget will be \$5,526,429.92. Local taxpayers will pay an *estimated* total of \$1,527,753.49 for this budget, up from the \$1,501,607.09 they paid in FY09.

Fergus HS: Fergus HS will have an FY10 General Fund budget of \$3,269,715.71. Local taxpayers will pay an *estimated* total of \$984,652.55 for this budget, up from the \$947,725.67 they paid in FY08.

TRANSPORTATION FUND

Schools use the Transportation Fund to finance any costs associated with transporting students to and from school. In Lewistown, these costs include “on-schedule” costs: an individual transportation contract, per-mile bus route reimbursements, and contingency. The State and County each fund 50% of the District’s on-schedule costs.

The Districts also have an “over-schedule” budget to pay any remaining costs associated with the transportation program. A local permissive (i.e., unvoted) levy finances over-schedule costs.

The Elementary and High School Transportation Funds will require operating budgets of about \$450,000 and \$228,000 in 2009. Although these amounts represent the minimum budgets needed to support the coming year’s operations, administration recommends higher budgets to prepare for a future relocation of the bus barn.

Last year, the Board levied \$250,000 in anticipation of relocating the bus barn. As you may recall, the district owns the bus barn itself, but leases the property on which it sits from the Airport Board. The current lease expires December 31, 2009.

District and Airport representatives met several times over the past year to discuss renewing that lease. Most recently, the Airport representatives indicated that they would renew the lease on a year-to-year basis until the District had accumulated the money to relocate the operation.

Although the Board could certainly choose another amount, administration recommends following through with this understanding and levying an additional \$250,000 during the coming year. Doing so will result in the District having roughly \$641,000 available for a new bus barn by the end of FY2010.

Please keep two points in mind as you contemplate this recommendation:

- If the bus barn ultimately costs less than we have accumulated, the excess tax money can be used to provide dollar-for-dollar local tax relief in future years.
- Voted levies are not allowed in the Transportation Fund; law only provides for permissive tax levies. Although an election is not necessary to finance a new bus barn, the District will almost certainly need voter approval to acquire a new facility. State law requires schools to obtain voter approval before purchasing new building sites or entering into a lease with a term of more than three years. As a result, the Board may levy an unlimited amount for a new bus barn without voter approval, but it must obtain voter approval to spend the money on a new site.

Lewistown Elementary: Administration recommends setting the total operating budget for the Transportation Fund at \$845,000. The Board may choose to change this budget to fund the bus barn replacement. The local tax requirement for the operating budget will be \$446,054.47, down from \$498,867.17 in FY09.

Fergus HS: Administration recommends a \$475,000 Transportation Fund in FY10. The local tax requirement will be \$221,997.42, down from \$241,907.75 in FY09. Again, the Board may change this budget if it chooses to fund the bus barn replacement differently.

BUS DEPRECIATION FUND

Bus depreciation funds allow districts to accumulate money to repair and replace their buses. Like the Transportation Fund, the Bus Depreciation Fund is financed by a permissive (unvoted) levy. However, state statute limits the amount of the levy based on the initial cost of a district's buses. Budgets in this fund can also include accumulated dollars held over from previous years.

Lewistown comes into 2009 with healthy balances in the bus depreciation funds. The Elementary has \$862,000 available, while the HS enters the year with \$460,000.

Lewistown Elementary: Administration recommends a total budget for the Elementary Bus Depreciation Fund of \$932,348.67. The local tax requirement will be \$70,000.00, the same levy amount as last year.

Fergus HS: Administration recommends a total budget for the High School Bus Depreciation Fund of \$497,657.70. The local tax requirement will be \$37,500.00, the same amount levied as last year.

TUITION FUND

Districts use the Tuition Fund to pay for resident students who meet certain criteria and receive educational services from other districts. District taxpayers finance the Tuition Fund through a permissive levy. This year, Fergus HS and Lewistown Elementary must pay for two resident students assigned to the Yellowstone County Youth Services Center.

Lewistown Elementary: Lewistown Elementary will need a \$1,300.00 Tuition Fund levy of in FY10. The district levied \$2,153.33 in the Tuition Fund last year.

Fergus HS: \$200.00 represents the funding need and tax requirement for the District's Tuition Fund. The High School levied \$4,385.34 in this fund last year.

RETIREMENT FUND

Districts use the Retirement Fund to finance most employer costs of employees paid with State and Local funds. These costs include employer taxes (Social Security and Medicare), retirement contributions, and unemployment insurance. A permissive *countywide* levy finances the Retirement Fund costs.

In 2009, both the Elementary and HS levied additional amounts to replenish reserves after overspending the Retirement Fund budgets in 2008. These reserves are now healthy, and as a result, Fergus County taxpayers should see a considerable reduction in these mills in 2009-2010. Separate graphs detailing the Retirement Fund activity follow this memo.

Lewistown Elementary: The necessary FY10 expenditure budget in the Elementary Retirement Fund is \$950,000.

Fergus HS: Fergus HS needs \$475,000 to finance its FY10 expenditure Retirement Fund budget.

ADULT EDUCATION FUND

Districts use the Adult Ed Fund to finance adult education with student fees, dollars remaining from the previous year, and a permissive local mill levy. Currently, only the HS District maintains an Adult Ed Fund. That fund carries a cash balance of \$34,888.03 into FY10.

Lewistown Elementary: **Lewistown Elementary does not maintain an Adult Ed Fund.**

Fergus HS: **The proposed budget for the Adult Ed Fund is \$85,000. Of that amount, \$30,111.97 will come from the permissive local tax levy. In 2008, the District levied \$36,310.59 for Adult Education.**

TECHNOLOGY FUND

Lewistown Schools maintain Technology Funds which are used to acquire new technology equipment and train staff on its use. Money leftover from last year, proceeds from the state (\$5,706.16 and \$3,321.60 for the Elementary and HS this year, respectively), and a voted levy finance the District's Technology Fund levy.

Lewistown Elementary: **These amounts total to \$127,521.22, the Technology Fund's budget for FY10. This amount includes the voter-approved annual tax levy of \$61,497.63.**

Fergus HS: **Fergus HS will have a \$111,920.68 Technology Fund budget in FY10. This amount includes a voter-approved annual tax levy of \$54,165.05.**

FLEXIBILITY FUND

Districts can use Flex Fund for virtually any school-related purpose. Each year, the District receives several types of non-tax revenue from the state. One of these sources, the "Combined Fund School Block Grant," can be used to either reduce District property taxes or increase spending authority in certain funds, such as the Flexibility Fund. Barring a change in State law, the District will have access to this funding source—in marginally increasing amounts—each and every year into the future.

In 2009, Lewistown Elementary and Fergus HS will receive \$14,616.27 and \$20,168.26 in Combined Fund School Block Grant proceeds, respectively.

The Board may choose to use all or a part of these Combined Fund School Block Grant proceeds to further increase the amount available in the Flexibility Funds. Any portion of

the Combined Fund School Block Grant NOT allocated to the Flexibility Fund will provide dollar-for-dollar tax relief for the District taxpayers.

The Board must decide how to allocate the amount at the budget meeting. Administration recommends using the Combined Fund School Block Grant proceeds to increase the Flexibility Fund budgets.

Lewistown Elementary: Assuming the Board chooses to use the entire Block Grant to increase the Flexibility Fund budget, the Elementary Flexibility Fund budget will be \$74,661.55. No tax levies are currently allowed in this fund.

Fergus HS: Likewise, the Flexibility Fund budget for Fergus HS will be \$75,411.46. No tax levies are allowed in this fund.

DEBT SERVICE FUND

As you know, Elementary taxpayers approved a \$2,087,250 QZAB bond last summer. Taxpayers will repay the bond through a Debt Service Fund. This year, the principal payment due on the bond is \$260,906.25. Of that amount, the state will pay \$146,265.63—approximately 56 percent of the bond payment. The remaining 44 percent, \$114,640.62, will be levied on the Lewistown Elementary taxpayers.

Lewistown Elementary: The required QZAB bond payment is \$260,906.25, the Elementary Debt Service Fund's budget for FY10. Of this total, the local taxpayers will pay \$114,640.62.

Fergus HS: Fergus HS does not have an active debt service fund.

BUILDING RESERVE FUND

State law authorizes the Building Reserve Fund for the purpose of financing voter approved building or construction projects funded with District mill levies. Both Lewistown Elementary and Fergus HS maintain Building Reserve Funds. The adopted budget for each of these funds should be the total of the funding carried forward from the previous year and the coming year's anticipated levy proceeds.

Lewistown Elementary: These amounts total to \$370,005.19, the Elementary District's Building Reserve Fund's budget for FY10. This amount includes a voter-approved annual tax levy of \$98,000.00.

Fergus HS:

Fergus HS will have a \$503,686.27 Building Reserve Fund budget in FY10. This amount includes a voter-approved annual tax levy of \$98,000.00.

OTHER BUDGET INFORMATION

Finally, please note that other permissive, education-related tax levies exist in addition to those ones we will discuss here. Taxpayers will also see these other levies on their tax notices:

- 55 mills: County Equalization. State statute requires each county to levy 33 and 22 mills for elementary and high school equalization, respectively. Money generated by these levies goes to the state General Fund, where it is used to support statewide funding of K-12 school districts.
- 40 mills: Statewide Equalization. Like the 55 mills for County Equalization, the state uses these dollars to fund its portion of school budgets.
- 6 mills: University System. Each taxpayer pays 6 mills annually in support of the Montana University system.
- Undetermined amount: County Transportation. The state and county pay per-mile reimbursements to school districts for their bus routes and individual transportation contracts. The county uses a countywide levy to fund its portion of these amounts.
- Undetermined amount: County Retirement. Similarly, each county funds its districts' Retirement Fund expenditures (Social Security, Medicare, retirement, and unemployment insurance) through a permissive countywide levy.

SUMMARY

Overall, District taxpayers will see little change in their school taxes this coming year. Based on the information presented here, **total local taxes in the Elementary District will be \$2,319,246.21 for FY10, an \$87,000 increase over FY09 levels. In the HS District, the total property tax requirement will be \$1,426,626.99, up \$7,000 from FY08.** Obviously, a decision to change the bus barn levy or use any portion of the Combined Fund School Block Grant proceeds for tax relief will change these amounts.

Since mill information is not yet available, we cannot tell how much individual tax bills will change. Once mill values have been established, however, I will present this information to the Board.

Please contact me if you have any questions or need additional information.

Mike



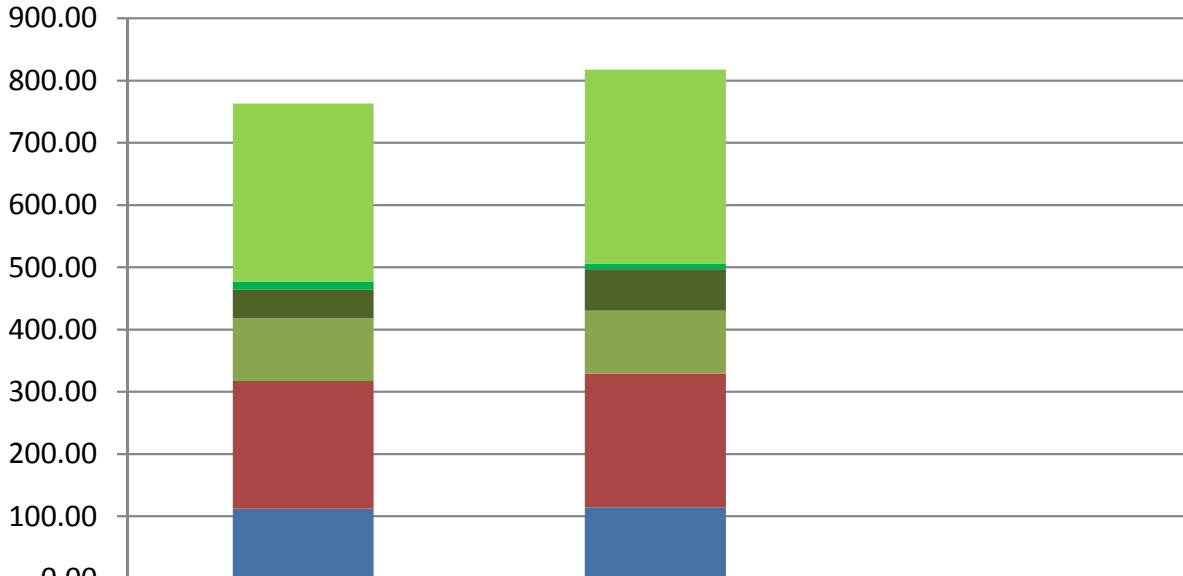
**Budget Report
FY2009-10
14 Fergus
0258 Lewistown Elem**

Summary

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	5,526,429.92	411,772.38	10%	7.45%	0.00	3,998,676.43	1,527,753.49	
10 Transportation	845,000.00	89,985.25	20%	10.65%	227,573.74	171,371.79	446,054.47	
11 Bus Depreciation	932,348.67	0.00	N/A	0.00%	862,348.67	0.00	70,000.00	
13 Tuition	1,300.00		N/A		0.00	0.00	1,300.00	
14 Retirement	950,000.00	332,500.00	35%	35.00%	208,340.58	741,659.42		
17 Adult Education	0.00	0.00	35%	0.00%	0.00	0.00	0.00	
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	
28 Technology	127,521.22	0.00	N/A	0.00%	60,317.43	5,706.16	61,497.63	
29 Flexibility	74,661.55	0.00	N/A	0.00%	60,045.28	14,616.27	0.00	
61 Building Reserve	370,005.19	0.00	N/A	0.00%	272,005.19	0.00	98,000.00	
Total of All Funds	8,827,266.55	834,257.63			1,690,630.89	4,932,030.07	2,204,605.59	

50 Debt Service								
Tax Jurisdiction								
EL2009S	260,906.25	0.00	20-9-438	0.00%	0.00	146,265.63	114,640.62	7

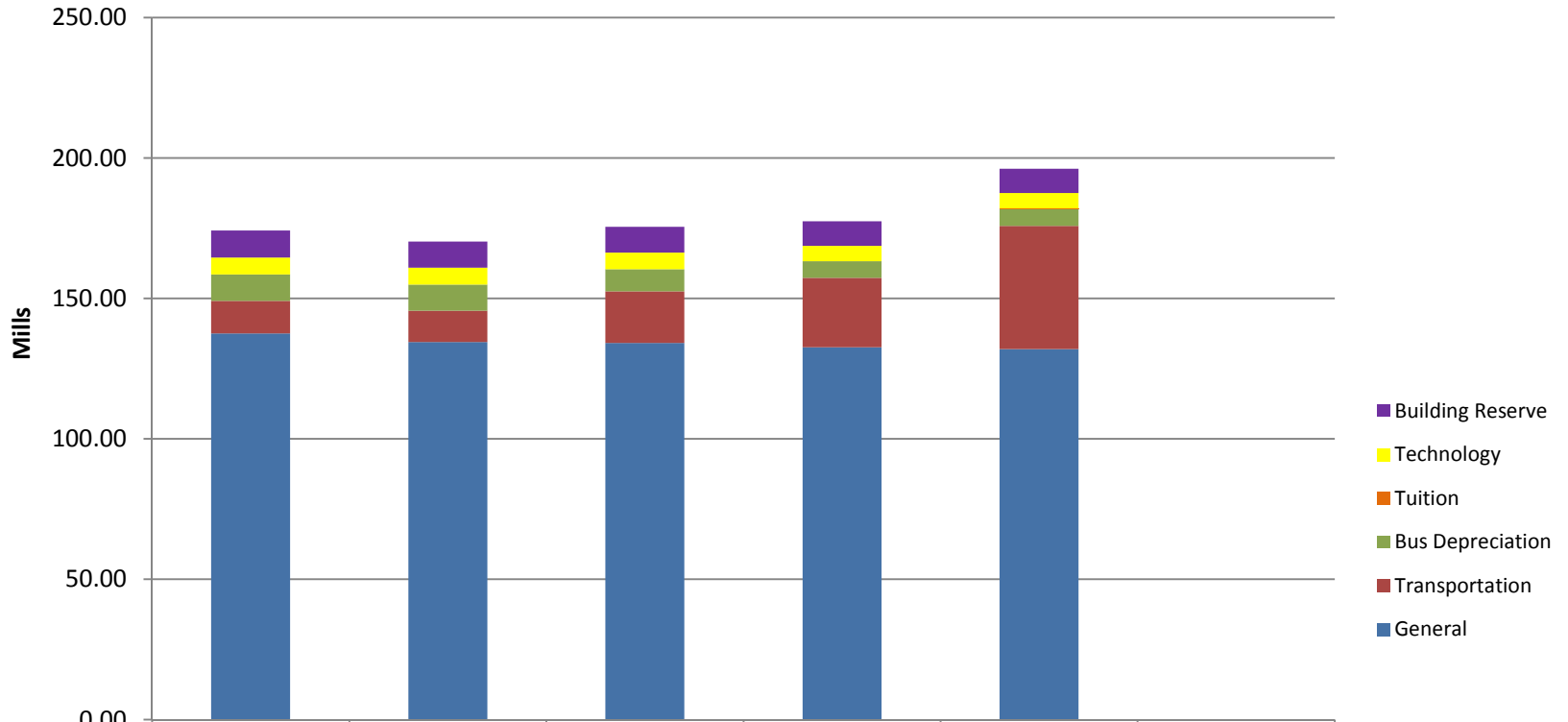
Lewistown (Proper) Property Tax Mills



- School District
- School Transportation
- School Retirement
- State
- City
- County

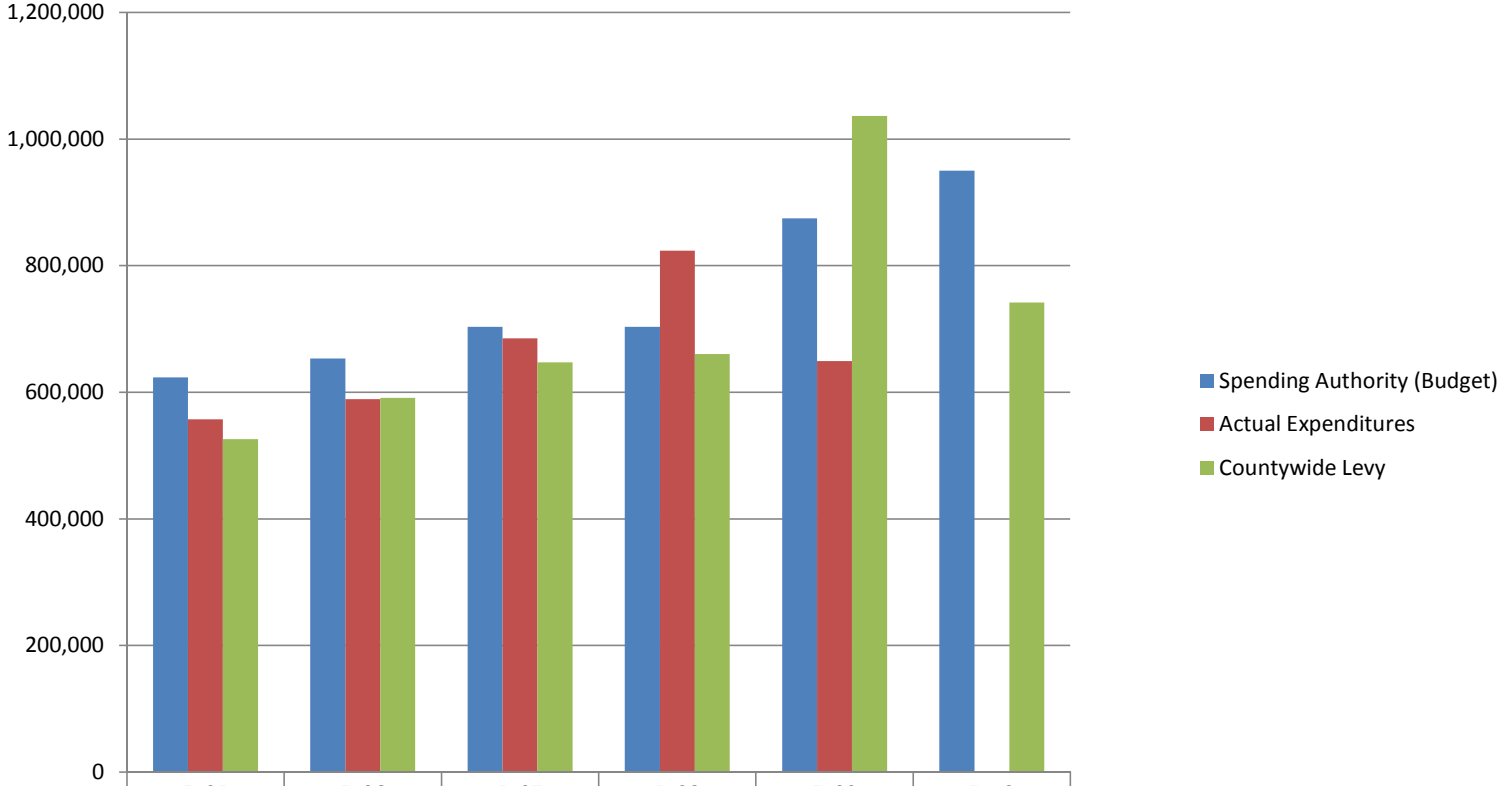
	2007-2008	2008-2009	2009-2010
■ School District	286.36	311.81	
■ School Transportation	12.53	10.29	
■ School Retirement	46.10	65.28	
■ State	101.00	101.00	
■ City	205.02	215.08	
■ County	112.44	114.47	

Lewistown Elementary Mills FY2005 - FY2009



	FY05	FY06	FY07	FY08	FY09	FY10
■ Building Reserve	9.60	9.33	9.10	8.80	8.61	
■ Technology	6.02	6.00	6.00	5.52	5.40	
■ Tuition	0.00	0.00	0.00	0.00	0.19	
■ Bus Depreciation	9.41	9.31	7.84	5.85	6.15	
■ Transportation	11.61	11.14	18.40	24.78	43.83	
■ General	137.55	134.44	134.11	132.56	131.94	

Lewistown Elementary Retirement Fund Activity



	FY05	FY06	FY07	FY08	FY09	FY10
Spending Authority (Budget)	623,395	653,395	703,500	703,500	875,000	950,000
Actual Expenditures	557,142	589,094	685,398	823,949	649,397	
Countywide Levy	526,010	591,043	647,390	660,609	1,036,884	741,659

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/10/2009

Agenda Item No.

16

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE HIGH SCHOOL BUDGET FOR THE 2009-2010 SCHOOL YEAR

Requested By: Board of Trustees
Prepared By: Mike Waterman
Date: 08/10/2009

SUMMARY:

The Board of Trustees needs to approve the High School Budget for the 2009-2010 School Year.

SUGGESTED ACTION: Approve High School Budget for the 2009-2010 School Year

Additional Information Attached
Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						



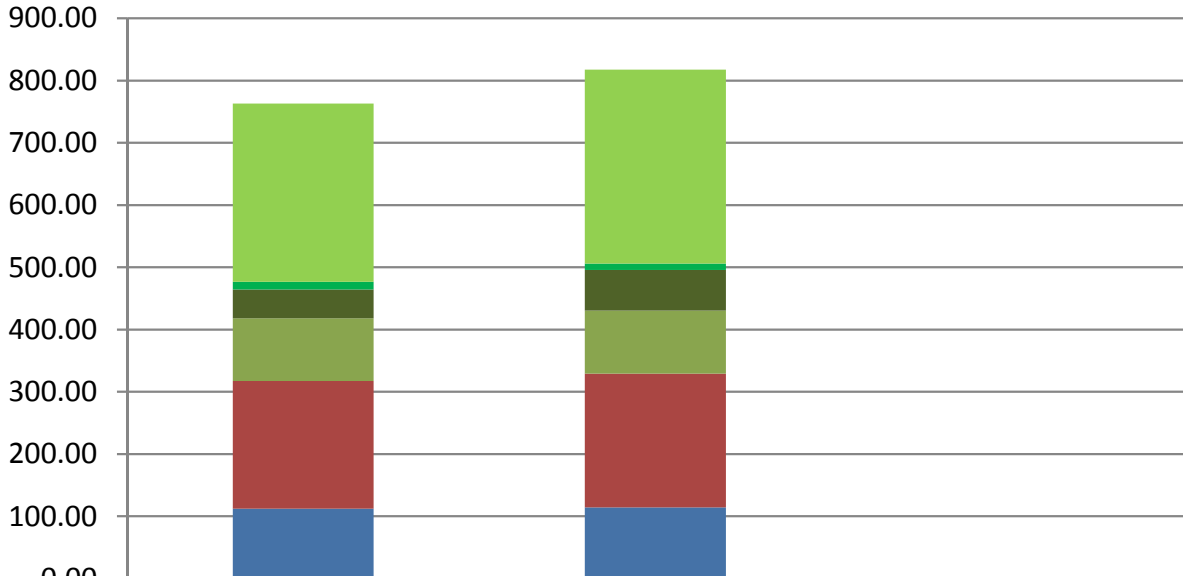
**Budget Report
FY2009-10
14 Fergus
0259 Fergus H S**

Summary

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	3,269,715.71	288,864.33	10%	8.83%	0.00	2,285,063.16	984,652.55	
10 Transportation	475,000.00	45,673.31	20%	9.62%	164,126.81	88,875.77	221,997.42	
11 Bus Depreciation	497,657.70	0.00	N/A	0.00%	460,157.70	0.00	37,500.00	
13 Tuition	200.00		N/A		0.00	0.00	200.00	
14 Retirement	475,000.00	166,250.00	35%	35.00%	99,847.21	375,152.79		
17 Adult Education	85,000.00	10,000.00	35%	11.76%	24,888.03	30,000.00	30,111.97	
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	
28 Technology	111,920.68	0.00	N/A	0.00%	54,434.03	3,321.60	54,165.05	
29 Flexibility	75,411.46	0.00	N/A	0.00%	55,243.20	20,168.26	0.00	
61 Building Reserve	503,686.27	0.00	N/A	0.00%	405,686.27	0.00	98,000.00	
Total of All Funds	5,493,591.82	510,787.64			1,264,383.25	2,802,581.58	1,426,626.99	

50 Debt Service								
Tax Jurisdiction								
	0.00	0.00	20-9-438	0.00%	0.00	0.00	0.00	0.00

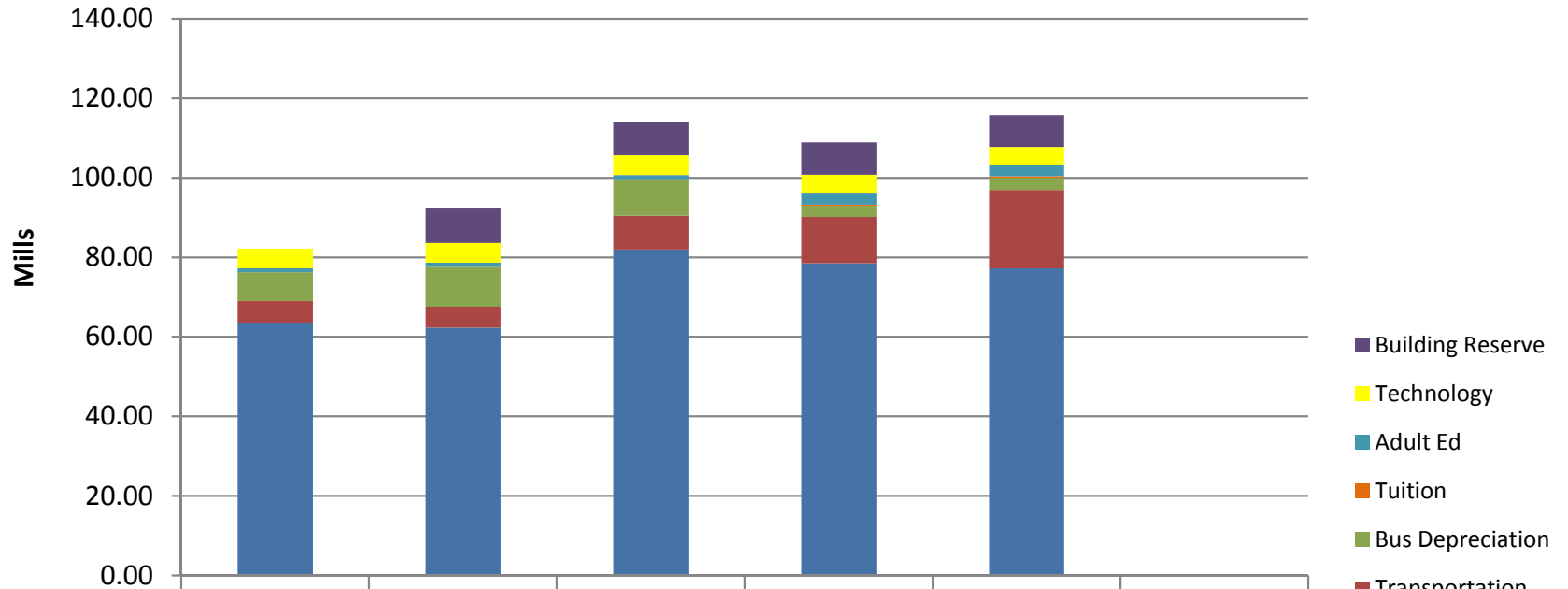
Lewistown (Proper) Property Tax Mills



- School District
- School Transportation
- School Retirement
- State
- City
- County

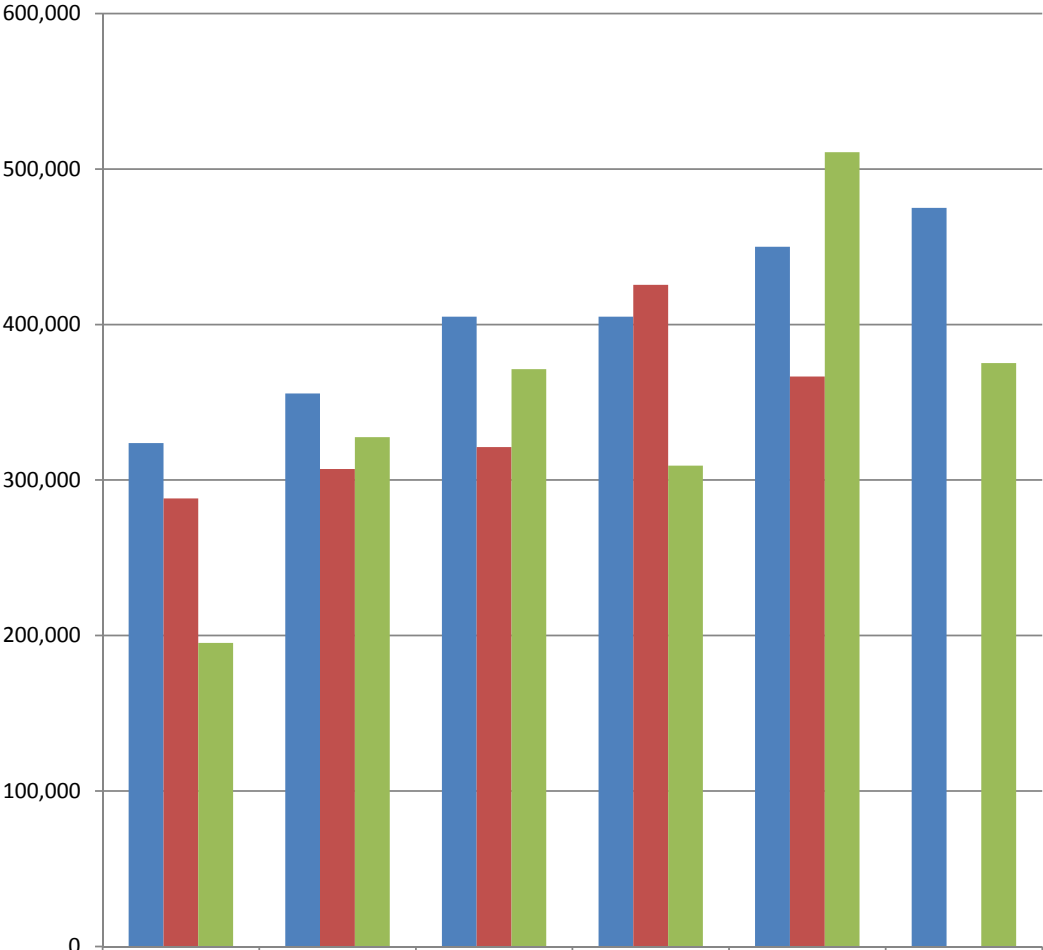
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■ School Transportation	12.53	10.29	
■ School Retirement	46.10	65.28	
■ State	101.00	101.00	
■ City	205.02	215.08	
■ County	112.44	114.47	

Fergus High School Mills FY2005 - FY2009



	FY05	FY06	FY07	FY08	FY09	FY10
■ Building Reserve	0.00	8.62	8.41	8.13	7.98	
■ Technology	4.92	5.00	5.00	4.49	4.41	
■ Adult Ed	1.00	1.00	1.00	3.00	2.96	
■ Tuition	0.00	0.00	0.00	0.29	0.36	
■ Bus Depreciation	7.27	10.03	9.16	2.79	3.05	
■ Transportation	5.64	5.25	8.57	11.65	19.71	
■ General	63.31	62.31	81.89	78.50	77.22	

Fergus HS Retirement Fund Activity



- Fergus HS Spending Authority (Budget)
- Fergus HS Actual Expenditures
- Fergus HS Countywide Levy

■ Fergus HS Spending Authority (Budget)	323,667	355,667	405,000	405,000	450,000	475,000
■ Fergus HS Actual Expenditures	288,102	307,005	321,194	425,461	366,560	
■ Fergus HS Countywide Levy	195,214	327,574	371,243	309,253	510,796	375,153

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES

Dave Byerly, Chairman
 Jeremy Bristol
 Jennifer Granot
 Becky Jackson
 Stan Monger
 Mary Schelle
 Monte Weeden

**LEWISTOWN PUBLIC SCHOOLS
 2009-2010 SCHOOL CALENDAR**

A. Pupil Instruction

First Semester				89 Days	Second Semester				91 Days
FIRST QUARTER				DAYS	THIRD QUARTER				DAYS
First Week	Aug	25 -- Aug	28	4	First Week	Jan	25 -- Jan	29	5
Second Week	Aug	31 -- Sept	4	5	Second Week	Feb	1 -- Feb	5	5
Third Week	Sept	8 -- Sept	11	4	Third Week	Feb	8 -- Feb	12	5
Fourth Week	Sept	14 -- Sept	18	5	Fourth Week	Feb	15 -- Feb	19	5
Fifth Week	Sept	22 -- Sept	25	4	Fifth Week	Feb	22 -- Feb	25	4
Sixth Week	Sept	28 -- Oct	2	5	Sixth Week	Mar	1 -- Mar	5	5
Seventh Week	Oct	5 -- Oct	9	5	Seventh Week	Mar	8 -- Mar	12	5
Eighth Week	Oct	12 -- Oct	14	3	Eighth Week	Mar	15 -- Mar	19	5
Ninth Week	Oct	19 -- Oct	23	5	Ninth Week	Mar	22 -- Mar	26	5
Tenth Week	Oct	26 -- Oct	30	5	Tenth Week	Mar	29 -- Mar	30	2
				45					46

SECOND QUARTER				DAYS	FOURTH QUARTER				DAYS
First Week	Nov	2 -- Nov	4	3	First Week	Mar	31 -- Apr	1	2
Second Week	Nov	9 -- Nov	13	5	Second Week	Apr	6 -- Apr	9	4
Third Week	Nov	16 -- Nov	20	5	Third Week	Apr	12 -- Apr	16	5
Fourth Week	Nov	23 -- Nov	24	2	Fourth Week	Apr	19 -- Apr	23	5
Fifth Week	Nov	30 -- Dec	4	5	Fifth Week	Apr	26 -- Apr	30	5
Sixth Week	Dec	7 -- Dec	11	5	Sixth Week	May	3 -- May	7	5
Seventh Week	Dec	14 -- Dec	18	5	Seventh Week	May	10 -- May	14	5
Eighth Week	Jan	4 -- Jan	8	5	Eighth Week	May	17 -- May	21	5
Ninth Week	Jan	12 -- Jan	15	4	Ninth Week	May	24 -- May	28	5
Tenth Week	Jan	18 -- Jan	22	5	Tenth Week	Jun	1 -- Jun	4	4
				44					45

B. Pupil Instruction Related Days (No School for Students)

		Totals
August 21	All Staff Orientation/PIR	1.0
August 24	PIR	1.0
September 21	PIR	1.0
October 15-16	Staff Development Days - Teachers Convention	2.0
November 4-5	Parent Teacher Conferences (Evening on 4th, All Day on 5th)	1.5
January 18	PIR	1.0
April 8	Parent Teacher Conference (Evening ONLY--Regular School Day for Students)	0.5
Floating	One Day PIR (or Two 1/2 Days)	0.5
		9.0

2009-2010 Regular Board Meetings		
July	27	5:30 p.m.
Aug.	10	5:30 p.m.
Aug.	24	7:00 p.m.
Sept.	14	7:00 p.m.
Sept.	28	7:00 p.m.
Oct.	12	7:00 p.m.
Oct.	26	7:00 p.m.
Nov.	9	7:00 p.m.
Nov.	23	7:00 p.m.
Dec.	14	7:00 p.m.
Jan.	11	7:00 p.m.
Jan.	25	7:00 p.m.
Feb.	8	7:00 p.m.
Feb.	22	7:00 p.m.
Mar.	8	7:00 p.m.
Mar.	22	7:00 p.m.
Apr.	12	7:00 p.m.
Apr.	26	7:00 p.m.
May	10	7:00 p.m.
May	24	7:00 p.m.
June	14	5:30 p.m.
June	28	5:30 p.m.

C. Holidays (Dates Inclusive)

September 7	Labor Day
September 21	PIR (Vacation Day for Students)
October 15-16	Fall Vacation (Teachers -- Convention)
November 5	Parent Teacher Conferences (Vacation Day for Students)
November 6	Vacation Day
November 25-27	Thanksgiving Vacation
December 21-January 1	Christmas Vacation
January 18	PIR (Vacation Day for Students)
February 26	Vacation Day
April 2-5	Spring Break
May 31	Memorial Day