

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457

Tuesday, August 24, 2010

REGULAR BOARD MEETING

CALL TO ORDER (7:00 P.M.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Discussion—Tim Majerus, Junior High School Running Club
4. Discussion—Scott Dubbs, Curriculum Director
5. Discussion— Facilities
6. Report—Committees of the Board
7. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

8. Report—Investment
9. Other Items

PUBLIC PARTICIPATION

10. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

11. Minutes of the August 9, 2010, Regular Board Meeting
12. Minutes of the August 19, 2010, Special Board Meeting

APPROVAL OF CLAIMS

13. Claims

CONSENT GROUP ITEMS

14. Approve Additions to Substitute List for the 2010-2011 School Year
15. Approve Fergus High School Activity Fund Report for July 2010
16. Approve Out-of-District Enrollment Request

INDIVIDUAL ITEMS

17. Approve Personnel Report
18. Approve the Board of Trustees 2010-2015 Goals and Strategic Objectives
19. Approve Head Start Transportation Agreement
20. Approve Eveline Eccles Loan Fund Application
21. Second Reading—Board Policy #5333—Holidays

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

3

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: DISCUSSION—TIM MAJERUS, JUNIOR HIGH SCHOOL RUNNING CLUB

Requested By: Board of Trustees **Prepared By:** Tim Majerus **Date:** 08/24/2010

SUMMARY:

Tim Majerus, Lewistown Junior High School Principal, would like to discuss with the Board of Trustees about the possibility of starting a running club at the Junior High School.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

Memorandum

To: Jason Butcher, Superintendent
From: Tim Majerus, Junior High School Principal
Date: August 19, 2010
Re: Junior High School Running Club

Lewistown Junior High currently has a running club that begins after the high school cross country season is over. I plan to change the start date of the club to the beginning of the school year for the following reasons:

1. Take advantage of the nicer weather.
2. Align the club event with the high school and junior high cross country seasons in order to take advantage of the seasonal enthusiasm for running.
3. Boys not participating in football can have a fall activity.
4. Allow participants the chance to compete in a local road race.
5. Allow the runners to participate in the home cross-country meet.

The club sponsor is a school employee on a voluntary basis. This club will be at no cost to the school district. However, there may be a small club fee to the runners to cover the cost of transportation to the mountains for a trail run. All participants will be required to have a physical prior to participating.

It is NOT my intention to promote this club as a precursor to the idea of a boys cross-country team, but instead as a great way to promote the activity of running.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: PRESENTATION—SCOTT DUBBS, CURRICULUM DIRECTOR

Requested By: Board of Trustees **Prepared By:** Scott Dubbs **Date:** 08/24/2010

SUMMARY:

Scott Dubbs, Curriculum Director, will give a short presentation to the Board of Trustees about the results of the AYP Determinations and the steps that will be taken by the District to improve our status.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

5

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: DISCUSSION—FACILITIES

Requested By: Board of Trustees **Prepared By:** Board of Trustees **Date:** 08/24/2010

SUMMARY:

The Board of Trustees would like to continue the discussion on facilities.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee **Date:** 08/24/2010

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

SUGGESTED ACTION: Informational Report

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 08/24/2010

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

07/26/2010

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent **Prepared By:** Mike Waterman **Date:** 07/26/2010

SUMMARY:

Attached is the report on the interest earned and distributed for July 2010.

The first column of the report reflects the cash balance in various funds as of July 1, 2010.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

INVESTMENT INCOME DISTRIBUTION REPORT
SCHOOL DISTRICT NO.1, FERGUS COUNTY
 July 31, 2010

Following is a distribution report of the income from the investment of school funds for the current reporting period.
 Distribution is prorated on the cash balance of each fund at the beginning of the period.

REPORTING PERIOD: 7/01/2010 - 7/31/10
ELEM INVESTMENT INCOME: \$1,230.61
HS INVESTMENT INCOME: \$572.76

FUND	CASH BALANCE	%	CURRENT INTEREST	YTD INTEREST
ELEMENTARY DISTRICT:				
101 GENERAL	462,746.74	11.37%	139.94	139.94
110 TRANSPORTATION	497,653.93	12.23%	150.49	150.49
111 BUS DEPRECIATION	921,554.90	22.65%	278.69	278.69
112 FOOD SERVICE	111,682.18	2.74%	33.77	33.77
113 TUITION	0.00	0.00%	0.00	0.00
114 RETIREMENT	523,805.01	12.87%	158.40	158.40
120 RENTAL	9,476.78	0.23%	2.87	2.87
121 COMPENSATED ABSENCES	50,683.82	1.25%	15.33	15.33
124 METAL MINES	84,167.86	2.07%	25.45	25.45
128 TECHNOLOGY	35,592.73	0.87%	10.76	10.76
129 FLEXIBILITY	75,124.45	1.85%	22.72	22.72
150 DEBT SERVICE	138,940.56	3.41%	42.02	42.02
160 BUILDING	744,990.26	18.31%	225.29	225.29
161 BUILDING RESERVE	375,271.89	9.22%	113.49	113.49
184 STUDENT ACTIVITIES	37,669.72	0.93%	11.39	11.39
ELEMENTARY TOTAL	4,069,360.83	100.00%	1,230.61	1,230.61
HIGH SCHOOL DISTRICT:				
201 GENERAL	459,998.05	17.04%	97.62	97.62
210 TRANSPORTATION	310,387.36	11.50%	65.86	65.86
211 BUS DEPRECIATION	492,592.44	18.25%	104.53	104.53
213 TUITION	342.01	0.01%	0.07	0.07
214 RETIREMENT	250,633.52	9.29%	53.18	53.18
217 ADULT EDUCATION	14,317.13	0.53%	3.04	3.04
218 DRIVERS EDUCATION	30,797.26	1.14%	6.53	6.53
220 RENTAL	7,658.20	0.28%	1.63	1.63
221 COMPENSATED ABSENCES	24,932.66	0.92%	5.29	5.29
224 METAL MINES	161,042.88	5.97%	34.17	34.17
228 TECHNOLOGY	68,730.15	2.55%	14.58	14.58
229 FLEXIBILITY	76,074.61	2.82%	16.14	16.14
260 BUILDING	64,782.35	2.40%	13.75	13.75
261 BUILDING RESERVE	510,222.36	18.90%	108.27	108.27
281 ENDOWMENT FUNDS	90,546.03	3.35%	19.21	19.21
282 INTERLOCAL AGREEMENT	72,952.24	2.70%	15.48	15.48
284 STUDENT ACTIVITIES	63,216.53	2.34%	13.41	13.41
HIGH SCHOOL TOTALS	2,699,225.78	100.00%	572.76	572.76
GRAND TOTALS	6,768,586.61		1,803.37	1,803.37

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
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ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 08/24/2010

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Construction Academy
- ❖ All Staff Orientation
- ❖ Roundtable Schedule
- ❖ Board Tours—End of October or First Part of November
- ❖ MTSBA'S "Back to School" Legal Primer—Tuesday, August 31, 2010—
9:00 a.m.—4:30 p.m.—Lincoln Boardroom
- ❖ MCEL—October 20-22, 2010—Billings—Need to know your plans by September 17, 2010
- ❖ Open Houses –

Highland Park	Tuesday, August 24, 2010	6:00-7:00 p.m.
Lewis & Clark	Tuesday, August 31, 2010	6:00-7:00 p.m.
Garfield	Thursday, September 2, 2010	6:00-7:00 p.m.
Junior High	Tuesday, September 7, 2010	6:00-8:00 p.m.
Fergus High	Thursday, September 9, 2010	7:00-9:00 p.m.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

BOARD OF TRUSTEES ROUNDTABLE SCHEDULE**2010-2011**

Date	Group	Time	Meeting Site
November 8, 2010	Garfield Elementary	6:00-7:00 p.m.	Garfield Elementary School
November 22, 2010	Lewis & Clark Elementary	6:00-7:00 p.m.	Lewis & Clark Elementary School
December 13, 2010	Highland Park Elementary	6:00-7:00 p.m.	Highland Park Elementary School
January 10, 2011	FHS Staff	6:00-7:00 p.m.	Fergus High School
January 24, 2011	Junior High School	6:00-7:00 p.m.	Junior High School
February 14, 2011	Classified Staff	6:00-7:00 p.m.	Lincoln Board Room
February 28, 2011	LEA	6:00-7:00 p.m.	Lincoln Board Room
March 14, 2011	FHS Students	6:00-7:00 p.m.	Fergus High School
March 28, 2011	Admin Council	6:00-7:00 p.m.	Lincoln Board Room

MTSBA'S "BACK TO SCHOOL" LEGAL PRIMER

It is that time of year again – the start of a new school year. If your District operates under a philosophy that strong and informed leadership enhances student achievement and you want your District's administration and board to engage in "best practices" to operate as a well-informed, cohesive team with everyone having access to the same information, and minimize your risks (i.e., litigation), then this workshop is for you!!! The focus of this highly interactive all-day workshop will be on student issues and employment issues.

- **Student Rights and Responsibilities.** This segment will provide participants with needed information relating to student rights and discipline, extra-curricular activities, disabilities, and the due process procedures that must be followed in student related matters.
- **Employment Matters.** This segment will focus on employee discipline, evaluations, due process procedures, compliance with the fair labor standards, and the importance of planning early for the collective bargaining process.
- **Policy/Handbook Update.** This segment will focus on recent changes to MTSBA model policies and will provide recommended language for both student and staff handbooks and how statements in your handbooks could impact your liability.
- **Frequently Asked Questions/Question & Answer Session.** There are always school related questions that impact everyone. This session will be an informal opportunity to ask any question whether it be on a topic covered during the day or not.

Mail or Fax to: MTSBA, 863 Great Northern Blvd., Suite 301, Helena MT 59601; 406-442-2194
Register on-line at: www.mtsba.org

District Name _____
Address _____ City _____ Zip _____
Confirmation Email: _____

Register the following individuals at the following city. **Mark only one selection:**

- ___ August 23, 2010 Laurel – Admin Bldg., Boardroom (Room 102), 410 Colorado
- ___ August 24, 2010 Sidney – H.S. Library, Computer Lab, 1012 4th Ave S.E.
- ___ August 25, 2010 Glasgow – Admin Bldg., Boardroom, 200 7th St. N.
- ___ August 26, 2010 Chinook – H.S. Boardroom, 528 Ohio
- ___ August 30, 2010 Bozeman - Wilson School Boardroom, 404 W. Main
- ___ August 31, 2010 Lewistown – Boardroom, 215 7th Avenue South
- ___ September 2, 2010 Deer Lodge – H.S. Library, 709 Missouri Avenue
- ___ September 7, 2010 Frenchtown – Fire Hall, 16875 Marion Street
- ___ September 8, 2010 Helena – MTSBA's 4th Floor Conference Center, 863 Great Northern Blvd.
- ___ September 9, 2010 Whitefish – Middle School Boardroom, Corner of Spokane & 2nd

Attendee Name	Title
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Registration starts at 9:00 a.m.
Workshop 9:30 a.m. – 12:00 p.m.
Lunch on your Own 12:00 p.m. – 1:00 p.m.
Workshop 1:00 p.m. – 4:30 p.m.

Coffee & Snacks provided.
Registration fees for members and county superintendents: \$125 per participant.
Cancellations/No Shows: There will be a \$25 charge.

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

10

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 08/24/2010

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

11 - 12

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 08/24/2010

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the August 9, 2010, Regular Board Meeting
- Minutes of the August 19, 2010, Special Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457

Monday, August 9, 2010

REGULAR BOARD MEETING

CALL TO ORDER (5:30 P.M.)

1. ROLL CALL

TRUSTEES PRESENT:

Becky Jackson, Stan Monger, Mary Schelle, Lisa Pierce, Jennifer Granot,
Jeremy Bristol

TRUSTEES ABSENT: Monte Weeden

STAFF PRESENT:

Superintendent Jason Butcher, Mike Waterman, Business Manager/District
Clerk, Sandi Chamberlain, Andrea Payne, Bobbie Atchison, Steve Klippenes

OTHERS PRESENT:

Joe Zahler-KXLO/KLCM Radio, David Murray-Lewistown News-Argus, and
other interested parties

2. PLEDGE OF ALLEGIANCE

Bobbie Atchison led the group in the Pledge of Allegiance.

BOARD OF TRUSTEES

3. DISCUSSION—FACILITIES

The Board of Trustees continued the discussion on building a new middle school on the site of Fergus High School. A community group has been formed to advocate for the middle school proposal. They have been meeting regularly to develop a marketing strategy. Superintendent Butcher reported on the discussions he had at the fair booth, noting that he received both positive and negative feedback. Ballots will be mailed to all registered voters on August 30, 2010.

4. DISCUSSION—STRATEGIC PLAN

The Board of Trustees reviewed the 2009-2010 Goals and Strategic Objectives as set forth in the Strategic Plan and updated the plan goals for the upcoming period. In conjunction with those updates, the Board decided it would establish one- to five-year goals rather than just one-year goals as it had done in the past. The Board will review and finalize the goals at its August 24, 2010 meeting.

5. REPORT—COMMITTEES OF THE BOARD

There were no committee reports.

6. CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

No items were discussed.

SUPERINTENDENT'S REPORT

7. OTHER ITEMS

Jason Butcher, Superintendent, talked to the Board about a property in foreclosure that might interest the District as a possible bus barn site and reviewed start of school information. The Board discussed updating their school pictures/ID badges. They also reviewed the District's Adequate Yearly Progress determination. Neither the Elementary nor the HS made Adequate Yearly Progress. The Board will review the determination at the August 24 meeting. The Board was reminded that the Back-to School picnic will be on Monday, August 23, at 5:00 p.m. and that the second Board meeting in August will be on Tuesday, August 24, 2010, at 7:00 p.m. It was also noted that the Construction Academy House has not been sold and the program is dependent upon the sale of the property.

PUBLIC PARTICIPATION

8. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

There was no public input.

ACTION ITEMS

MINUTES

9. MINUTES OF THE JULY 26, 2010, REGULAR BOARD MEETING – approved unanimously (Granot/Bristol).

APPROVAL OF CLAIMS

10. CLAIMS – The claims referenced in the 2009-10 Bill Schedule and submitted through August 5, 2010, were approved unanimously (Bristol/Schelle).

CONSENT GROUP ITEMS – approved unanimously (Monger/Granot)

11. APPROVE SUBSTITUTE LIST FOR THE 2010-2011 SCHOOL YEAR - see Exhibit A
12. APPROVE FERGUS HIGH SCHOOL ACTIVITY FUND REPORT FOR JUNE 2010
13. APPROVE FERGUS HIGH SCHOOL GENERAL LEDGER REPORT FOR THE 2009-2010 SCHOOL YEAR

INDIVIDUAL ITEMS

14. APPROVE PERSONNEL REPORT – see Exhibit B (Granot/Schelle - unanimous).
15. APPROVE ELEMENTARY BUDGET FOR THE 2010-2011 SCHOOL YEAR – (Monger/Bristol - unanimous).
16. APPROVE HIGH SCHOOL BUDGET FOR THE 2010-2011 SCHOOL YEAR – (Granot/Bristol/ - unanimous).
17. FIRST READING—BOARD POLICY #5333—HOLIDAYS – (Pierce/Granot - unanimous).

ADJOURNMENT

The meeting was adjourned at 7:25 p.m. The next regular meeting will be held on Tuesday, August 24, 2010, 7:00 p.m. in the Lincoln Building Board Room (Monger– unanimous).

REBECCA S. JACKSON
BOARD CHAIR

MIKE WATERMAN
BUSINESS MANAGER/CLERK

"EXHIBIT A"

Lewistown Public Schools
2010-2011 SUBSTITUTE LIST

<u>SUBSTITUTE TEACHER/AIDE:</u>		<u>SUBSTITUTE SCHOOL FOOD:</u>	<u>SUBSTITUTE BUS DRIVERS:</u>
<u>NAME</u>	<u>NAME</u>	<u>NAME</u>	<u>NAME</u>
BAWDEN, Monte	MAXWELL, Shannon	BUTLER, Marilyn	LANTZER, Lee
BEAUDRY, Darlene	MILLER, Whitney	KURNS, Gail	LEAP, Leslie (Bud)
BENTLEY, Emmylyn	MONGER, Linda	LAFEVER, Rosemary	SAIN, JR, Michael Dean
BOKMA, Maureen	OSBURN-CAUFFMAN, Nancy		TRESCH, Daniel
BYRNE, Judy	PAGE, Richard		
CALDWELL, Margaret	PERRY, Tiffany		
CARPENTER, Marlys	QUINLAN, Tyler		
CARPENTER, Alira	RAPKOCH, Ann		
CARR, Tia	SALLEE, Lynette		
DAWSON, Carl "Steve"	SHAMMEL, Elsie		
FANYAK, Chuck	SMITH, Ernest (Butch)		
FOSTER, Sue	SMITH, Krystal		
GERLINGER, Anita	SWEENEY, Carrie		
GRUNA, Suzanne	TUSS, Anika		
HAMLING, Mary Jo	VAUGHN, Kerry		
HARTFORD, Joni	WAHL, Gloria		
KEPLER, Ryan	WAHL, Michael		
KEPLER, Sean	WALKER, Laurel		
KINDZERSKI, Jodi	WEIDNER, Austin		
KNERR, Brandy	WICHMAN, Stella		
LEININGER, Dana	WIER, Linda		
LOMBARD, Carol	WOLTERMANN, Becky		
MAXWELL, Linda	YERMAN, Mary Lou		

“EXHIBIT B”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: August 9, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
GORDON, Emily	Assistant Softball Coach	Fergus High School	Accept letter of resignation.	August 9, 2010	See attached letter.
JENNESS, Ashley	Volunteer Volleyball Coach	Fergus High School	Approve appointment on a volunteer basis	August 9, 2010	See attached memo.
KASE, Amanda	Assistant Cheerleading Coach	Fergus High School	Approve appointment on schedule—(0.074)	August 9, 2010	See attached memo.
HAYNES, Ronald	Custodian	Fergus High School	Accept Resignation	August 9, 2010	Mr. Haynes was approved by the Board on June 28, 2010. But then resigned before actually starting the position.
SCHUCHARD, Shaun	Custodian	Fergus High School	Approve appointment on schedule—MAINT II Step 0 for up to 8 hours per day 260 days per year	August 9, 2010	See attached hiring recommendation.

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457

Thursday, August 19, 2010

SPECIAL BOARD MEETING

CALL TO ORDER (7:30 a.m.)

1. ROLL CALL

TRUSTEES PRESENT:

Chair Becky Jackson, Mary Schelle, Monte Weeden, Stan Monger

TRUSTEES ABSENT:

Jeremy Bristol, Jennifer Granot, Lisa Pierce

STAFF PRESENT:

Superintendent Jason Butcher, Business Manager/Clerk Mike Waterman, Sandi Chamberlain

OTHERS PRESENT:

None

2. PLEDGE OF ALLEGIANCE

The group recited the Pledge of Allegiance.

3. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

There was no public input.

ACTION ITEMS

INDIVIDUAL ITEMS

4. APPROVE HIGH SCHOOL BUDGET FOR THE 2010-2011 SCHOOL YEAR – (Schelle/Weeden- unanimous).

ADJOURNMENT

The meeting was adjourned at 7:35 a.m.

REBECCA S. JACKSON
BOARD CHAIR

MIKE WATERMAN
BUSINESS MANAGER/CLERK

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

13

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** Sherry Martin **Date:** 08/24/2010

SUMMARY:

Approve claims paid through August 19, 2010, as approved by the Finance Committee.

Members of the Finance Committee for July-September 2010 include: Becky Jackson, Jeremy Bristol, Mary Schelle, and Lisa Pierce.

SUGGESTED ACTION: Approve Claims as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

14 - 16

<u>Agenda Items</u>	<u>Additional Information</u>
14. Approve Additions to Substitute List for the 2010-2011 School Year 15. Approve Fergus High School Activity Fund Report for July 2010 16. Approve Out-of-District Enrollment Request	

SUGGESTED ACTION: No Items to Approve

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

14

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO SUBSTITUTE LIST FOR THE 2010-2011 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Sandi Chamberlain **Date:** 08/24/2010

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list for the 2010-2011 School Year. The substitutes being added to the list are:

Nancy Barber
 Priscilla Cromwell
 Gayle Foster
 Lorna Kolar
 Patti Meader
 Nancy Osburn-Cauffman
 Deborah Phillips
 Sonja Rogers
 Mickey Woods

Sabrina Funderburg – School Food
 Tanya Shove – School Food

SUGGESTED ACTION: Approve Additions to the Substitute List for the 2010-2011 School Year

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

15

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE FERGUS HIGH SCHOOL ACTIVITY FUND REPORT FOR JULY 2010

Requested By: Board of Trustees **Prepared By:** Robin Moline **Date:** 08/24/2010

SUMMARY:

The Board of Trustees needs to approve the Fergus High School Activity Fund report for July 2010.

SUGGESTED ACTION: Approve Fergus High School Activity Fund Report(s) as Presented

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

From: 07/01/2010
To : 08/01/2010

General Ledger Report

From Account: 1
To Account: 999999

Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Working
000110 PASS-THROUGH	9995.98	0.00	0.00	0.00	9995.98	0.00	9995.98
002010 CLASS OF 2010 SENIOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002011 CLASS OF 2011 JUNIOR	3353.28	0.00	0.00	0.00	3353.28	0.00	3353.28
002012 FCCLA/CULINARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002013 CLASS OF 2012 SOPH.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	-----	-----	-----	-----	-----	-----	-----
Group Total	107898.16	200.68	0.00	0.00	108098.84	0.00	108098.84
	-----	-----	-----	-----	-----	-----	-----
Grand Total	107898.16	200.68	0.00	0.00	108098.84	0.00	108098.84

From: 07/01/2010
To : 08/01/2010

General Ledger Report

From Account: 1
To Account: 999999

Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Working
000990 PETTY CASH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000991 CASH ON HAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000992 CHECK ACCOUNT	59957.89	200.68	0.00	0.00	60158.57	0.00	60158.57
000993 SAVINGS ACCOUNT	1704.99	0.00	0.00	0.00	1704.99	0.00	1704.99
000994 INVESTMENTS	25079.59	0.00	0.00	0.00	25079.59	0.00	25079.59
000996 NSF CHECKS	598.50	0.00	0.00	0.00	598.50	0.00	598.50
000997 TRAVEL ACCOUNT	24942.91	0.00	0.00	0.00	24942.91	0.00	24942.91
000999 EDWARD JONES	1790.05	0.00	0.00	0.00	1790.05	0.00	1790.05
Group Total	114073.93	200.68	0.00	0.00	114274.61	0.00	114274.61
Grand Total	114073.93	200.68	0.00	0.00	114274.61	0.00	114274.61

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper : _____ Date: __/__/__

Principal : _____ Date: __/__/__

Board Chairman : _____ Date: __/__/__

Bank Reconciliation Report

From: 07/01/2010

Checking Account

To : 08/01/2010

CHECK ACCOUNT

Ending Balance on statement dated 08/01/2010 ->	60287.57
Add: Outstanding Deposits (Bank Deposits) -> +	0.00
Less: Outstanding Checks -> -	129.00

Cash Balance as of 08/01/2010 ->	60158.57

Cash Balance for CHECK ACCOUNT as of 07/01/2010 ->	59957.89
Add: Total Deposits (Bank Deposits) -> +	200.68
Less: Total Checks and Withdrawls -> -	0.00

Cash Balance as of 08/01/2010 ->	60158.57

Summary of Asset Accounts

Account	Beg. Bal.	Recpt/JV	Disb/JV	Transfers	End. Bal.
000990 PETTY CASH	0.00	0.00	0.00	0.00	0.00
000991 CASH ON HAND	0.00	0.00	0.00	0.00	0.00
000992 CHECK ACCOUNT	59957.89	200.68	0.00	0.00	60158.57
000993 SAVINGS ACCOUNT	1704.99	0.00	0.00	0.00	1704.99
000994 INVESTMENTS	25079.59	0.00	0.00	0.00	25079.59
000996 NSF CHECKS	598.50	0.00	0.00	0.00	598.50
000997 TRAVEL ACCOUNT	24942.91	0.00	0.00	0.00	24942.91
000999 EDWARD JONES INVESTMENT	1790.05	0.00	0.00	0.00	1790.05
Asset Totals	114073.93	200.68	0.00	0.00	114274.61

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my

knowledge. Bookkeeper : _____ Date: ___/___/___
Principal : _____ Date: ___/___/___
Board Chairman : _____ Date: ___/___/___

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

16

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE OUT-OF-DISTRICT ENROLLMENT REQUEST

Requested By: Board of Trustees **Prepared By:** Robin Moline **Date:** 08/24/2010

SUMMARY:

The Board of Trustees needs to approve the enrollment request for an out-of-district student to attend Fergus High School.

SUGGESTED ACTION: Approve Out-of-District Enrollment Request

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						



Denise Juneau, Superintendent
 Montana Office of Public Instruction
 P.O. Box 202501
 Helena, Montana 59620-2501
 In-State Toll-Free 1-888-231-9393, Local (406) 444-3095
 www.opi.mt.gov

STUDENT ATTENDANCE AGREEMENT

School Year 20 10 - 20 11
 (Elementary and High School)

Instructions: (use separate form for each student)

Parent/Guardian or Official of Placing State Agency/Court or District: Complete Part I and submit to clerk of District of Choice/Placement. Use one form for each student. You should receive a copy of the form back, indicating approval or denial.

District of Choice/Placement: Trustees may act on this application when submitted by a parent/guardian or placing state agency or court official. However, the district may not count the student as an "eligible transportee" for state and county transportation reimbursement without the signature of the resident district on this application. **If approved:** send copies of the approved form to: 1) parent/guardian or official of the state agency/court; 2) clerk of the District of Residence; and 3) the Superintendent of Public Instruction, *if the state will pay tuition and/or transportation costs.* **If not approved:** send copies to parent/guardian or official of placing state agency/court.

District of Residence: (Approval in Section IV is necessary to allow District of Choice/Placement to transport the non-resident student as an "eligible transportee" for purposes of state/county transportation reimbursement OR if District of Residence is responsible for paying tuition.) **If approved,** send copies to: 1) parent/guardian or official of placing agency/court; 2) clerk of District of Choice/Placement; and 3) county superintendents of each county. **If not approved,** notify parent/guardian and District of Choice/Placement.

Superintendent of Public Instruction: (For placements only) OPI approval is required if the state will pay tuition or transportation. OPI must receive and approve this form and a form FP-15 Tuition Report **NO LATER** than June 30 in the year following attendance.

SECTION I - TO BE COMPLETED BY PARENT/GUARDIAN OR OFFICIAL OF STATE AGENCY/COURT

I request that the following student be allowed to attend in a school district outside the student's District of Residence.

Student Name (Last, First, M.I.) <u>Christiam Dittmer</u>	Birth date (18 year olds are residents) Mo <u>9</u> Day <u>25</u> Year <u>94</u>	Grade (for year of attendance) <u>9</u>
Student Address <u>315 main street</u>	City/State/Zip Code	If Kinder (circle one) K Half or K Full
District of Residence (Where parent resides--see 1-1-215, MCA) <u>Conoco Range</u>	What school district should be contacted for student records? <u>Grass Range High School</u>	
District of Choice/Placement <u>Fergus</u>	Date Attendance will Begin: <u>8/25/10</u>	Days in School Year: <u>180</u>
Reason for Request: (check all that apply)		
<input checked="" type="checkbox"/> Parent/Guardian Request	<input type="checkbox"/> State Agency Placement	<input type="checkbox"/> Foster Care Placement
<input type="checkbox"/> Group Home Placement	<input type="checkbox"/> Court Placement	<input type="checkbox"/> District-to-District Placement
Name of Parent/Guardian -OR- Name and Title of Official of State Agency/Court Responsible for Placement: (print) <u>William Dittmer Denise Dittmer</u>		Telephone Number <u>406-2118</u>
Representing (Name and Address of State Agency/Court, if applicable)		
This agreement will be returned to the parent/guardian after approval/disapproval and will specify the costs, if any, which will be charged to the parent/guardian for attendance. If the student attends under this agreement, the parent/guardian agrees to pay the costs, if any, charged to him or her under the terms of this agreement.		
Signature of Requestor: _____		Date: <u>8-17-10</u>

SECTION II - TRANSPORTATION - TO BE COMPLETED BY DISTRICTS OF CHOICE/PLACEMENT AND RESIDENCE

Parties must specify here the responsibilities and costs for transportation. Districts can charge for transporting nonresident students if costs exceed the amount reimbursed to the district by the state and county (i.e., may charge "over-schedule" costs). For parent requests, mileage reimbursements can be provided only for the distance from the home to the closest school or bus stop, less 3 miles each direction, regardless of which school district the student attends.

NO TRANSPORTATION will be provided. Parent/guardian will transport at own expense. (GO TO SECTION III.)

Check all that apply	<p>District of Choice/Placement will provide transportation: In order to claim a non-resident student as an "eligible transportee" for purposes of state and county reimbursement, the approval of the District of Residence is required in Section IV. Without approval, the District of Choice/Placement may not transport the student at state/county expense.</p> <p><input type="checkbox"/> Bus service, at NO COST</p> <p><input type="checkbox"/> Bus service, charging parents \$ _____ per _____ (attach payment schedule)</p> <p><input type="checkbox"/> Bus service, charging District of Residence \$ _____ per _____ (attach payment schedule)</p> <p><input type="checkbox"/> Bus service, charging State of Montana \$ _____ per year (over-schedule costs only -- attach documentation of costs)</p> <p><input type="checkbox"/> Mileage reimbursement to the parent/guardian under a TR-4 Individual Transportation Contract (over 3 miles from school or bus stop)</p>
	<p>District of Residence will provide transportation:</p> <p><input type="checkbox"/> Bus service, at NO COST</p> <p><input type="checkbox"/> Bus service, charging parent \$ _____ per _____ (attach payment schedule)</p> <p><input type="checkbox"/> Mileage reimbursement to the parent/guardian under a TR-4 Individual Transportation Contract (over 3 miles from school or bus stop)</p>

SECTION III TUITION COSTS TO BE COMPLETED BY DISTRICT OF CHOICE/PLACEMENT

"Mandatory" means the attendance meets criteria in Section 20-5-321, MCA. Both districts must accept the attendance request if any of the following is true: (a) Student lives closer to school the student wishes to attend, and more than 3 miles from own school, and the resident school does not provide bus transportation or mileage reimbursements; (b) The County Transportation Committee has determined that geographic barriers make it impractical for student to attend his own school; (c) Another child of the student's family must attend high school in a different elementary district, and the student can more conveniently attend the elementary district where the high school is located, AND the elementary student lives more than 3 miles from his own school; (d) Student is placed by court in youth care facility (abused, neglected, dependent, or youth in need of supervision); or (e) Student is placed in foster care or a group home by parent, state or court.

"Discretionary" (20-5-320, MCA) means conditions do not require mandatory acceptance. Trustees of either district may disapprove the application.

NOTE: Tuition for students in special education or students without disabilities who are placed in group homes or residential treatment facilities may include a regular education rate and an additional special rate. In that case, the tuition amount is the sum of the regular ed rate and the special rate.

<input checked="" type="checkbox"/> Tuition is <u>waived</u> . No tuition will be charged. (GO TO SECTION IV)	REGULAR ED RATE	SPECIAL RATE (ATTACH FP-14A)	TOTAL ANNUAL TUITION (Note: Prorate final charges based on number of days enrolled)
Check One and Indicate the Annual Amount of Tuition			
Parent/Guardian Request:			(Parent/Guardian)
<input type="checkbox"/> (discretionary) Parent/Guardian requests to enroll student <u>outside</u> district of residence.			(Parent/Guardian)
<input type="checkbox"/> (mandatory) Elementary student to attend where high school age sibling(s) attends.			(Parent/Guardian)
<input type="checkbox"/> (mandatory) Student lives closer to school of choice and at least 3 miles from resident district school AND district of residence provides no bus service or mileage reimbursements.			(District of Residence)
<input type="checkbox"/> (mandatory) Geographic barrier prohibits attendance in District of Residence. District of Residence will be charged.			(District of Residence)
State/Court Placement:			(State of Montana)
(includes Parental & State/Court Foster and Group Home Placements) <input type="checkbox"/> (mandatory) The State of Montana will be charged. (See 20-5-323, MCA for allowable tuition charges.)			
District-to-District Placement:			(District of Residence)
(initiated by District of Residence) <input type="checkbox"/> (discretionary) District of Residence will be charged.			

SECTION IV AGREEMENTS AND SIGNATURES

A. DISTRICT OF CHOICE/PLACEMENT – This signature is required for both discretionary and mandatory agreements.

The Board of Trustees:

DISAPPROVES APPROVES this application subject to receipt of transportation/tuition charges stated on the application.

Print Name of Chairperson, Board of Trustees: _____

Signature of Chairperson, District of Choice/Placement: _____

Date: _____

B. DISTRICT OF RESIDENCE

DISCRETIONARY:

The Board of Trustees:

DOES NOT PERMIT PERMITS the District of Choice/Placement to claim this student as an "ELIGIBLE TRANSPORTEE" for purposes of state and county transportation reimbursement.

DISAPPROVES APPROVES this application allowing the student to enroll outside the District of Residence, and agrees to pay the costs of tuition stated in Section III and over-schedule transportation costs stated in Section II, if any.

MANDATORY:

The Board of Trustees:

ACKNOWLEDGES this application, allowing the student to enroll outside the District of Residence, and agrees to pay tuition stated in Section III and over-schedule transportation costs stated in Section II, if any.

Print Name of Chairperson, Board of Trustees _____

Signature of Chairperson, District of Residence: _____

Date: _____

C. SUPERINTENDENT OF PUBLIC INSTRUCTION - This signature is required if the State of Montana will be charged for any costs of tuition or transportation.

MANDATORY ONLY:

The Superintendent of Public Instruction:

ACKNOWLEDGES this application and agrees to pay tuition stated in Section III, if any, and any over-schedule transportation costs stated in Section II, if any, subject to the state laws and administrative rules, on behalf of the State of Montana.

Print Name of OPI Representative: _____

Signature of OPI Representative: _____

Date: _____

Payment Dates:

If PAID BY: District
State
Parent/guardian

Half by 12/31 and half by 6/15 of year following attendance year
During year following year of attendance
During year of attendance, based on payment schedule provided by district policy

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

17

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 08/24/2010

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: August 24, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
PEEVEY, Ron	Construction Academy Instructor	Central Montana Education Center	Approve appointment at \$26.52 per hour for up to 8 hours per day for the 1 st semester of the 2010-2011 School Year	August 24, 2010	Ron is being rehired as the instructor for the Construction Academy for the first semester only at this time.
WELSH, Devney	Kindergarten Teacher	Highland Park Elementary	Approve appointment on schedule—BA Step 4 (Actual Step 0)	August 24, 2010	See attached hiring recommendation.
PRATT, Abby	Concessions Manager	Fergus High School	Approve appointment on schedule—\$4000 for the 2010-2011 School Year	August 24, 2010	See attached memo.
BUTCHER, Heidi	Second Baker	Central Kitchen	Approve appointment on schedule—SECOND BAKER Step 0 up to 4.5 hours per day for up to 187 days	August 24, 2010	See attached hiring recommendation.
KURNS, Dale	Food Server/Cashier	Fergus High School	Approve appointment on schedule—FOOD SERVER Step 0 for up to 3.75 hours per day for up to 181 days	August 24, 2010	See attached hiring recommendation.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Devney Welsh

For:

Job Title Elementary Teacher

Classification BA

Step 4 (Actual Step 0)

Work location Highland Park Elementary School

Date to begin work Fall 2010

Days per yr/Hrs per day 187 days per year

SELECTION COMMITTEE: Administrators

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at a Special Board meeting on August 24, 2010.

Memorandum

To: Board of Trustees, Lewistown Public Schools
Cc: Jason Butcher, Supt.; Mike Waterman, Business Manager
From: Jerry Feller, Principal
Date: August 11, 2010
Re: Hiring Recommendation

Please recommend to the Board of Trustees the following individual(s) for extracurricular activities for the 2010-2011 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Concessions Manager:

Abby Pratt

All Sports

\$4000.00

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Heidi Butcher

For:

Job Title

Second Baker

Classification

SECOND BAKER

Step

0

Work location

Central Kitchen

Date to begin work

August 19, 2010

Days per yr/Hrs per day

187 days per year / up to 4.50 hours per day

SELECTION COMMITTEE:

Cindy Giese

Kim Martin

Sherri Sebek

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on August 24, 2010.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Dale Kurns

For:

Job Title Food Server/Cashier

Classification FOOD SERVER

Step 0

Work location Fergus High School

Date to begin work August 24, 2010

Days per yr/Hrs per day 181 days per year / up to 3.75 hours per day

SELECTION COMMITTEE: Cindy Giese

Kim Martin

Sherri Sebek

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on August 24, 2010.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

18

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE BOARD OF TRUSTEES 2010-2015 GOALS AND STRATEGIC OBJECTIVES

Requested By: Board of Trustees
Prepared By: Board of Trustees
Date: 08/24/2010

SUMMARY:

The Board of Trustees needs to approve the 2010-2015 Goals and Strategic Objectives as set forth from the discussion at the Board meeting on August 9, 2010.

SUGGESTED ACTION: Approve Board of Trustees 2010-2015 Goals and Strategic Objectives

Additional Information Attached
Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2010-2015 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Response to Intervention (RTI) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and its processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.

Goal Area 2: Facilities

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Develop a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.

Goal Area 4: Technology

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
3. Provide staff development to ensure that technology standards are implemented in classrooms district wide.
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Determine how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
2. Professional development is tailored to meet the needs of teachers, administrators, and staff. They are part of the planning and assessment of these opportunities.

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2011).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to August 15, 2011, a review of the Strategic Plan's 1-5 year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

19

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE HEAD START TRANSPORTATION AGREEMENT

Requested By: Board of Trustees
Prepared By: Mike Waterman
Date: 08/24/2010

SUMMARY:

Lewistown Public Schools has contracted with Head Start for several years to provide transportation services for their students during the school year.

The Board of Trustees needs to approve this transportation agreement contract, which is renewed annually.

SUGGESTED ACTION: Approve Head Start Transportation Agreement

Additional Information Attached
Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

AGREEMENT BETWEEN
LEWISTOWN SCHOOL DISTRICT #1
AND
CENTRAL MONTANA HEAD START, INC.

Agreement contract for transporting Head Start children in Lewistown School Districts bus. The following is an agreement and/or contract between Central Montana Head Start, Inc., hereinafter referred to as Head Start, and the Lewistown School District #1, hereinafter referred to as School District.

1. Head Start agrees to pay \$28.00 per route to the School District for use of the bus as delineated below.
2. School District will supply driver at all times for trips within the county. Driver must have Commercial license and First Aid/CPR certification. School District will be responsible for all insurance and liability coverage.
3. School district will supply one bus monitor on each bus at a rate of \$10.30 per hour up to a maximum of twenty hours per week. The bus monitor must have First Aid/CPR certification and be trained in Child abuse reporting procedures, confidentiality and other bus transportation safety measures.
4. School District will pay for all gas and oil along with maintenance.
5. School District will pick up and deliver children to Head Start on the following schedule: A.M. – deliver children to the Center by 8:30 a.m. and at 12:00; delivers children to drop off locations for the 12:00 and at 3:30 p.m. classes.
6. The School District will provide transportation for special education students who are dually enrolled. When only special education students are transported, Head Start will not be billed.
7. Records will be kept by drivers of miles driven and passengers carried. A copy of the log will be included with the monthly billing.
8. It is further understood Head Start will provide one weeks notice in advance for any special trip for which the bus would be utilized.
9. The Secretary position that dispatches for Head Start will fall under School Districts drug and alcohol policy for random testing. Head Start will be billed for the testing through the School District.
10. Billing will be sent to Head Start monthly. Send bill to 25 Meadowlark Lane, Lewistown, MT 59457.
11. Drivers and bus monitors providing services to Head Start will abide by the Head Start Standards of Conduct regarding respect for the unique identity of children and families, confidentiality, supervision of children and the use of positive methods of child guidance.
12. The School District bus used to transport Head Start children will meet all minimum federal, state and Head Start standards for the transportation of preschool children.
13. This agreement will be open for renegotiations or cancellation by either of the two parties on (30) days written notice or by mutual agreement at any time.

This agreement shall be in effect from September 1, 2010, through May 31, 2011, at which time it may be extended or renegotiated.

In agreement, hereto, are affixed the signatures of the duty authorized officials of CMHS, Inc. and the Lewistown School District #1.

Dated this ____ day of _____, 2010.

Director
Central Montana Head Start, Inc.

Jason Butcher, Superintendent
Lewistown School District #1

Board Representative, Central Montana Head Start, Inc.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

20

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE EVELINE ECCLES LOAN FUND APPLICATION

Requested By: Board of Trustees
Prepared By: Mike Waterman
Date: 08/24/2010

SUMMARY:

The Eveline Eccles Loan was established in 1953 to assist a graduating student pursue an undergraduate degree. Information on the loan fund is attached.

The application has been reviewed and the Superintendent recommends that the Board approve Amber Yaeger as the loan recipient for \$2,000 per year for four years. The Board will also need to instruct the District Clerk to draw up a Promissory Note for repayment of the loan.

SUGGESTED ACTION: Approve Amber Yaeger's Application for the Eveline Eccles Loan and Instruct the District Clerk to Draw up a Promissory Note for Repayment

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

EVELINE ECCLES FOUNDATION

SCHOLARSHIP LOAN FUND

Miss Eveline Eccles, who taught dramatics and English, as well as serving as Librarian, at Fergus County High School from 1925 to 1941, established the Eveline Eccles Foundation to establish a loan fund to assist “ambitious youth attain worthwhile heights of accomplishment” through securing higher education.

At the end of each school year, Trustees may “select from the graduating class a student or students, male or female, who have best demonstrated his/her ability to conduct scientific research of any kind or character which looks to the advancement of the best interests of society” and provide a loan from the fund to aid in their securing higher education. In the selection of such student(s) “they shall consider only students of inquiring mind, possessing a type of mind distinguished by intelligence and high moral purpose and supported by zeal and energy rather than one who superficially appears brilliant by reason of memory and ambition alone. Neither social position, personal popularity or superficial brilliance shall be given weight by the Trustees in the selection of such students.” Financial Aid to any student attending a sectarian institution of any kind or character is prohibited. It is intended the funds be used for “education involving pure research, beneficial to humanity, unconnected with religious or sectarian activities of any kind.”

Any member of the graduating class may apply for consideration by completing the application form as described by the Trustees. Applications should then be presented to the high school principal to have it placed on the School Board Agenda for their action as Trustees of the Foundation (Trustees of the Foundation are the High School District Board members and the District Superintendent). If sufficient funds are not on hand during any given year to properly furnish financial support, the trustees may choose not to select any students.

If a student is selected, the Trustees will determine the amount of the loan, “in amounts sufficient to materially aid and enable students to attend an institution of higher learning”. A no-interest promissory note (signed by the student and parent as co-signer) will be executed, which will become due and payable at such time as may be arranged, but not in excess of ten years after the loan agreement has been made. The objective of the Foundation is to create a revolving fund to be constantly available.

EVELINE ECCLES FOUNDATION

Selection Procedures:

- The trustees for the scholarship include the seven members of the Board and the Superintendent
- All application packets are due in early May
- All applications are to be approved at a Board meeting

Applications will include:

- An application
- A transcript
- One letter of recommendation addressing the criteria from a teacher
- One page essay in which you:
 - Describe how you have met the loan criteria
 - Explain how you will use the funds to meet the intended purposes and
 - Include any other information you deem appropriate to your being selected

Selection Guidelines:

- Select from the graduating class a student or students, male or female, who have best demonstrated his/her ability to conduct scientific research of any kind or character which looks to the advancement of the best interests of society.
- Consider only students of inquiring mind, possessing a type of mind distinguished by intelligence and high moral purpose and supported by zeal and energy rather than by one who superficially appears brilliant by reason of memory and ambition alone.
- Neither social position, personal popularity nor superficial brilliance shall be given any weight by the Trustees in the selection of such students.
- Funds to be used for “education involving pure research, beneficial to humanity, unconnected with religious or sectarian activities of any kind,” is defined as pursuing an undergraduate major which involves an emphasis on utilizing research skills in areas of benefit to humanity (e.g., pre-med, psychology, sociology, physics, etc.).

Loan Fund:

- Amount balance is in excess of \$54,000
- Students who have utilized the scholarship loan:

Brent Wilson	Josh Rutledge
Kara Whitehead	Pam Fry
Brandon Foster	Kayla Zanto
Bobi Bevis	Jessica Martin
Carson Robertson	
- Amount of the loan is established by the Trustees
- A promissory note will be executed to arrange payments

EVELINE ECCELS SCHOLARSHIP

LOAN APPLICATION

AMBER YAEGER

School: University of Montana, Missoula

Amount Requested: Maximum Allowance (\$2,000/year)

Major Area: Pre-Pharmacy/Pharmacy

To Whom it May Concern,

For as long as I can remember, going into a career that would push me academically and reward me with the pleasure of helping others has always been my dream. I struggled with deciding on a specific field, until my aunt suggested pharmacy. Her idea made sense, I love math and science, I would have to give a lot of time and effort and most importantly I would be helping people. I began looking at the extent of the pharmacy programs in Montana. Missoula was the only in state school that provided the pre pharmacy and pharmacy unit. It will take six years to complete if I get accepted into the pharmacy program the year following the completion on the pre pharmacy classes. That will be a lot of school and an even larger sum of money to cover the fees. I know my family can only cover a small majority of these costs; that's why I am asking you to consider me for the Eveline Eccles Loan. I have maintained a 4.0 throughout my high school career and been involved in many of the school clubs. I am a dedicated and determined young lady looking for the chance to start my higher education without putting a huge burden on my parent's budget. I have worked two jobs all summer putting every pay check into my savings account so I will be able to assist with some of the upcoming fees. With this loan I will be able to continue my education to earn a degree that provides a substantial career for my future. Thank you for taking your time to read this.

Sincerely,



Amber Yaeger

Eveline Eccles Loan Fund Application

Date: July 13, 2010

Name: Amber L. Yaeger Birthdate: 9/29/91 Age: 18

Parent's Name: Brad & Tina Yaeger

Address: 815 Kroonman Street

Parent's Occupation: Auto body Sales & Repair; Child care provider

Career Plan: become a pharmacist

Name of College/University you plan to attend: University of Montana

Intended Major: Pre Pharmacy / Pharmacy

Why have you chosen this field? I am very interested in math & science; they are two areas where I feel I do very well. I also want to be able to help people with my career.

Total college expenses as determined by college for current year:

Tuition and Fees =	<u>\$ 5000</u>
Room and Board =	<u>\$ 9000 12,100</u>
Books/Supplies =	<u>\$ 950</u>
Total Estimated Cost =	<u>\$ 18,710</u>

Amount you can provide per year:	\$ <u>0</u>
Amount you can expect from parents:	\$ <u>000</u>
Amount you can expect from outside sources (other family, scholarships, FAFSA awarded grant money):	\$ <u>10,500</u>
Amount you would like to borrow annually:	\$ <u>2,000</u>
Total amount (annual amount X 4)	\$ <u>8,000</u>

Planned Method of Repayment:

I, Amber Yaeger agree to repay the sum of \$ 8,000 in Monthly Installments of \$ 250⁰⁰ beginning on Jan 1 2011

Borrower: [Signature]
Co-Signer: [Signature]

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/24/2010

Agenda Item No.

21

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: SECOND READING—BOARD POLICY #5333—HOLIDAYS

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 08/24/2010

SUMMARY:

The Board of Trustees needs to approve the second and final reading of Board Policy #5333—Holidays and consider the adoption of said policy.

The paragraph that is highlighted has been changed in order to clarify the information in this Board policy.

SUGGESTED ACTION: Approve Adoption of Board Policy #5333—Holidays

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

SECOND READING

Lewistown School District PERSONNEL

5333

Holidays

Holidays for certified staff are dictated in part by the school calendar. Temporary employees shall not receive holiday pay. Part-time employees shall receive holiday pay on a prorated basis.

The holidays required for classified staff, by § 20-1-305, MCA, are:

1. Independence Day
2. Labor Day
3. Thanksgiving Day
4. Christmas Day
5. New Year's Day
6. Memorial Day
7. State and national election days when the school building is used as a polling place and the conduct of school would interfere with the election process of the polling place.

All classified employees will receive six (6) paid holidays per school year as follows:

1. Labor Day
2. Thanksgiving Day
3. Day After Thanksgiving
4. Christmas Day
5. New Year's Day
6. Memorial Day

Twelve-(12)-month employees will be granted an additional two (2) floating days per year.

In those cases where an employee, as defined above, is required to work any of these holidays, another day shall be granted in lieu of such holiday unless the employee elects to be paid for the holiday in addition to the employee's regular rate of pay for all time worked on the holiday.

Twelve-(12)-month employees in cases where one of the above holidays falls on a Saturday or Sunday, the preceding Friday and/or the following Monday shall not be a holiday. Seasonal employees shall be granted all holidays listed above no matter which day of the week the holiday falls.

If a holiday occurs during the period in which vacation is being taken by an employee, the holiday shall not be charged against the employee's annual leave.

Legal Reference: § 20-1-305, MCA School holidays

Policy History:

Adopted on: June 28, 2004

Revised on: January 23, 2006 (The effective date of this policy revision is December 2005 and will include Christmas Day 2005 and New Year's Day 2006.)

Revised on: February 22, 2010

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES

Becky Jackson, Board Chair
 Jeremy Bristol
 Jennifer Granot
 Stan Monger
 Lisa Pierce
 Mary Schelle
 Monte Weeden

**LEWISTOWN PUBLIC SCHOOLS
 2010-2011 SCHOOL CALENDAR**

A. Pupil Instruction

First Semester	91 Days	Second Semester	89 Days
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FIRST QUARTER	DAYS	THIRD QUARTER	DAYS
First Week	Aug 25 -- Aug 27 3	First Week	Jan 24 -- Jan 28 5
Second Week	Aug 30 -- Sept 3 5	Second Week	Jan 31 -- Feb 4 5
Third Week	Sept 7 -- Sept 10 4	Third Week	Feb 7 -- Feb 11 5
Fourth Week	Sept 13 -- Sept 17 5	Fourth Week	Feb 14 -- Feb 18 5
Fifth Week	Sept 20 -- Sept 24 5	Fifth Week	Feb 21 -- Feb 24 4
Sixth Week	Sept 27 -- Oct 1 5	Sixth Week	Feb 28 -- Mar 4 5
Seventh Week	Oct 4 -- Oct 8 5	Seventh Week	Mar 7 -- Mar 11 5
Eighth Week	Oct 11 -- Oct 15 5	Eighth Week	Mar 14 -- Mar 18 5
Ninth Week	Oct 18 -- Oct 20 3	Ninth Week	Mar 21 -- Mar 25 5
Tenth Week	Oct 25 -- Oct 29 5		44
	45		

SECOND QUARTER	DAYS	FOURTH QUARTER	DAYS
First Week	Nov 1 -- Nov 3 3	First Week	Mar 28 -- Apr 1 5
Second Week	Nov 8 -- Nov 12 5	Second Week	Apr 4 -- Apr 8 5
Third Week	Nov 15 -- Nov 19 5	Third Week	Apr 11 -- Apr 15 5
Fourth Week	Nov 22 -- Nov 23 2	Fourth Week	Apr 18 -- Apr 20 3
Fifth Week	Nov 29 -- Dec 3 5	Fifth Week	Apr 26 -- Apr 29 4
Sixth Week	Dec 6 -- Dec 10 5	Sixth Week	May 2 -- May 6 5
Seventh Week	Dec 13 -- Dec 17 5	Seventh Week	May 9 -- May 13 5
Eighth Week	Dec 20 -- Dec 21 2	Eighth Week	May 16 -- May 20 5
Ninth Week	Jan 3 -- Jan 7 5	Ninth Week	May 23 -- May 27 5
Tenth Week	Jan 10 -- Jan 14 5	Tenth Week	May 31 -- Jun 2 3
Eleventh Week	Jan 18 -- Jan 21 4		45
	46		

B. Pupil Instruction Related Days (No School for Students)

August 23	All Staff Orientation/PIR	1.0
August 24	PIR	1.0
October 21-22	Staff Development Days - Teachers Convention	2.0
November 3-4	Parent Teacher Conferences (Evening Only on 3rd, All Day on 4th)	1.5
January 17	PIR	1.0
April 7	Parent Teacher Conference Evening <u>ONLY</u> (Regular School Day for Students)	0.5
		7.0

Totals

2010-2011 Regular Board Meetings		
July	26	5:30 p.m.
Aug.	9	5:30 p.m.
Aug.**	24	7:00 p.m.
Sept.	13	7:00 p.m.
Sept.	27	7:00 p.m.
Oct.	11	7:00 p.m.
Oct.	25	7:00 p.m.
Nov.	8	7:00 p.m.
Nov.	22	7:00 p.m.
Dec.	13	7:00 p.m.
Jan.	10	7:00 p.m.
Jan.	24	7:00 p.m.
Feb.	14	7:00 p.m.
Feb.	28	7:00 p.m.
Mar.	14	7:00 p.m.
Mar.	28	7:00 p.m.
Apr.	11	7:00 p.m.
Apr.	25	7:00 p.m.
May	9	7:00 p.m.
May	23	7:00 p.m.
June	13	5:30 p.m.
June	27	5:30 p.m.

** TUESDAY

C. Holidays (Dates Inclusive)

September 6	Labor Day
October 21-22	Fall Vacation (Teachers -- Convention)
November 4	Parent Teacher Conferences (Vacation Day for Students)
November 5	Vacation Day
November 24-26	Thanksgiving Vacation
December 22-31	Christmas Vacation
January 17	PIR (Vacation Day for Students)
February 25	Vacation Day
April 21-25	Spring Break
May 30	Memorial Day