

**LEWISTOWN PUBLIC SCHOOLS  
BOARD OF TRUSTEES**

**Lincoln Board Room  
215 Seventh Avenue South  
Lewistown, Montana 59457**

**Monday, September 13, 2010**

**REGULAR BOARD MEETING**

**CALL TO ORDER (7:00 P.M.)**

1. Roll Call
2. Pledge of Allegiance

**BOARD OF TRUSTEES**

3. Introduction of New Student Representative to the Board
4. Discussion— Facilities
5. Report—Committees of the Board
6. Calendar Items, Concerns, Correspondence, Etc.

**SUPERINTENDENT'S REPORT**

7. Other Items

**PUBLIC PARTICIPATION**

8. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

**ACTION ITEMS**

**MINUTES**

9. Minutes of the August 24, 2010, Regular Board Meeting

**APPROVAL OF CLAIMS**

10. Claims

**CONSENT GROUP ITEMS**

11. Approve Additions to Substitute List for the 2010-2011 School Year
12. Approve Out-of-District Enrollment Request

**INDIVIDUAL ITEMS**

13. Approve Personnel Report
14. Approve Membership in the Montana Quality Education Coalition (MQEC) for FY 2011
15. Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property

**ADJOURNMENT**

### **PUBLIC PARTICIPATION**

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

### **CONSENT GROUP ITEMS**

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

09/13/2010

**Agenda Item No.**

3

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** INTRODUCTION OF NEW STUDENT REPRESENTATIVE TO THE BOARD

**Requested By:** Board of Trustees    **Prepared By:** Beau Wright    **Date:** 09/13/2010

**SUMMARY:**

Beau Wright, Fergus High School Student Council Advisor, would like to introduce to the Board of Trustees the student that will represent the Fergus High School students on the School Board for the next term.

**SUGGESTED ACTION:** Informational

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

09/13/2010

**Agenda Item No.**

4

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** DISCUSSION—FACILITIES

**Requested By:** Board of Trustees    **Prepared By:** Board of Trustees    **Date:** 09/13/2010

**SUMMARY:**

The Board of Trustees would like to continue the discussion on building a new middle school on the site of Fergus High School.

**SUGGESTED ACTION:** Informational

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

09/13/2010

**Agenda Item No.**

5

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** REPORT—COMMITTEES OF THE BOARD

**Requested By:** Board of Trustees    **Prepared By:** Committee    **Date:** 09/13/2010

**SUMMARY:**

The Board of Trustees has the opportunity to provide updates on their various committees.

**SUGGESTED ACTION:** Informational Report

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

09/13/2010

**Agenda Item No.**

6

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

**Requested By:** Board of Trustees    **Prepared By:** \_\_\_\_\_    **Date:** 09/13/2010

**SUMMARY:**

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

**SUGGESTED ACTION:**

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

09/13/2010

**Agenda Item No.**

7

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** OTHER ITEMS

**Requested By:** Superintendent    **Prepared By:** Superintendent    **Date:** 09/13/2010

**SUMMARY:**

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ First Day Enrollment
- ❖ Roundtable Schedule
- ❖ Board Tours—End of October or First Part of November
- ❖ MCEL—October 20-22, 2010—Billings—Need to know your plans by September 17, 2010
- ❖ Early Release—Wednesday, September 15, 2010—1:30 p.m.—Transitions
- ❖ Adult Education Registration—Monday, September 20, 2010—12:00-5:00 p.m.—CMEC
- ❖ GO—Central A Divisional Meet—Saturday, September 25, 2010—Lewistown
- ❖ Homecoming Week—September 20-25, 2010
  - Friday, September 24, 2010—Pep Assembly – 11:40 p.m.—Parade – 2:00 p.m.
- ❖ Home Athletic Games/Meets:
  - VB vs. Hardin/Laurel—Saturday, September 18, 2010—TBA
  - FB – JV vs. Malta—Monday, September 20, 2010—4:30 p.m.
  - VB vs. Havre—Thursday, September 23, 2010—4:15 p.m.
  - FB vs. Havre—Friday, September 24, 2010—7:00 p.m.
  - CC -- Fergus High Invitational—Friday, September 24, 2010—TBA
  - VB vs. Browning—Saturday, September 25, 2010

**SUGGESTED ACTION:** Informational

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOL  
215 7th Avenue South  
Lewistown, Montana 59457

FIRST DAY ENROLLMENTS

August 25, 2010

	<u>Year</u>	<u>Highland Park</u>	<u>Garfield</u>	<u>Lewis &amp; Clark</u>	<u>Junior High</u>	<u>Fergus High</u>	<u>Total</u>	<u>Difference</u>
	2010-2011	222	221	188	184	397	<b>1212</b>	-21
	2009-2010	223	240	184	166	420	<b>1233</b>	-66
	2008-2009	270	212	185	205	427	<b>1299</b>	-26
	2007-2008	284	205	180	222	434	<b>1325</b>	-22
	2006-2007	301	185	193	232	436	<b>1347</b>	-18
	2005-2006	278	179	215	234	459	<b>1365</b>	-5
	2004-2005	263	187	218	234	468	<b>1370</b>	-61
	2003-2004	275	204	234	251	467	<b>1431</b>	-3
	2002-2003	278	218	229	224	485	<b>1434</b>	-48
Gr. Level	2001-2002	291	223	243	223	502	<b>1482</b>	-63
	2000-2001	295	180	290	257	523	<b>1545</b>	-39
	1999-2000	309	186	286	268	535	<b>1584</b>	-7
	1998-1999	316	185	297	247	546	<b>1591</b>	-28
	1997-1998	327	194	283	272	543	<b>1619</b>	-23
	1996-1997	312	181	310	300	539	<b>1642</b>	-34
	1995-1996	337	<b>194</b>	333	291	521	<b>1676</b>	30
	1994-1995	329	<b>185</b>	343	299	490	<b>1646</b>	-60
	1993-1994	355	<b>203</b>	353	280	515	<b>1706</b>	34
	1992-1993	359	<b>225</b>	360	283	445	<b>1672</b>	66
	1991-1992	353	<b>215</b>	329	264	445	<b>1606</b>	65
	1990-1991	322	224	332	238	425	<b>1541</b>	-5
	1989-1990	325	217	330	225	449	<b>1546</b>	35
	1988-1989	301	216	343	198	453	<b>1511</b>	-48
	1987-1988	296	220	339	224	480	<b>1559</b>	-56
	1986-1987	326	203	334	240	512	<b>1615</b>	93
	1985-1986	313	201	290	246	472	<b>1522</b>	-36
	1984-1985	293	191	324	256	494	<b>1558</b>	42
	1983-1984	296	197	320	253	450	<b>1516</b>	-63
	1982-1983	286	204	341	251	497	<b>1579</b>	2
	1981-1982	292	232	305	252	496	<b>1577</b>	-96
	1980-1981	319	238	329	233	554	<b>1673</b>	0

**NOTE:** Numbers italicized and bolded reflect years Head Start had some former pre-school population.



**BOARD OF TRUSTEES ROUNDTABLE SCHEDULE****2010-2011**

<b>Date</b>	<b>Group</b>	<b>Time</b>	<b>Meeting Site</b>
November 8, 2010	Garfield Elementary	6:00-7:00 p.m.	Garfield Elementary School
November 22, 2010	Lewis & Clark Elementary	6:00-7:00 p.m.	Lewis & Clark Elementary School
December 13, 2010	Highland Park Elementary	6:00-7:00 p.m.	Highland Park Elementary School
January 10, 2011	FHS Staff	6:00-7:00 p.m.	Fergus High School
January 24, 2011	Junior High School	6:00-7:00 p.m.	Junior High School
February 14, 2011	Classified Staff	6:00-7:00 p.m.	Lincoln Board Room
February 28, 2011	LEA	6:00-7:00 p.m.	Lincoln Board Room
March 14, 2011	FHS Students	6:00-7:00 p.m.	Fergus High School
March 28, 2011	Admin Council	6:00-7:00 p.m.	Lincoln Board Room

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

09/13/2010

**Agenda Item No.**

8

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

**Requested By:** Board of Trustees    **Prepared By:** \_\_\_\_\_    **Date:** 09/13/2010

**SUMMARY:**

Time is provided on the agenda for anyone who wishes to address the Board.

**SUGGESTED ACTION:**

\_\_\_\_\_

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

09/13/2010

**Agenda Item No.**

9

- Minutes/Claims**   
  **Board of Trustees**   
  **Superintendent's Report**   
  **Action - Consent**  
 **Action - Indiv.**

**ITEM TITLE:** MINUTES

**Requested By:** Board of Trustees   
**Prepared By:** Mike Waterman   
**Date:** 09/13/2010

**SUMMARY:**

The following minutes are attached for your approval:

- Minutes of the August 24, 2010, Regular Board Meeting

**SUGGESTED ACTION:** Approve Minutes as Presented

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**MINUTES  
LEWISTOWN PUBLIC SCHOOLS  
BOARD OF TRUSTEES**

**LEWISTOWN PUBLIC SCHOOLS  
BOARD OF TRUSTEES**

**Lincoln Board Room**  
215 Seventh Avenue South  
Lewistown, Montana 59457

**Tuesday, August 24, 2010**

**REGULAR BOARD MEETING**

**CALL TO ORDER (7:00 P.M.)**

1. ROLL CALL

TRUSTEES PRESENT:

Becky Jackson, Stan Monger, Mary Schelle, Lisa Pierce, Jennifer Granot,  
Jeremy Bristol, Monte Weeden

STAFF PRESENT:

Superintendent Jason Butcher, Business Manager/District Clerk Mike  
Waterman, Sandi Chamberlain, Andrea Payne, Scott Dubbs, Tim Majerus

OTHERS PRESENT:

Joe Zahler-KXLO/KLCM Radio

2. PLEDGE OF ALLEGIANCE

The group recited the Pledge of Allegiance.

**BOARD OF TRUSTEES**

3. DISCUSSION—TIM MAJERUS, JUNIOR HIGH SCHOOL RUNNING CLUB

Tim Majerus, Lewistown Junior High School Principal, discussed with the Board of Trustees about the possibility of starting a running club at the Junior High School.

4. DISCUSSION—SCOTT DUBBS, CURRICULUM DIRECTOR

Scott Dubbs, Curriculum Director, gave a short presentation to the Board of Trustees about the results of the Adequate Yearly Progress Determinations and the steps that will be taken by the District to improve our status. Neither the Elementary nor the High School made AYP under the No Child Left Behind requirements. The High School's completion (graduation) rate and attendance rates in the elementary prevented the District from meeting the overall AYP threshold. The District will face additional financial requirements as a result of its failure to meet these thresholds.

5. DISCUSSION— FACILITIES

The Board of Trustees continued the discussion on building a new middle school on the site of Fergus High School.

6. REPORT—COMMITTEES OF THE BOARD

There were no committee reports.

7. CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

No items were discussed.

## **SUPERINTENDENT'S REPORT**

### **8. REPORT—INVESTMENT**

Interest earned and distributed for July 2010, was reported with \$1,230.61 in the elementary funds and \$572.76 in the high school funds for a total of \$1,803.37.

### **9. OTHER ITEMS**

Jason Butcher, Superintendent, talked to the Board about the status of the Construction Academy, the all staff orientation, Board tours of the schools, MTSBA'S "Back to School" Legal Primer, and MCEL. The Board also received a copy of the 2010-2011 Roundtable schedule and the dates of the open houses at each of the schools.

## **PUBLIC PARTICIPATION**

### **10. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD**

There was no public input.

## **ACTION ITEMS**

### **MINUTES**

11. MINUTES OF THE AUGUST 9, 2010, REGULAR BOARD MEETING – approved unanimously (Granot/Weeden).

12. MINUTES OF THE AUGUST 19, 2010, SPECIAL BOARD MEETING– approved unanimously (Monger/Weeden).

### **APPROVAL OF CLAIMS**

13. CLAIMS – The claims referenced in the 2010-11 Bill Schedule and submitted through August 19, 2010, were approved unanimously (Bristol/Pierce).

### **CONSENT GROUP ITEMS – approved unanimously (Pierce/Granot)**

14. APPROVE ADDITIONS TO SUBSTITUTE LIST FOR THE 2010-2011 SCHOOL YEAR

15. APPROVE FERGUS HIGH SCHOOL ACTIVITY FUND REPORT FOR JULY 2010

16. APPROVE OUT-OF-DISTRICT ENROLLMENT REQUEST

### **INDIVIDUAL ITEMS**

17. APPROVE PERSONNEL REPORT – see Exhibit A (Bristol/Pierce - unanimous).

18. APPROVE THE BOARD OF TRUSTEES 2010-2015 GOALS AND STRATEGIC OBJECTIVES – approved unanimously (Monger/Weeden)

19. APPROVE HEAD START TRANSPORTATION AGREEMENT – approved unanimously (Bristol/Pierce – Granot abstained due to a conflict of interest)

20. APPROVE EVELINE ECCLES LOAN FUND APPLICATION – approved unanimously (Monger/Bristol)

21. SECOND READING—BOARD POLICY #5333—HOLIDAYS – approved unanimously (Granot/Weeden)

## **ADJOURNMENT**

The meeting was adjourned at 8:15 p.m. The next regular meeting will be held on Monday, September 13, 2010, 7:00 p.m. in the Lincoln Building Board Room (Monger– unanimous).

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**REBECCA S. JACKSON**  
**BOARD CHAIR**

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**MIKE WATERMAN**  
**BUSINESS MANAGER/CLERK**

**“EXHIBIT A”**

**LEWISTOWN PUBLIC SCHOOLS  
LEWISTOWN, MONTANA**

**PERSONNEL REPORT FOR BOARD ACTION**

**DATE:** August 24, 2010

<i><b>EMPLOYEE NAME</b></i>	<i><b>POSITION</b></i>	<i><b>LOCATION</b></i>	<i><b>RECOMMENDED ACTION</b></i>	<i><b>EFFECTIVE DATE</b></i>	<i><b>COMMENTS</b></i>
<b>PEEVEY, Ron</b>	Construction Academy Instructor	Central Montana Education Center	Approve appointment at \$26.52 per hour for up to 8 hours per day for the 1 <sup>st</sup> semester of the 2010-2011 School Year	August 24, 2010	Ron is being rehired as the instructor for the Construction Academy for the first semester only at this time.
<b>WELSH, Devney</b>	Kindergarten Teacher	Highland Park Elementary	Approve appointment on schedule—BA Step 4 (Actual Step 0)	August 24, 2010	See attached hiring recommendation.
<b>PRATT, Abby</b>	Concessions Manager	Fergus High School	Approve appointment on schedule—\$4000 for the 2010-2011 School Year	August 24, 2010	See attached memo.
<b>BUTCHER, Heidi</b>	Second Baker	Central Kitchen	Approve appointment on schedule—SECOND BAKER Step 0 up to 4.5 hours per day for up to 187 days	August 24, 2010	See attached hiring recommendation.
<b>KURNS, Dale</b>	Food Server/Cashier	Fergus High School	Approve appointment on schedule—FOOD SERVER Step 0 for up to 3.75 hours per day for up to 181 days	August 24, 2010	See attached hiring recommendation.

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

09/13/2010

**Agenda Item No.**

10

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** CLAIMS

**Requested By:** Board of Trustees    **Prepared By:** Sherry Martin    **Date:** 09/13/2010

**SUMMARY:**

Approve claims paid through September 9, 2010, as approved by the Finance Committee.

Members of the Finance Committee for July-September 2010 include: Becky Jackson, Jeremy Bristol, Mary Schelle, and Lisa Pierce.

**SUGGESTED ACTION:** Approve Claims as Presented

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
**Lewistown, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

09/13/2010

**Agenda Item No.**

11 - 12

<u>Agenda Items</u>	<u>Additional Information</u>
11. Approve Additions to Substitute List for the 2010-2011 School Year  12. Approve Out-of-District Enrollment Request	

**SUGGESTED ACTION:** No Items to Approve

**NOTES:**

	Motion	Second	Aye	Nay	Abstain	Other
<b><i>Board Action</i></b>						
<b>Bristol</b>						
<b>Granot</b>						
<b>Jackson</b>						
<b>Monger</b>						
<b>Pierce</b>						
<b>Schelle</b>						
<b>Weeden</b>						



**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

09/13/2010

**Agenda Item No.**

11

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE ADDITIONS TO SUBSTITUTE LIST FOR THE 2010-2011 SCHOOL YEAR

**Requested By:** Board of Trustees    **Prepared By:** Sandi Chamberlain    **Date:** 09/13/2010

**SUMMARY:**

The Board of Trustees needs to approve the additions to the substitute list for the 2010-2011 School Year. The substitutes being added to the list are:

- Brenda Donaldson
- Judy Fry
- Georgetta Krillenberger
- Folly Nelson
- Faith Robertson
- Heather Tallman
- Debra Tresch
  
- Terri Hayes – School Food
- Georgetta Krillenberger – School Food

**SUGGESTED ACTION:** Approve Additions to the Substitute List for the 2010-2011 School Year

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

09/13/2010

**Agenda Item No.**

12

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE OUT-OF-DISTRICT ENROLLMENT REQUEST

**Requested By:** Board of Trustees    **Prepared By:** Robin Moline    **Date:** 09/13/2010

**SUMMARY:**

The Board of Trustees needs to approve the enrollment request for an out-of-district student to attend Lewistown Junior High School.

**SUGGESTED ACTION:** Approve Out-of-District Enrollment Request

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						



Denise Juneau, Superintendent  
 Montana Office of Public Instruction  
 P.O. Box 202501  
 Helena, Montana 59620-2501  
 In-State Toll-Free 1-888-231-9393, Local (406) 444-3095  
 www.opi.mt.gov

## STUDENT ATTENDANCE AGREEMENT

School Year 20 10 - 20 11  
 (Elementary and High School)

**Instructions: (use separate form for each student)**

**Parent/Guardian or Official of Placing State Agency/Court or District:** Complete Part I and submit to clerk of District of Choice/Placement. Use one form for each student. You should receive a copy of the form back, indicating approval or denial.

**District of Choice/Placement:** Trustees may act on this application when submitted by a parent/guardian or placing state agency or court official. However, the district may not count the student as an "eligible transportee" for state and county transportation reimbursement without the signature of the resident district on this application. **If approved:** send copies of the approved form to: 1) parent/guardian or official of the state agency/court; 2) clerk of the District of Residence; and 3) the Superintendent of Public Instruction, *if the state will pay tuition and/or transportation costs*. **If not approved:** send copies to parent/guardian or official of placing state agency/court.

**District of Residence:** (Approval in Section IV is necessary to allow District of Choice/Placement to transport the non-resident student as an "eligible transportee" for purposes of state/county transportation reimbursement OR if District of Residence is responsible for paying tuition.) **If approved,** send copies to: 1) parent/guardian or official of placing agency/court; 2) clerk of District of Choice/Placement; and 3) county superintendents of each county. **If not approved,** notify parent/guardian and District of Choice/Placement.

**Superintendent of Public Instruction:** (For placements only) OPI approval is required if the state will pay tuition or transportation. OPI must receive and approve this form and a form FP-15 Tuition Report NO LATER than June 30 in the year following attendance.

### SECTION I. TO BE COMPLETED BY PARENT/GUARDIAN -OR- OFFICIAL OF STATE AGENCY/COURT

I request that the following student be allowed to attend in a school district outside the student's District of Residence.

Student Name (Last, First, M.I.) <u>Ditmer Andrew C</u>	Birth date (18 year olds are residents) Mo <u>9</u> Day <u>14</u> Year <u>96</u>	Grade (for year of attendance) <u>6</u>
Student Address <u>Box 315 Main St. Conrad Range, MT 59032</u>	City/State/Zip Code	If Kinder (circle one) K Half or K Full
District of Residence (Where parent resides--see 1-1-215, MCA) <u>Conrad Range</u>	What school district should be contacted for student records? <u>Conrad Range</u>	
District of Choice/Placement <u>Fergus</u>	Date Attendance will Begin: <u>8/25/10</u>	Days in School Year: <u>180</u>

Reason for Request: (check all that apply)

Parent/Guardian Request       State Agency Placement       Foster Care Placement

Group Home Placement       Court Placement       District-to-District Placement

Name of Parent/Guardian -OR- Name and Title of Official of State Agency/Court Responsible for Placement: (print) William, Vivian Ditmer Telephone Number 428-2118

Representing (Name and Address of State Agency/Court, if applicable)

This agreement will be returned to the parent/guardian after approval/disapproval and will specify the costs, if any, which will be charged to the parent/guardian for attendance. If the student attends under this agreement, the parent/guardian agrees to pay the costs, if any, charged to him or her under the terms of this agreement.

Signature of Requestor: [Signature] Date: 8-17-10

### SECTION II. TRANSPORTATION - TO BE COMPLETED BY DISTRICTS OF CHOICE/PLACEMENT AND RESIDENCE

Parties must specify here the responsibilities and costs for transportation. Districts can charge for transporting nonresident students if costs exceed the amount reimbursed to the district by the state and county (i.e., may charge "over-schedule" costs). For parent requests, mileage reimbursements can be provided only for the distance from the home to the closest school or bus stop, less 3 miles each direction, regardless of which school district the student attends.

**NO TRANSPORTATION** will be provided. Parent/guardian will transport at own expense. (GO TO SECTION III.)

Check all that apply	<b>District of Choice/Placement will provide transportation:</b> In order to claim a non-resident student as an "eligible transportee" for purposes of state and county reimbursement, the approval of the District of Residence is required in Section IV. Without approval, the District of Choice/Placement may not transport the student at state/county expense.
	<input type="checkbox"/> Bus service, at NO COST <input type="checkbox"/> Bus service, charging parents \$ _____ per _____ (attach payment schedule) <input type="checkbox"/> Bus service, charging District of Residence \$ _____ per _____ (attach payment schedule) <input type="checkbox"/> Bus service, charging State of Montana \$ _____ per year (over-schedule costs only -- attach documentation of costs) <input type="checkbox"/> Mileage reimbursement to the parent/guardian under a TR-4 Individual Transportation Contract (over 3 miles from school or bus stop)
	<b>District of Residence will provide transportation:</b> <input type="checkbox"/> Bus service, at NO COST <input type="checkbox"/> Bus service, charging parent \$ _____ per _____ (attach payment schedule) <input type="checkbox"/> Mileage reimbursement to the parent/guardian under a TR-4 Individual Transportation Contract (over 3 miles from school or bus stop)

**SECTION III: TUITION COSTS - TO BE COMPLETED BY DISTRICT OF CHOICE/PLACEMENT**

"Mandatory" means the attendance meets criteria in Section 20-5-321, MCA. Both districts must accept the attendance request if any of the following is true: (a) Student lives closer to school the student wishes to attend, and more than 3 miles from own school, and the resident school does not provide bus transportation or mileage reimbursements; (b) The County Transportation Committee has determined that geographic barriers make it impractical for student to attend his own school; (c) Another child of the student's family must attend high school in a different elementary district, and the student can more conveniently attend the elementary district where the high school is located, AND the elementary student lives more than 3 miles from his own school; (d) Student is placed by court in youth care facility (abused, neglected, dependent, or youth in need of supervision); or (e) Student is placed in foster care or a group home by parent, state or court.

"Discretionary" (20-5-320, MCA) means conditions do not require mandatory acceptance. Trustees of either district may disapprove the application.

NOTE: Tuition for students in special education or students without disabilities who are placed in group homes or residential treatment facilities may include a regular education rate and an additional special rate. In that case, the tuition amount is the sum of the regular ed rate and the special rate.

<input checked="" type="checkbox"/> Tuition is <u>waived</u> . No tuition will be charged. <b>(GO TO SECTION IV)</b>	REGULAR ED RATE	SPECIAL RATE (ATTACH FP-14A)	TOTAL ANNUAL TUITION (Note: Prorate final charges based on number of days enrolled)
Check One and Indicate the Annual Amount of Tuition			
<b>Parent/Guardian Request:</b>			(Parent/Guardian)
<input type="checkbox"/> (discretionary) Parent/Guardian requests to enroll student <u>outside</u> district of residence.			(Parent/Guardian)
<input type="checkbox"/> (mandatory) Elementary student to attend where high school age sibling(s) attends.			(District of Residence)
<input type="checkbox"/> (mandatory) Student lives closer to school of choice and at least 3 miles from resident district school AND district of residence provides no bus service or mileage reimbursements.			(District of Residence)
<input type="checkbox"/> (mandatory) Geographic barrier prohibits attendance in District of Residence. District of Residence will be charged.			(State of Montana)
<b>State/Court Placement:</b>			(State of Montana)
(includes Parental & State/Court Foster and Group Home Placements) <input type="checkbox"/> (mandatory) The State of Montana will be charged. (See 20-5-323, MCA for allowable tuition charges.)			(District of Residence)
<b>District-to-District Placement:</b>			(District of Residence)
(initiated by District of Residence)			
<input type="checkbox"/> (discretionary) District of Residence will be charged.			

**SECTION IV: AGREEMENTS AND SIGNATURES**

**A. DISTRICT OF CHOICE/PLACEMENT - This signature is required for both discretionary and mandatory agreements.**

The Board of Trustees:

DISAPPROVES  APPROVES this application subject to receipt of transportation/tuition charges stated on the application.

Print Name of Chairperson, Board of Trustees: \_\_\_\_\_

Signature of Chairperson, District of Choice/Placement: \_\_\_\_\_ Date: \_\_\_\_\_

**B. DISTRICT OF RESIDENCE**

DISCRETIONARY:

The Board of Trustees:

DOES NOT PERMIT  PERMITS the District of Choice/Placement to claim this student as an "ELIGIBLE TRANSPORTEE" for purposes of state and county transportation reimbursement.

DISAPPROVES  APPROVES this application allowing the student to enroll outside the District of Residence, and agrees to pay the costs of tuition stated in Section III and over-schedule transportation costs stated in Section II, if any.

MANDATORY:

The Board of Trustees:

ACKNOWLEDGES this application, allowing the student to enroll outside the District of Residence, and agrees to pay tuition stated in Section III and over-schedule transportation costs stated in Section II, if any.

Print Name of Chairperson, Board of Trustees \_\_\_\_\_

Signature of Chairperson, District of Residence: \_\_\_\_\_ Date: \_\_\_\_\_

**C. SUPERINTENDENT OF PUBLIC INSTRUCTION - This signature is required if the State of Montana will be charged for any costs of tuition or transportation.**

MANDATORY ONLY:

The Superintendent of Public Instruction:

ACKNOWLEDGES this application and agrees to pay tuition stated in Section III, if any, and any over-schedule transportation costs stated in Section II, if any, subject to the state laws and administrative rules, on behalf of the State of Montana.

Print Name of OPI Representative: \_\_\_\_\_

Signature of OPI Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Payment Dates:

If PAID BY: District	Half by 12/31 and half by 6/15 of year following attendance year
State	During year following year of attendance
Parent/guardian	During year of attendance, based on payment schedule provided by district policy

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

09/13/2010

**Agenda Item No.**

13

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE PERSONNEL REPORT

**Requested By:** Board of Trustees    **Prepared By:** Jason Butcher    **Date:** 09/13/2010

**SUMMARY:**

Attached is the Personnel Report for your review.

**SUGGESTED ACTION:** Approve All Items

**Additional Information Attached**    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS  
LEWISTOWN, MONTANA**

**PERSONNEL REPORT FOR BOARD ACTION**

**DATE:** September 13, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
<b>GERTGE, Mary</b>	Resource Aide Paraprofessional Playground Aide	Lewis & Clark Elementary	Approve appointment on schedule— AIDE II Step 6 + Para for up to 7 hours per day and AIDE III Step 4 + 15 for up to .75 hours per day for up to 170 days	September 13, 2010	See attached hiring recommendation.
<b>WICHMAN, Stella</b>	Title I Paraprofessional	Highland Park Elementary	Approve appointment on schedule— AIDE II Step 1 + Para for up to 7 hours per day for up to 170 days	September 13, 2010	See attached hiring recommendation.
<b>BRANDON, Luke</b>	Ski Club Advisor	Fergus High School	Approve appointment on schedule— (0.015)	September 13, 2010	See attached memo.
<b>DANIELS, Terri</b>	Speech and Drama Head Coach	Fergus High School	Approve appointment on schedule— (0.110)	September 13, 2010	See attached memo.
<b>DURBIN, Karen</b>	FCCLA Advisor	Fergus High School	Approve appointment on schedule— (0.035)	September 13, 2010	See attached memo.
<b>FLENTIE, Kala</b>	Volunteer Cross Country Coach	Fergus High School	Approve appointment on a volunteer basis	September 13, 2010	See attached memo.
<b>TEDESCO, Matt</b>	Volunteer Football Coach	Fergus High School	Approve appointment on a volunteer basis	September 13, 2010	See attached memo.
<b>D'AUTREMONT, John RUTHERFORD, Jim</b>	Volunteer Golf Coaches	Fergus High School	Approve appointment on a volunteer basis	September 13, 2010	See attached memo.
<b>JENNESS, Ashley</b>	Volunteer Volleyball Coach	Fergus High School	Approve appointment on a volunteer basis	September 13, 2010	See attached memo.

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**HIRING RECOMMENDATION**

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Mary Gertge

For:

Job Title Resource Aide Paraprofessional/Playground

Classification AIDE II / AIDE III

Step Step 5 + Para / Step 4 + 15

Work location Lewis & Clark Elementary School

Date to begin work September 13, 2010

Days per yr up to 170 days per yr

Hrs per day AIDE II up to 7 hours per day  
AIDE III up to .75 hours per day

SELECTION COMMITTEE: Matt Lewis

Tim Majerus

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

\_\_\_\_\_  
Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on September 13, 2010.

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**HIRING RECOMMENDATION**

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Stella Wichman

For:

Job Title Title I Paraprofessional

Classification AIDE II

Step Step 1 + Para

Work location Highland Park Elementary School

Date to begin work September 13, 2010

Days per yr/Hrs per day 170 days per year / up to 7 hours per day

SELECTION COMMITTEE: Matt Lewis

Tim Majerus

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

\_\_\_\_\_  
Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at a Special Board meeting on September 13, 2010.



# Memorandum

**To:** Board of Trustees, Lewistown Public Schools  
**Cc:** Jason Butcher, Supt.; Mike Waterman, Business Manager  
**From:** Jeff Elliott, Activities Director / Jim Daniels, Athletic Director  
**Date:** September 8, 2010  
**Re:** Extracurricular Assignments

Please recommend to the Board of Trustees the following individual(s) for extracurricular activities for the 2010-2011 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Ski Club:

Luke Brandon	Advisor	(0.015)	\$ 451.40
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Speech and Drama:

Terri Daniels	Head Coach	(0.110)	\$3,310.23
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FCCLA:

Karen Durbin	Advisor	(0.035)	\$1,053.26
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Volunteer Coaches:

Cross Country	Kala Flentie
Football	Matt Tedesco
Golf	John d'Autremont Jim Rutherford
Volleyball	Ashley Jenness

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

09/13/2010

**Agenda Item No.**

14

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE MEMBERSHIP IN THE MONTANA QUALITY EDUCATION COALITION (MQEC) FOR FY 2011

**Requested By:** Board of Trustees    **Prepared By:** Board of Trustees    **Date:** 09/13/2010

**SUMMARY:**

The Board of Trustees needs to approve membership in the Montana Quality Education Coalition (MQEC) for Fiscal Year 2011. The amount for the annual dues for the Lewistown Public Schools is \$2,500.00.

**SUGGESTED ACTION:** Approve Membership in the Montana Quality Education Coalition (MQEC) for Fiscal Year 2011 and Payment of Dues

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						



MONTANA  
QUALITY EDUCATION  
COALITION

1082 Crestwood Lane  
Helena, MT 59602  
(406) 594-2955  
www.mqec.org  
[marklambrecht@bresnan.net](mailto:marklambrecht@bresnan.net)

August 24, 2010

Jason Butcher  
Superintendent  
Lewistown Public Schools  
215 7th Avenue South  
Lewistown, MT 59457

Dear Jason:

The Montana Quality Education Coalition (MQEC) is collecting dues for the 2011 Fiscal Year, which begins September 1, 2010. As you know, MQEC represents a diverse group of over 80 K-12 public school districts, including AA, A, B, C and independent elementary schools and education organizations such as the Montana School Boards Association, School Administrators of Montana, the Montana Rural Education Association and the Indian Impact Schools of Montana. MQEC is unique among education organizations because it represents school districts of all sizes, trustees and administrators.

Our mission is to become recognized as a voice and a forum for quality education advocacy in Montana, listening to, learning from, and engaging local communities to *take* action on behalf of the future of students in Montana and the communities in which they live. We support all those who advocate for educating the whole child, for every child, and we will build a coalition of support among Montana citizens to provide the needed resources and support. We listen to the opinions of others and incorporate those opinions into the basis of our advocacy. We listen to and talk with school districts, parents, students, alumni, seniors and grandparents, educators and trustees, home school advocates, Democrats and Republicans, clergy, business leaders, legislators and others across the state.

Last year MQEC initiated a strategic plan to work with Montana communities to build grassroots support to ensure the proper funding and systems are in place to support quality education for all students, retain and recruit teachers and enhance students' educational competitiveness. MQEC's Executive Director, Mark Lambrecht, held public meetings throughout the state to learn about the concerns administrators, trustees, teachers, students, parents and community members have about public education and to collect their ideas about how to improve it. Mark will be traveling around the state again this fall and looks forward to your participation.

MQEC needs your membership and support to implement its strategic plan and to ensure your interests are addressed at the 2011 Montana Legislative Session. This is a critical period for public schools facing tax revenue shortfalls, potential reductions in state aid and a number of bill drafts addressing school consolidation, health insurance, quality educator payments and other issues.

Please join MQEC in its mission to take action on behalf of Montana's students and the communities in which they live. An invoice for 2011 dues is attached to this letter. The attached dues structure for membership was developed according to FY2009 total current spending per OPI data and was approved by MQEC's Board of Directors. As you know, membership dues previously ranged from \$250 to \$30,000 so this structure represents a significant reduction but establishes a base budget around \$145,000 for the organization. Please remit payment as soon as possible or respond to Mark Lambrecht, MQEC Executive Director, at the address on this letterhead with your commitment to pay 2011 dues if your district is not able to take immediate action on this request.



MONTANA  
QUALITY EDUCATION  
COALITION

August 24, 2010

1082 Crestwood Lane  
Helena, MT 59602  
(406) 594-2955  
[www.mqec.org](http://www.mqec.org)  
[marklambrecht@bresnan.net](mailto:marklambrecht@bresnan.net)

INVOICE

**RE: MQEC Membership**

Jason Butcher  
Superintendent  
Lewistown Public Schools  
215 7th Avenue South  
Lewistown, MT 59457

Dear Jason:

Please remit the following funds for membership in the Montana Quality Education Coalition for FY 2011:

\$ 2,500      MQEC Annual Membership

**\$ 2,500      Total**

Please make check payable to MQEC and send to the following address:

Mark Lambrecht  
Executive Director  
MQEC  
1082 Crestwood Lane  
Helena, MT 59602

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

09/13/2010

**Agenda Item No.**

15

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

**Requested By:** Board of Trustees    **Prepared By:** Mike Waterman    **Date:** 09/13/2010

**SUMMARY:**

The Board of Trustees needs to approve the Notice of Resolution of Intent to Sell/Dispose of the surplus property as stated on the attached notice.

**SUGGESTED ACTION:** Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY**

**WHEREAS**, certain personal property owned by School District Number One and High School District Number One, Fergus County, Montana, has been determined by the Board of Trustees of said School Districts to be obsolete surplus, and unsuitable for school purposes because it is out of date and not usable, being described as follows:

**\*\*\* SEE ATTACHED LIST OF SURPLUS PROPERTY \*\*\***

**WHEREAS**, an arrangement will be made to sell or otherwise dispose of said property in the most expeditious manner possible;

**THEREFORE BE IT RESOLVED** that the Trustees of said School Districts authorize the sale and disposal of the attached listed property.

**BE IT FURTHER RESOLVED** that this resolution will become effective 14 days after publication of the notice as required by 20-6-604, MCA.

**DONE** at Lewistown, Montana, this 13th day of September, 2010.

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**BECKY JACKSON, CHAIRMAN  
BOARD OF TRUSTEES  
SCHOOL DISTRICT NUMBER ONE  
HIGH SCHOOL DISTRICT NUMBER ONE**

**ATTEST:**

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**MIKE WATERMAN  
BUSINESS MANAGER/CLERK  
SCHOOL DISTRICT NUMBER ONE  
HIGH SCHOOL DISTRICT NUMBER ONE**

## SURPLUS PROPERTY LIST

Building	Contact	Item	Quantity
LINC	Chris Gobble	Okidata Microline 24-pin Printer	1
LINC	Chris Gobble	Panasonic KX-P2123 24-pin Printer	1
LINC	Chris Gobble	Printer Stand - Gray	1
GA	Matt Lewis	Harcourt Science Student Editions - 3rd grade	98
GA	Matt Lewis	Harcourt Science Student Editions - 4th grade	108
LC	Tim Majerus	5th grade science books and teacher materials	100
LC	Tim Majerus	6th grade science books and teacher materials	100
LINC	Pat Weichel	Power Mac G4	1
LINC	Pat Weichel	Dell Pentium 3 CPU	68
LINC	Pat Weichel	Dell Pentium 4 CPU	38
LINC	Pat Weichel	Flatbed Scanner SCSI interface	1
LINC	Pat Weichel	Network Hubs	6
LINC	Pat Weichel	5 Bay CD Tower	2
LINC	Pat Weichel	P3 Laptops	8
LINC	Pat Weichel	PS2 Keyboards	85
LINC	Pat Weichel	Jazz Drives	4
LINC	Pat Weichel	External CD	2
LINC	Pat Weichel	Apple Display	1
LINC	Pat Weichel	Apple Presentation System	1
LINC	Pat Weichel	Freedom Writer	1
LINC	Pat Weichel	Avaya ROR access points (no PCMCIA cards)	5
LINC	Pat Weichel	Apple Ethernet Cards	6
LINC	Pat Weichel	HP Deskjet Printers	2
LINC	Pat Weichel	Tsunami Quickbridge (non functioning)	2
LINC	Pat Weichel	RadioWaves Outdoor Wireless Bridge (non functioning)	1
LINC	Pat Weichel	Dell 20" CRT Monitor (non functioning)	1
LINC	Sherry Martin	IBM Model 6400 Line Printer	1
LINC	Sherry Martin	Sharp Copier Toner AR-400MT	2 cases
LINC	Sherry Martin	LG VX3300	3
LINC	Sherry Martin	Motorola Razor V3M	11
LINC	Sherry Martin	Motorola V750	1
LINC	Sherry Martin	Samsung SCH-U340	1
LINC	Sherry Martin	LG VX5300	9

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**2010-2015 GOALS AND STRATEGIC OBJECTIVES**

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

**Goal Area 1: Measurable Student Achievement**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

**Strategic Objectives:**

1. Response to Intervention (RTI) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and its processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.

**Goal Area 2: Facilities**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

**Strategic Objectives:**

1. Develop a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.

**Goal Area 3: Community / Parental Engagement**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*



**Strategic Objectives:**

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.

**Goal Area 4: Technology**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

**Strategic Objectives:**

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
3. Provide staff development to ensure that technology standards are implemented in classrooms district wide.
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Determine how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).

**Goal Area 5: Highly Qualified Staff**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

**Strategic Objectives:**

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
2. Professional development is tailored to meet the needs of teachers, administrators, and staff. They are part of the planning and assessment of these opportunities.

## **Goal Area 6: Fiscal Management/Responsibility**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

### **Strategic Objectives:**

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2011).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to August 15, 2011, a review of the Strategic Plan's 1-5 year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.

## School District #1 Mission Statement:

*Excellence Today, Success Tomorrow*

### Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

**BOARD OF TRUSTEES**

Becky Jackson, Board Chair  
 Jeremy Bristol  
 Jennifer Granot  
 Stan Monger  
 Lisa Pierce  
 Mary Schelle  
 Monte Weeden

**LEWISTOWN PUBLIC SCHOOLS  
 2010-2011 SCHOOL CALENDAR**

**A. Pupil Instruction**

<b>First Semester</b>	<b>91 Days</b>	<b>Second Semester</b>	<b>89 Days</b>
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<b>FIRST QUARTER</b>	<b>DAYS</b>	<b>THIRD QUARTER</b>	<b>DAYS</b>
First Week	Aug 25 -- Aug 27 3	First Week	Jan 24 -- Jan 28 5
Second Week	Aug 30 -- Sept 3 5	Second Week	Jan 31 -- Feb 4 5
Third Week	Sept 7 -- Sept 10 4	Third Week	Feb 7 -- Feb 11 5
Fourth Week	Sept 13 -- Sept 17 5	Fourth Week	Feb 14 -- Feb 18 5
Fifth Week	Sept 20 -- Sept 24 5	Fifth Week	Feb 21 -- Feb 24 4
Sixth Week	Sept 27 -- Oct 1 5	Sixth Week	Feb 28 -- Mar 4 5
Seventh Week	Oct 4 -- Oct 8 5	Seventh Week	Mar 7 -- Mar 11 5
Eighth Week	Oct 11 -- Oct 15 5	Eighth Week	Mar 14 -- Mar 18 5
Ninth Week	Oct 18 -- Oct 20 3	Ninth Week	Mar 21 -- Mar 25 5
Tenth Week	Oct 25 -- Oct 29 5		<b>44</b>
	<b>45</b>		

<b>SECOND QUARTER</b>	<b>DAYS</b>	<b>FOURTH QUARTER</b>	<b>DAYS</b>
First Week	Nov 1 -- Nov 3 3	First Week	Mar 28 -- Apr 1 5
Second Week	Nov 8 -- Nov 12 5	Second Week	Apr 4 -- Apr 8 5
Third Week	Nov 15 -- Nov 19 5	Third Week	Apr 11 -- Apr 15 5
Fourth Week	Nov 22 -- Nov 23 2	Fourth Week	Apr 18 -- Apr 20 3
Fifth Week	Nov 29 -- Dec 3 5	Fifth Week	Apr 26 -- Apr 29 4
Sixth Week	Dec 6 -- Dec 10 5	Sixth Week	May 2 -- May 6 5
Seventh Week	Dec 13 -- Dec 17 5	Seventh Week	May 9 -- May 13 5
Eighth Week	Dec 20 -- Dec 21 2	Eighth Week	May 16 -- May 20 5
Ninth Week	Jan 3 -- Jan 7 5	Ninth Week	May 23 -- May 27 5
Tenth Week	Jan 10 -- Jan 14 5	Tenth Week	May 31 -- Jun 2 3
Eleventh Week	Jan 18 -- Jan 21 4		<b>45</b>
	<b>46</b>		

**B. Pupil Instruction Related Days (No School for Students)**

August 23	All Staff Orientation/PIR	1.0
August 24	PIR	1.0
October 21-22	Staff Development Days - Teachers Convention	2.0
November 3-4	Parent Teacher Conferences (Evening Only on 3rd, All Day on 4th)	1.5
January 17	PIR	1.0
April 7	Parent Teacher Conference Evening <u>ONLY</u> (Regular School Day for Students)	0.5
		<b>7.0</b>

**Totals**

2010-2011 Regular Board Meetings		
July	26	5:30 p.m.
Aug.	9	5:30 p.m.
Aug.**	24	7:00 p.m.
Sept.	13	7:00 p.m.
Sept.	27	7:00 p.m.
Oct.	11	7:00 p.m.
Oct.	25	7:00 p.m.
Nov.	8	7:00 p.m.
Nov.	22	7:00 p.m.
Dec.	13	7:00 p.m.
Jan.	10	7:00 p.m.
Jan.	24	7:00 p.m.
Feb.	14	7:00 p.m.
Feb.	28	7:00 p.m.
Mar.	14	7:00 p.m.
Mar.	28	7:00 p.m.
Apr.	11	7:00 p.m.
Apr.	25	7:00 p.m.
May	9	7:00 p.m.
May	23	7:00 p.m.
June	13	5:30 p.m.
June	27	5:30 p.m.

\*\* TUESDAY

**C. Holidays (Dates Inclusive)**

September 6	Labor Day
October 21-22	Fall Vacation (Teachers -- Convention)
November 4	Parent Teacher Conferences (Vacation Day for Students)
November 5	Vacation Day
November 24-26	Thanksgiving Vacation
December 22-31	Christmas Vacation
January 17	PIR (Vacation Day for Students)
February 25	Vacation Day
April 21-25	Spring Break
May 30	Memorial Day