

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**Garfield Elementary Gymnasium
415 East Boulevard
Lewistown, Montana 59457**

Monday, November 8, 2010

TRANSPORTATION COMMITTEE MEETING

5:30 P.M. TO 6:00 P.M.

BOARD ROUNDTABLE DISCUSSION

6:00 P.M. TO 7:00 P.M.

REGULAR BOARD MEETING

CALL TO ORDER (7:00 P.M.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Recognition—Fergus High School FFA
4. Recognition—Fergus High School Girls Cross Country Team
5. Report—Student Representative
6. Report—Committees of the Board
7. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

8. Other Items

PUBLIC PARTICIPATION

9. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

10. Minutes of the October 25, 2010, Regular Board Meeting

APPROVAL OF CLAIMS

11. Claims

CONSENT GROUP ITEMS

12. Approve Additions to Substitute List for the 2010-2011 School Year

INDIVIDUAL ITEMS

13. Approve Personnel Report

EXECUTIVE SESSION

14. Recommendation for Expulsion

ACTION ITEMS

INDIVIDUAL ITEMS

15. Action on Recommendation for Expulsion

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/08/2010

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION—FERGUS HIGH SCHOOL FFA

Requested By: Board of Trustees **Prepared By:** Jerry Feller **Date:** 11/08/2010

SUMMARY:

The Board of Trustees would like to recognize Jared Long, Fergus High School FFA Advisor and the members of the Fergus High School FFA Team for their successes at the National FFA Convention in Indianapolis, October 20-24, 2010.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/08/2010

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION—FERGUS HIGH SCHOOL GIRLS CROSS COUNTRY TEAM

Requested By: Board of Trustees **Prepared By:** Jerry Feller **Date:** 11/08/2010

SUMMARY:

The Board of Trustees would like to recognize Suzie Flentie, Fergus High School Head Cross Country Coach, Pat Descheemaeker, Assistant Cross Country Coach, and the members of the Fergus High School Girls Cross Country Team for their successes at the State A Cross Country Meet in Helena, October 23, 2010.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/08/2010

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees **Prepared By:** Ella Goodwyn **Date:** 11/08/2010

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/08/2010

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee **Date:** 11/08/2010

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

SUGGESTED ACTION: Informational Report

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

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- Minutes/Claims
 Board of Trustees
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 Action - Consent
 Action - Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 11/08/2010

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/08/2010

Agenda Item No.

8

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 11/08/2010

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Parent/Teacher Conferences
- ❖ Board Tours—Wednesday, November 10, 2010
- ❖ Roundtable Schedule—Monday, November 22, 2010—Lewis & Clark Elementary—6:00 p.m.
- ❖ State Class A Volleyball Tournament—November 11-13, 2010—Bozeman
- ❖ Key Club Fall Youth Conference—November 13-15, 2010
- ❖ Early Release—Wednesday, November 17, 2010—Assessment/MAPS
- ❖ WR—First Day of Practice—Thursday, November 18, 2010
- ❖ BBB/GBB—First Day of Practice—Monday, November 22, 2010

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

SCHOOL BOARD TOURS

WEDNESDAY, NOVEMBER 10, 2010

7:45 – 8:05		FHS - Meet with Jerry Feller
8:10 – 9:03		Classroom Visitations
9:03 – 9:10		Travel to Highland Park
9:10 – 9:20		Highland Park - Meet with Matt Lewis
9:20 – 10:20		Classroom Visitations
10:20 – 10:30		Travel to Garfield
10:30 – 10:40		Garfield - Meet with Matt Lewis
10:40 – 11:35		Classroom Visitations
11:40 – 12:00		Lunch with Students
12:00 – 12:10		Travel to Lewis & Clark
12:10 – 12:20		Lewis & Clark – Meet with Tim Majerus
12:20 – 1:20		Classroom Visitations
1:20 – 1:30		Travel to Junior High
1:30 – 1:40		Junior High - Meet with Tim Majerus
1:40 – 2:40		Classroom Visitations

BOARD OF TRUSTEES ROUNDTABLE SCHEDULE**2010-2011**

Date	Group	Time	Meeting Site
November 8, 2010	Garfield Elementary	6:00-7:00 p.m.	Garfield Elementary School
November 22, 2010	Lewis & Clark Elementary	6:00-7:00 p.m.	Lewis & Clark Elementary School
December 13, 2010	Highland Park Elementary	6:00-7:00 p.m.	Highland Park Elementary School
January 10, 2011	FHS Staff	6:00-7:00 p.m.	Fergus High School
January 24, 2011	Junior High School	6:00-7:00 p.m.	Junior High School
February 14, 2011	Classified Staff	6:00-7:00 p.m.	Lincoln Board Room
February 28, 2011	LEA	6:00-7:00 p.m.	Lincoln Board Room
March 14, 2011	FHS Students	6:00-7:00 p.m.	Fergus High School
March 28, 2011	Admin Council	6:00-7:00 p.m.	Lincoln Board Room

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/08/2010

Agenda Item No.

9

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 11/08/2010

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

11/08/2010

Agenda Item No.

10

Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees
Prepared By: Mike Waterman
Date: 11/08/2010

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the October 25, 2010, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457**

Monday, October 25, 2010

REGULAR BOARD MEETING

CALL TO ORDER (7:00 P.M.)

1. **ROLL CALL**

TRUSTEES PRESENT:

Board Chair Becky Jackson, Stan Monger, Mary Schelle, Jennifer Granot,
Monte Weeden, Lisa Pierce

TRUSTEES ABSENT:

Jeremy Bristol

STAFF PRESENT:

Superintendent Jason Butcher, Mike Waterman, Business Manager/District
Clerk, Sandi Chamberlain, Andrea Payne, Scott Dubbs

OTHERS PRESENT:

Student Representative Ella Goodwyn, Joe Zahler-KXLO/KLCM Radio,
David Murray-Lewistown News-Argus, Dryn Durley

2. **PLEDGE OF ALLEGIANCE**

The group recited the Pledge of Allegiance.

BOARD OF TRUSTEES

3. **REPORT—STUDENT REPRESENTATIVE**

Ella Goodwyn, student representative to the Board, reported on upcoming
activities at Fergus High School.

4. **PRESENTATION—DRYN DURLEY, COMMUNITY SUPPORTED AGRICULTURE**

Dryn Durley with RSVP Volunteers presented to the Board some information
regarding a program about growing food to help support our community and
how this information could be used to enhance the curriculum for students in
grades K-12.

5. **REPORT—COMMITTEES OF THE BOARD**

A transportation committee meeting will be held on November 8, 2010 at 5:30
p.m. at the Garfield Elementary School.

6. **CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.**

The Trustees reviewed their MCEL experiences.

SUPERINTENDENT'S REPORT

7. OTHER ITEMS

Jason Butcher, Superintendent, presented a recap of the MCEL Conference and informed the Board of upcoming events. Board tours of the schools will be held on November 10.

PUBLIC PARTICIPATION

8. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

There was no public input.

ACTION ITEMS

MINUTES

9. MINUTES OF THE OCTOBER 11, 2010, REGULAR BOARD MEETING – approved unanimously (Granot/Pierce).

APPROVAL OF CLAIMS

10. CLAIMS – The claims referenced in the 2010-11 Bill Schedule and submitted through October 20, 2010, were approved unanimously (Weeden/Granot).

CONSENT GROUP ITEMS – approved unanimously (Monger/Pierce).

11. APPROVE ADDITIONS TO SUBSTITUTE LIST FOR THE 2010-2011 SCHOOL YEAR

INDIVIDUAL ITEMS

12. APPROVE PERSONNEL REPORT – see Exhibit A (Granot/Weeden). Motion was amended to exclude Robert Rutledge from the report (Granot/Weeden – unanimous). The amended motion was unanimously approved.

ADJOURNMENT

The meeting was adjourned at 7:40 p.m. The next regular meeting will be held on Monday, November 8, 2010, 7:00 p.m. at Garfield Elementary School (Monger– unanimous).

REBECCA S. JACKSON
BOARD CHAIR

MIKE WATERMAN
BUSINESS MANAGER/CLERK

“EXHIBIT A”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: October 25, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
ARMSTRONG, Chad	Driver Education Instructor	Fergus High School	Approve appointment at \$20.00 per hour as needed for behind-the-wheel driving instruction	October 25, 2010	Chad is teaching a section of Driver’s Education during each semester this year at Fergus High School.
RUTLEDGE, Robert	Driver Education Instructor	Fergus High School	Approve appointment at \$20.00 per hour as needed for behind the wheel driving instruction	October 25, 2010	Robert Rutledge will only be assisting in the behind the wheel driving instruction.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/08/2010

Agenda Item No.

11

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** Sherry Martin **Date:** 11/08/2010

SUMMARY:

Approve claims paid through November 4, 2010, as approved by the Finance Committee.

Members of the Finance Committee for October-December 2010 include: Becky Jackson, Jennifer Granot, Mary Schelle, and Lisa Pierce.

SUGGESTED ACTION: Approve Claims as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/08/2010

Agenda Item No.

12

<u>Agenda Items</u>	<u>Additional Information</u>
<p>11. Approve Additions to Substitute List for the 2010-2011 School Year</p>	

SUGGESTED ACTION: No Items to Approve

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/08/2010

Agenda Item No.

12

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO SUBSTITUTE LIST FOR THE 2010-2011 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Sandi Chamberlain **Date:** 11/08/2010

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list for the 2010-2011 School Year. The substitutes being added to the list are:

Faith Foster
Carl Lehmann

SUGGESTED ACTION: Approve Additions to the Substitute List for the 2010-2011 School Year

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/08/2010

Agenda Item No.

13

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 11/08/2010

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: November 8, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
MILLER, Mary	PM Kitchen Aide	Central Kitchen	Accept letter of resignation	October 29, 2010	See attached letter.
MCCONNELL, Dave	Driver Education Instructor	Fergus High School	Approve appointment at \$20.00 per hour as needed for behind-the-wheel driving instruction	November 8, 2010	Dave McConnell will only be assisting in the behind-the-wheel driving instruction.
MILLER, Mary	Resource Aide Paraprofessional	Lewis & Clark Elementary	Approve revision of contract to reflect change in duties—AIDE II Step 1+30 for up to 1.25 hours per day for up to 132 days	November 8, 2010	See attached memo.
FRY, Judy	Title I Paraprofessional	Highland Park Elementary	Approve appointment on schedule—AIDE II Step 0+Para for up to 7.00 hours per day for up to 132 days	November 8, 2010	See attached hiring recommendation.
KOLAR, Tiffany	Resource Aide Paraprofessional	Lewistown Junior High School	Approve appointment on schedule—AIDE II Step 0+Para for up to 7.00 hours per day for up to 132 days	November 8, 2010	See attached hiring recommendation.
SOCIAL STUDIES CURRICULUM TEAM		School District #1	Approve appointment at \$15.00 per hour for up to a maximum of 12 hours	November 8, 2010	See attached memo for a list of curriculum team names and the details of the request.
MAXWELL, Shannon	Food Server	Garfield Elementary	Accept letter of resignation	November 3, 2010	See attached letter.
MAXWELL, Shannon	Playground Aide	Garfield Elementary	Approve appointment on schedule—AIDE III Step 0+30 for up to 3.50 hours per day for up to 132 days	November 8, 2010	See attached memo.
FOLDA, Regina	Food Server	Garfield Elementary	Approve appointment on schedule—FOOD SERVER Step 0 for up to 3.00 hours per day for up to 132 days	November 8, 2010	See attached hiring recommendation.

10/29/10

Cindy Geise
Food Service Director

Dear Cindy,

This is to inform you of my relinquishing of my position as a dishwasher at the central kitchen. This is due to medical reasons. A copy of medical documentation has been provided.

Thank you for your understanding.


Mary Miller

Memorandum

To: Jason Butcher, Superintendent
From: Tim Majerus, Lewis & Clark Principal
Date: November 2, 2010
Re: Contract Revision

Following is a recommendation for a contract revision for Mary Miller to reflect duties assigned at Lewis & Clark Elementary:

AIDE II Step 1+30

Up to 1.25 hours per day

Up to 160 days

Mary is currently working as a Food Server at Lewis & Clark Elementary, and was also working as a PM Kitchen Aide at Central Kitchen. Due to her resignation at the kitchen aide position, Mary is being reassigned to work as a One-on-One Resource Aide with a student at Lewis & Clark for up to 1.25 hours per day. Mary has previous experience working as an aide at Highland Park Elementary.

Thank you.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Judy Fry

For:

Job Title Title I Paraprofessional

Classification AIDE II

Step Step 0+ Para

Work location Highland Park Elementary School

Date to begin work November 8, 2010

Days per yr/Hrs per day 132 days per year / up to 7 hours per day

SELECTION COMMITTEE: Matt Lewis

Tim Majerus

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at a Special Board meeting on November 8, 2010.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Tiffany Kolar

For:

Job Title Resource Aide Paraprofessional

Classification AIDE II

Step Step 0+ Para

Work location Lewistown Junior High School

Date to begin work November 8, 2010

Days per yr/Hrs per day 132 days per year / up to 7 hours per day

SELECTION COMMITTEE: Matt Lewis

Tim Majerus

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at a Special Board meeting on November 8, 2010.

Memorandum

To: Jason Butcher, Superintendent
CC: Mike Waterman, Business Manager; Sandi Chamberlain, Administrative Assistant
From: Scott A. Dubbs, Curriculum & Assessment
Date: November 1, 2010
Re: Social Studies Curriculum Team

Listed below is the Social Studies Curriculum Team who is requesting an opportunity to spend some time on this year's scheduled curriculum review in the evening, rather than only using substitute time during the school day. In many respects this is a positive move as garnering numerous substitutes can be very difficult or impossible and it encourages teachers to remain in the classroom.

It has been a couple of years since the District had a team make this request, but this type of reimbursement has been a past practice of the Lewistown Schools for curriculum team work during the school year of their review, or assessment work in the summer. The rate of pay for teachers is \$15.00 per hour and is only available when working with their team. Additionally, each team member is limited to a maximum of twelve hours for reimbursement. The expense for this reimbursement is offset by the real cost of guest teachers; and as mentioned above the real benefit is that it allows these teachers to remain in class. In order to qualify for the hourly payment, time spent must be outside of the regular school day, which is defined by past practice from 8:00 a.m. to 4:00 p.m.

Teachers on the Social Studies Curriculum Team are:

- Sandy Armstad
- Aaryn Bell
- Brad Breidenbach
- Kyle Carlisle
- Sandy Fox
- Pat Geidd
- Jennifer Jensen
- Mary Kynett
- Greg Lucotch
- Newell Roche
- Germaine Stivers
- Teresa Stokken
- Beau Wright
- Darcy Zanto

11.3.10.

To Whom It May Concern:

I Shannon Maxwell am resigning from the kitchen position at Garfield. In the future I hope to be able to work for food services again if a position becomes available. At this time I need to do what is best for me. Thank you.

~~Shannon Maxwell~~

Memorandum

To: Jason Butcher, Superintendent
From: Matt Lewis, Garfield Elementary Principal
Date: October 27, 2010
Re: Contract Revision

Following is a recommendation for a contract revision for Shannon Maxwell to reflect additional duties assigned at Garfield Elementary:

AIDE III Step 0+30 Up to 3.50 hours per day Up to 132 days

Shannon was working as a Food Server at Garfield Elementary, but is being reassigned as a playground aide.

Thank you.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Regina Folda

For:

Job Title

Food Server

Classification

FOOD SERVER

Step

0

Work location

Garfield Elementary

Date to begin work

November 8, 2010

Days per yr/Hrs per day

132 days per year / up to 3 hours per day

SELECTION COMMITTEE:

Cindy Giese

Lindsey Rickl

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on November 8, 2010.

**EXECUTIVE
SESSION**

**As per the provisions of 2-3-203
Montana Codes Annotated.**

**Becky Jackson, Board Chair, will now call
for an executive session deeming the
demands of individual privacy clearly
exceed the merits of public disclosure.**

**All parties not involved in the executive
session are asked to leave the Board Room
at this time.**

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/08/2010

Agenda Item No.

14

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: EXECUTIVE SESSION—RECOMMENDATION FOR EXPULSION

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 11/08/2010

SUMMARY:

Superintendent Jason Butcher and Fergus High School Principal Jerry Feller will present to the Board of Trustees information on the recommendation for expulsion.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

11/08/2010

Agenda Item No.

15

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: ACTION ON RECOMMENDATION FOR EXPULSION

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 11/08/2010

SUMMARY:

The Board of Trustees needs to vote on whether to accept, reject, or modify the recommendation.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2010-2015 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Response to Intervention (RTI) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and its processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.

Goal Area 2: Facilities

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Develop a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.

Goal Area 4: Technology

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
3. Provide staff development to ensure that technology standards are implemented in classrooms district wide.
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Determine how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
2. Professional development is tailored to meet the needs of teachers, administrators, and staff. They are part of the planning and assessment of these opportunities.

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2011).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to August 15, 2011, a review of the Strategic Plan's 1-5 year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES

Becky Jackson, Board Chair
 Jeremy Bristol
 Jennifer Granot
 Stan Monger
 Lisa Pierce
 Mary Schelle
 Monte Weeden

**LEWISTOWN PUBLIC SCHOOLS
 2010-2011 SCHOOL CALENDAR**

A. Pupil Instruction

First Semester	91 Days	Second Semester	89 Days
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FIRST QUARTER	DAYS	THIRD QUARTER	DAYS
First Week	Aug 25 -- Aug 27 3	First Week	Jan 24 -- Jan 28 5
Second Week	Aug 30 -- Sept 3 5	Second Week	Jan 31 -- Feb 4 5
Third Week	Sept 7 -- Sept 10 4	Third Week	Feb 7 -- Feb 11 5
Fourth Week	Sept 13 -- Sept 17 5	Fourth Week	Feb 14 -- Feb 18 5
Fifth Week	Sept 20 -- Sept 24 5	Fifth Week	Feb 21 -- Feb 24 4
Sixth Week	Sept 27 -- Oct 1 5	Sixth Week	Feb 28 -- Mar 4 5
Seventh Week	Oct 4 -- Oct 8 5	Seventh Week	Mar 7 -- Mar 11 5
Eighth Week	Oct 11 -- Oct 15 5	Eighth Week	Mar 14 -- Mar 18 5
Ninth Week	Oct 18 -- Oct 20 3	Ninth Week	Mar 21 -- Mar 25 5
Tenth Week	Oct 25 -- Oct 29 5		44
	45		

SECOND QUARTER	DAYS	FOURTH QUARTER	DAYS
First Week	Nov 1 -- Nov 3 3	First Week	Mar 28 -- Apr 1 5
Second Week	Nov 8 -- Nov 12 5	Second Week	Apr 4 -- Apr 8 5
Third Week	Nov 15 -- Nov 19 5	Third Week	Apr 11 -- Apr 15 5
Fourth Week	Nov 22 -- Nov 23 2	Fourth Week	Apr 18 -- Apr 20 3
Fifth Week	Nov 29 -- Dec 3 5	Fifth Week	Apr 26 -- Apr 29 4
Sixth Week	Dec 6 -- Dec 10 5	Sixth Week	May 2 -- May 6 5
Seventh Week	Dec 13 -- Dec 17 5	Seventh Week	May 9 -- May 13 5
Eighth Week	Dec 20 -- Dec 21 2	Eighth Week	May 16 -- May 20 5
Ninth Week	Jan 3 -- Jan 7 5	Ninth Week	May 23 -- May 27 5
Tenth Week	Jan 10 -- Jan 14 5	Tenth Week	May 31 -- Jun 2 3
Eleventh Week	Jan 18 -- Jan 21 4		45
	46		

B. Pupil Instruction Related Days (No School for Students)

August 23	All Staff Orientation/PIR	1.0
August 24	PIR	1.0
October 21-22	Staff Development Days - Teachers Convention	2.0
November 3-4	Parent Teacher Conferences (Evening Only on 3rd, All Day on 4th)	1.5
January 17	PIR	1.0
April 7	Parent Teacher Conference Evening <u>ONLY</u> (Regular School Day for Students)	0.5
		7.0

Totals

2010-2011 Regular Board Meetings		
July	26	5:30 p.m.
Aug.	9	5:30 p.m.
Aug.**	24	7:00 p.m.
Sept.	13	7:00 p.m.
Sept.	27	7:00 p.m.
Oct.	11	7:00 p.m.
Oct.	25	7:00 p.m.
Nov.	8	7:00 p.m.
Nov.	22	7:00 p.m.
Dec.	13	7:00 p.m.
Jan.	10	7:00 p.m.
Jan.	24	7:00 p.m.
Feb.	14	7:00 p.m.
Feb.	28	7:00 p.m.
Mar.	14	7:00 p.m.
Mar.	28	7:00 p.m.
Apr.	11	7:00 p.m.
Apr.	25	7:00 p.m.
May	9	7:00 p.m.
May	23	7:00 p.m.
June	13	5:30 p.m.
June	27	5:30 p.m.

** TUESDAY

C. Holidays (Dates Inclusive)

September 6	Labor Day
October 21-22	Fall Vacation (Teachers -- Convention)
November 4	Parent Teacher Conferences (Vacation Day for Students)
November 5	Vacation Day
November 24-26	Thanksgiving Vacation
December 22-31	Christmas Vacation
January 17	PIR (Vacation Day for Students)
February 25	Vacation Day
April 21-25	Spring Break
May 30	Memorial Day