

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**Highland Park Elementary – Gymnasium
1312 7th Avenue North
Lewistown MT 59457**

Monday, December 13, 2010

TRANSPORTATION COMMITTEE MEETING

5:00 P.M. TO 6:00 P.M.

BOARD ROUNDTABLE DISCUSSION

6:00 P.M. TO 7:00 P.M.

REGULAR BOARD MEETING

CALL TO ORDER (7:00 P.M.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Report—Student Representative
4. Report—Committees of the Board
5. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

6. Report—Election Update
7. Report—Investment
8. Other Items

PUBLIC PARTICIPATION

9. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

10. Minutes of the November 22, 2010, Regular Board Meeting

APPROVAL OF CLAIMS

11. Claims

CONSENT GROUP ITEMS

12. Approve Additions to Substitute List for the 2010-2011 School Year

INDIVIDUAL ITEMS

13. Approve Personnel Report
14. Approve Calling for Bids for Over-the-Road Passenger Coach

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/13/2010

Agenda Item No.

3

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees **Prepared By:** Ella Goodwyn **Date:** 12/13/2010

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

12/13/2010

Agenda Item No.

4

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee **Date:** 12/13/2010

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

SUGGESTED ACTION: Informational Report

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/13/2010

Agenda Item No.

5

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 12/13/2010

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/13/2010

Agenda Item No.

6

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—ELECTION UPDATE

Requested By: Superintendent **Prepared By:** Mike Waterman **Date:** 12/13/2010

SUMMARY:

Mike Waterman, Business Manager/District Clerk, will report on the election calendar and procedures for 2011.

Attached are the Terms of Office Listing and the 2011 School Election Calendar.

Board members terms of office that are due to expire in 2011 include: Jennifer Granot, Becky Jackson, and Stan Monger. These are all three year terms.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD MEMBERS TERMS OF OFFICE

As currently exists, Board members terms of office are as follows:

	Expire 2011	Expire 2012	Expire 2013
SCHOOL DISTRICT #1	Jennifer Granot Becky Jackson Stan Monger	Mary Schelle Monte Weeden	Jeremy Bristol Lisa Pierce

School District #1 Three (3) - Three (3) Year Terms:

- _____ 3 year term (to expire in 2014)
- _____ 3 year term (to expire in 2014)
- _____ 3 year term (to expire in 2014)

Petitions Filed for Nomination of School Board Trustee:

MAY 3, 2011
SCHOOL ELECTION CALENDAR

<p style="text-align: center;">December 19, 2010 through March 24, 2011</p>	<p>Trustee candidates file for election. Nomination petition and Oath of Candidacy must be filed with election administrator. No person signing a petition may sign more nomination petitions than there are trustee positions open. NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS HE OR SHE MEETS THIS DEADLINE.</p> <p>Candidates from county high school districts with enrollments of 2,000 or more or first-class districts in counties with populations of 15,000 or more must file a form C-1-A, and if desired, a form C-3 with the district clerk and Montana Commissioner of Political Practices within 5 days of filing for office. (13-10-201(6), 13-37-201, 20-3-305 and 20-3-344, MCA) [No earlier than 135 days, or no later than 40 days before election.]</p> <p>Any candidate that has already filed for election, but wishes to withdraw their name, must do so by March 24, 2011. Otherwise, their name must appear on the ballot. (13-10-325, MCA)</p>
<p style="text-align: center;">End of January</p>	<p>Contact the Montana Commissioner of Political Practices (MCP) office at (406) 444-2942 if you are in</p> <p>(1) a first-class district located in a county with populations of 15,000 or more, OR</p> <p>(2) a county high school district with an enrollment of 2,000 or more and did NOT receive a notice and a packet of information from the MCP. (13-37-206, MCA)</p>
<p style="text-align: center;">**Updated in 2009** (SB 276) Changes</p>	<p>County election administrator mails address confirmation forms to electors who have requested absentee ballots for subsequent elections. The county election administrator will mail the address confirmation forms in January. You still must contact your county election administrator for the permanent absentee ballot list.</p>
<p style="text-align: center;">February 17, 2011</p>	<p>First day elector can request an absentee ballot. Voters who wish to vote absentee may request an absentee ballot in writing or in person starting at this date until noon the day before the election. Remember to include the following on the application for absentee ballot:</p> <ul style="list-style-type: none"> ● A section on the form allowing the voter to become part of the permanent absentee list <p>(13-13-211 and 13-13-214, MCA) [75 days before election]</p>
<p style="text-align: center;">March 24, 2011</p>	<p>Trustees call for an election. At least 40 days before the election, the trustees must pass a resolution stating: 1) the date of the election; 2) the purpose of the election; 3) the polling site(s) (if changed from previous school election); and 4) the time the polls will open, if before noon. The trustees do NOT have to set levy amounts at this time; however, they must be set in time for the clerk to certify the ballot. The resolution must be delivered to the county election administrator at least 35 days before the election, but it need NOT be posted. The trustees must also appoint three election judges per precinct. The resolution should appear in the board minutes. An election may also be called by the county superintendent, county commissioners, board of public education or the trustees of a community college. 20-20-401, 20-20-201, and 20-20-203, MCA</p>

March 29, 2011	Last day to file resolutions for school election with county election administrator. (20-20-201(2) , MCA) [no later than 35 days before election]
April 3, 2011 (Next Business Day is April 4, 2011)	Voter registration closes. A voter must register by this deadline to vote in the school election. County election administrator prepares registration list. It is not necessary to publish any notice of closing of voter registration. (20-20-311 and 20-20-312 , MCA) [30 days before election]
April 3 – April 13, 2011	Notice of election is posted. The election notice must be published in a newspaper of general circulation in the district AND posted in at least three public places in the district, provided that in incorporated cities and towns at least one notice must be posted in each ward or precinct. Radio or television notice may supplement the notice. The notice must include 1) the date and polling places of the election, 2) polling place hours, 3) each proposition to be considered by the electorate, 4) the number of trustee positions, if any, subject to election and the length of the terms for those positions and 5) where and how absentee ballots may be obtained. (20-20-204 , MCA) [not less than 20 days or more than 30 days before election]
April 7, 2011 (By 5 p.m.)	Deadline for write-in candidate for a trustee position on a school board to file declaration of intent. (13-10-211(3) , MCA) [not less than 26 days before the election]
April 7, 2011 (After 5 p.m.)	Election by Acclamation and Cancellation of Election - Notice. If the number of candidates filing a nomination petition or filing a declaration of intent to be a write-in candidate is equal to or less than the number of open trustee positions to be elected, the trustees cancel the trustee election. They must then give notice that a trustee election will not be held. (20-3-313 , MCA)
By April 8, 2011	Election administrator certifies ballot. The election administrator prepares the final ballot form, listing all candidates and propositions to be voted upon. The ballot must then be delivered to the election administrator, if other than the clerk. See School Election Handbook for more information. Trustees must pass a resolution stating exact levy amounts by this date in order for the clerk to certify the ballot. This resolution must include the durational limit, if any, on the levy. [not less than 25 days before election] 13-12-201 , 20-20-401 , and 15-10-425 , MCA
April 13, 2011	Absentee ballots available. The election administrator prepares ballots for absentee voters. Remember to enclose four things in the absentee package. <ul style="list-style-type: none"> ● The ballot ● Instructions for voting and returning the ballot ● A secrecy envelope, free of any marks that would identify the voter ● A self-addressed, return envelope with affirmation printed on the back of the envelope (20-20-401 , MCA) [at least 20 days prior to election]
April 21-May 23, 2011	Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commission of Political Practices. (13-37-226(4) , MCA) [12 days before and 20 days after the school election]
April 23, 2011 (Next Business Day is April 25, 2011)	Last day to notify election judges of appointment. (20-20-203 , MCA) [not less than 10 days before election]
February 17 until noon May 2, 2011	Deadline for absentee requests. Absentee ballots may be requested 75 days before the election but no later than noon the day before the election. *If the voter has a health emergency between 5 p.m. the Friday before the election (April 29) and noon on the election day (May 3), an emergency request for an absentee ballot may be made by noon on the election day (May 3.) (13-13-211 , MCA)

May 2, 2011 (By 5 p.m.)	Absolute last day for write in candidates to file a declaration of intent (13-10-211 , MCA) A declaration of intent may be filed after the deadline and until 5 pm the day before the election only if a candidate for the office that the write in candidate is seeking: dies, withdraws from the election or is charged with a felony offense.
May 2, 2011	Deliver certified copy of the lists of registered electors for each polling place to the district by election administrator before the election day. District then delivers list(s) to election judges prior to opening of polls. (20-20-313 , MCA)
May 3, 2011	Notify election judges of the names of write-in candidates
May 3, 2011	ELECTION DAY. (20-20-105 , MCA) The election administrator must prepare polling places, print ballots, ensure election judges are present and conduct a fair and unbiased election. (Title 13, Chapter 13 , and 20-20-203 , 20-20-401 , and 20-20-411 , MCA)
April 21-May 23, 2011	Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commissioned of Political Practices. (13-37-226 (4) , MCA) [12 days before and 20 days after the school election]
Following receipt of the tally sheets from all polls AND By May 18, 2011 (Next regular or special board meeting following the election)	Trustees canvass votes, issue certificates of election and publish results. The canvassed results shall be published immediately in a newspaper that will give notice to the largest number of people in the district. (20-20-415 and 416 , MCA) [within 15 days after the election]
Within 15 days after receipt of certificate of election. (20-20-416 , MCA)	Candidate completes oath of office and files with the County Superintendent. Newly elected trustees may not be seated until the oath is filed. (20-3-307 , 20-1-202 , 1-6-101 , MCA)
May 21, 2011	Deadline for trustees to hold organizational meeting. (20-3-321 , MCA) [not later than the third Saturday in May]
June 1, 2011	Deadline for trustees to request county election administrator to conduct school election for next year. (20-20-417 , MCA)
Additional References:	
Sample forms can be found at this address. http://www.opi.mt.gov/Finance&Grants/schoolfinance/Index.html#p7GPc1_7	
1-1-307 , MCA. Postponement of day appointed for an action when it falls on a holiday or Saturday. Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday or a Saturday, such act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed.	
20-3-205 , MCA. The county superintendent has general supervision of the schools of the county within the limitations prescribed by this title and shall perform the following duties or acts: (2) administer and file the oaths of members of the boards of trustees of the districts in the county in accordance with the provisions of 20-3-307 , MCA.	
1-5-416 , MCA. A notary public shall: take depositions and affidavits, if the notary is knowledgeable of the applicable legal requirements, and administer oaths and affirmations in all matters incident to the duties of the notary public's office or to be used before any court, judge, officer, or board in this state.	
(MASBO takes special care in preparation of the annual election calendar however, if you find a mistake or oversight, please notify the MASBO office so corrections can be noted in future newsletters and in future calendars. Thank You.)	



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Montana
Office of Public Instruction
Denise Juneau, State Superintendent

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/13/2010

Agenda Item No.

7

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent **Prepared By:** Mike Waterman **Date:** 12/13/2010

SUMMARY:

Attached is the report on the interest earned and distributed for November 2010.

The first column of the report reflects the cash balance in various funds as of November 1, 2010.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

Lewistown School District No. One

Investment Distribution Detail Report

Fiscal Year: 2010-2011

Criteria: Control#: 6

Acct Mask: _____

Sort By Acct

Print Internal Accounts Only

Type: Interest Posting Date: 11/30/2010
 Posting Description: Interest Distribution

Amount Distributed: \$5,479.42
 10/31/2010

Control#: 6
 Entry#: 261

Account Number	Final Cash	Days	Percent	Amount	Original Cash	Redirect	Redirect Amount	Internal?
101.00.000.0000.101.000	\$169,753.81	31	.0571454	\$313.12	\$169,753.81		\$0.00	Yes
110.00.000.0000.101.000	\$419,234.53	31	.1411299	\$773.31	\$419,234.53		\$0.00	Yes
111.00.000.0000.101.000	\$929,480.65	31	.3128977	\$1,714.50	\$929,480.65		\$0.00	Yes
112.00.000.0000.101.000	\$102,648.46	31	.0345553	\$189.34	\$102,648.46		\$0.00	Yes
113.00.000.0000.101.000	\$0.00	31	.0000000	\$0.00	\$0.00		\$0.00	Yes
114.00.000.0000.101.000	\$469,970.08	31	.1582094	\$866.90	\$469,970.08		\$0.00	Yes
120.00.000.0000.101.000	\$9,817.76	31	.0033050	\$18.11	\$9,817.76		\$0.00	Yes
121.00.000.0000.101.000	\$50,928.12	31	.0171443	\$93.94	\$50,928.12		\$0.00	Yes
124.00.000.0000.101.000	\$84,573.54	31	.0284706	\$156.00	\$84,573.54		\$0.00	Yes
128.00.000.0000.101.000	\$25,100.53	31	.0084498	\$46.30	\$25,100.53		\$0.00	Yes
129.00.000.0000.101.000	\$75,486.55	31	.0254116	\$139.24	\$75,486.55		\$0.00	Yes
150.00.000.0000.101.000	\$145,962.75	31	.0491365	\$269.24	\$145,962.75		\$0.00	Yes
160.00.000.0000.101.000	\$67,850.73	31	.0228411	\$125.16	\$67,850.73		\$0.00	Yes
161.00.000.0000.101.000	\$383,309.47	31	.1290362	\$707.04	\$383,309.47		\$0.00	Yes
184.00.000.0000.101.000	\$36,439.39	31	.0122669	\$67.22	\$36,439.39		\$0.00	Yes
Control# 6 Total:	\$2,970,556.37		.9999997	\$5,479.42	\$2,970,556.37		\$0.00	

Balance Calculations based on Prior Month Ending Balances as of 10/31/2010

End of Report

Lewistown School District No. One

Investment Distribution Detail Report

Fiscal Year: 2010-2011

Criteria: Control#: 7

Acct Mask: _____

Sort By Acct

Print Internal Accounts Only

Type: HS Interest Posting Date: 11/30/2010
 Posting Description: Interest Distribution

Amount Distributed: \$3,434.97
 10/31/2010

Control#: 7
 Entry#: 262

Account Number	Final Cash	Days	Percent	Amount	Original Cash	Redirect	Redirect Amount	Internal?
201.00.000.0000.101.000	\$159,158.87	31	.0689993	\$237.01	\$159,158.87		\$0.00	Yes
210.00.000.0000.101.000	\$273,150.14	31	.1184173	\$406.76	\$273,150.14		\$0.00	Yes
211.00.000.0000.101.000	\$496,375.53	31	.2151910	\$739.17	\$496,375.53		\$0.00	Yes
213.00.000.0000.101.000	\$163.11	31	.0000707	\$0.24	\$163.11		\$0.00	Yes
214.00.000.0000.101.000	\$203,149.82	31	.0880705	\$302.52	\$203,149.82		\$0.00	Yes
217.00.000.0000.101.000	\$4,677.19	31	.0020277	\$6.97	\$4,677.19		\$0.00	Yes
218.00.000.0000.101.000	\$22,754.48	31	.0098646	\$33.88	\$22,754.48		\$0.00	Yes
220.00.000.0000.101.000	\$7,989.44	31	.0034636	\$11.90	\$7,989.44		\$0.00	Yes
221.00.000.0000.101.000	\$25,031.78	31	.0108519	\$37.28	\$25,031.78		\$0.00	Yes
224.00.000.0000.101.000	\$161,683.18	31	.0700936	\$240.77	\$161,683.18		\$0.00	Yes
228.00.000.0000.101.000	\$65,863.93	31	.0285536	\$98.08	\$65,863.93		\$0.00	Yes
229.00.000.0000.101.000	\$76,377.09	31	.0331113	\$113.74	\$76,377.09		\$0.00	Yes
260.00.000.0000.101.000	\$65,039.93	31	.0281964	\$96.85	\$65,039.93		\$0.00	Yes
261.00.000.0000.101.000	\$518,093.97	31	.2246065	\$771.51	\$518,093.97		\$0.00	Yes
281.00.000.0000.101.000	\$89,900.77	31	.0389742	\$133.88	\$89,900.77		\$0.00	Yes
282.00.000.0000.101.000	\$100,015.35	31	.0433591	\$148.94	\$100,015.35		\$0.00	Yes
284.00.000.0000.101.000	\$37,250.49	31	.0161490	\$55.47	\$37,250.49		\$0.00	Yes
Control# 7 Total:	\$2,306,675.07		1.0000003	\$3,434.97	\$2,306,675.07		\$0.00	

Balance Calculations based on Prior Month Ending Balances as of 10/31/2010

End of Report

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/13/2010

Agenda Item No.

8

Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 12/13/2010

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Pamida Donation
- ❖ Superintendent's Evaluation—Monday, January 10, 2011
- ❖ Roundtable Schedule—Monday, January 10, 2011—Fergus High School Staff—6:00 p.m.
- ❖ Schedule Board Work/Study Session to Discuss Facilities
- ❖ 2011-2012 School Calendar
- ❖ Board Meeting Brochures
- ❖ Central Office Closed—Friday, December 24, 2010 and Friday, December 31, 2010
- ❖ LJHS Choir Concert—Tuesday, December 14, 2010—7:00 p.m.—FCPA
- ❖ FHS Choir Concert—Thursday, December 16, 2010—7:00 p.m.—FCPA
- ❖ No School—December 22-31, 2010—Winter Vacation
- ❖ Home Athletic Games/Meets:
 - GBB vs. Billings Ctrl—Tuesday, December 14, 2010—4:15/5:45/7:30 p.m.
 - GBB vs. Havre—Friday, January 7, 2011—4:15/5:45/7:30 p.m.
 - BBB vs. Belgrade—Saturday, January 8, 2011—2:00/3:30/5:00 p.m.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

October 25, 2010

Lewistown School District #1
Lewistown, MT

To Whom It May Concern:

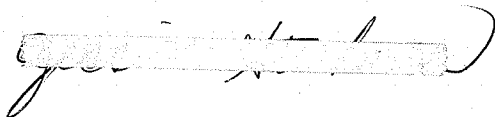
On behalf of the Lewistown Pamida and the Pamida Foundation, please accept this \$994.55 check payable to your school.

These funds were made possible through our Back-To-School fundraising promotion in the stores along with our 2010 School Spirit Event and our Foundation Match program. We are honored to give back to your school to help support the education of the students in the community.

The Pamida Foundation supports many community organizations that share our focus of education, assisting families in need, and enhancing the quality of life for senior citizens. We hope that you will be able to use these funds to help fulfill some of your needs to ensure a quality education for the students in the community.

Pamida is committed to the continued growth and well being of the community and we are pleased to support your school.

Sincerely,



Jessica Strohmman
Pamida Foundation Executive Director

BOARD OF TRUSTEES ROUNDTABLE SCHEDULE**2010-2011**

Date	Group	Time	Meeting Site
November 8, 2010	Garfield Elementary	6:00-7:00 p.m.	Garfield Elementary School
November 22, 2010	Lewis & Clark Elementary	6:00-7:00 p.m.	Lewis & Clark Elementary School
December 13, 2010	Highland Park Elementary	6:00-7:00 p.m.	Highland Park Elementary School
January 10, 2011	FHS Staff	6:00-7:00 p.m.	Fergus High School
January 24, 2011	Junior High School	6:00-7:00 p.m.	Junior High School
February 14, 2011	Classified Staff	6:00-7:00 p.m.	Lincoln Board Room
February 28, 2011	LEA	6:00-7:00 p.m.	Lincoln Board Room
March 14, 2011	FHS Students	6:00-7:00 p.m.	Fergus High School
March 28, 2011	Admin Council	6:00-7:00 p.m.	Lincoln Board Room

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/13/2010

Agenda Item No.

9

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 12/13/2010

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/13/2010

Agenda Item No.

10

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 12/13/2010

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the November 22, 2010, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**Lewis & Clark Elementary – Gymnasium
415 East Boulevard
Lewistown MT 59457**

Monday, November 22, 2010

BOARD ROUNDTABLE DISCUSSION

6:00 P.M. TO 7:00 P.M.

REGULAR BOARD MEETING

CALL TO ORDER (7:00 P.M.)

1. ROLL CALL

TRUSTEES PRESENT:

Board Chair Becky Jackson, Stan Monger, Lisa Pierce, Jennifer Granot

TRUSTEES ABSENT:

Mary Schelle, Jeremy Bristol, Monte Weeden

STAFF PRESENT:

Superintendent Jason Butcher, Mike Waterman, Business Manager/District Clerk, Sandi Chamberlain, Andrea Payne, Tim Majerus, Rich Kuntzelman, Brandon O'Halloran, Jerry Feller, Steve Klippenes, Deb Slagel

OTHERS PRESENT:

Student Representative Ella Goodwyn, Joe Zahler-KXLO/KLCM Radio, David Murray-Lewistown News-Argus, Tara Taylor, Deena Ross, Josie Krause, Fergus High School Volleyball Team, Nichole Fulbright, Cooper Johnston, Sarah Rice, and other interested parties.

2. PLEDGE OF ALLEGIANCE

Jessica Seal led the group in reciting the Pledge of Allegiance.

BOARD OF TRUSTEES

3. RECOGNITION—FERGUS HIGH SCHOOL VOLLEYBALL TEAM

The Board of Trustees recognized coaches Tara Taylor, Deena Ross, and Josie Krause and the members of the Fergus High School Volleyball Team for taking 1st Place at the State A Volleyball Meet in Bozeman on November 13, 2010. The Board also congratulated the coaches and team for their 1st place finish at the Class A Divisional tournament as well.

4. PRESENTATION—STATE SUPERINTENDENT'S STUDENT ADVISORY BOARD

Deb Slagel, Fergus High School Counselor, introduced Fergus High School Junior, Nichole Fulbright and Senior, Cooper Johnston. These two students were selected to be on the first ever State Superintendent's Student Advisory Board. The first conference was held on November 11-12, 2010. The focus of the agenda was to address the dropout rate and come up with ways on how to keep students in school. Nichole and Cooper presented to the Board of Trustees some of the items that were recommended and discussed.

5. PRESENTATION—BEAU WRIGHT, FHS AP GOVERNMENT TRIP TO WASHINGTON DC
On behalf of FHS Government Teacher Beau Wright, Student Representative Ella Goodwyn presented to the Board information regarding a trip to Washington, D.C. and the possibility of conducting fund raising to raise money to cover expenses for the trip.
6. REPORT—STUDENT REPRESENTATIVE
Ella Goodwyn, student representative to the Board, reported on upcoming activities at Fergus High School.
7. DISCUSSION—2011-2012 GENERAL FUND BUDGETS
Mike Waterman, Business Manager/District Clerk presented the preliminary General Fund Budgets for the 2011-2012 Fiscal Year to the Board of Trustees for their review and discussion.
8. REPORT—COMMITTEES OF THE BOARD
There were no committee reports.
9. CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.
No items were discussed.

SUPERINTENDENT'S REPORT

10. REPORT—INVESTMENT
Interest earned and distributed for October 2010, was reported with \$7,565.94 in the elementary funds and \$4,652.60 in the high school funds for a total of \$12,218.54.
11. OTHER ITEMS
Jason Butcher, Superintendent, informed the Board that the date for his evaluation will be on Monday, January 10, 2011. The evaluation forms will be handed out to the trustees at the December 13, 2010, Board meeting and will also be sent to the Trustees electronically. The District is now accepting credit cards for school lunch payments. Mr. Butcher also informed the Board of a planned District-wide Christmas party and other upcoming events for the district.

PUBLIC PARTICIPATION

12. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD
There was no public input.

ACTION ITEMS

MINUTES

13. MINUTES OF THE NOVEMBER 8, 2010, REGULAR BOARD MEETING – approved unanimously (Monger/Granot).

APPROVAL OF CLAIMS

14. CLAIMS – The claims referenced in the 2010-11 Bill Schedule and submitted through November 18, 2010, were approved unanimously (Pierce/Granot).

CONSENT GROUP ITEMS – approved unanimously (Granot/Monger).

15. APPROVE ADDITIONS TO SUBSTITUTE LIST FOR THE 2010-2011 SCHOOL YEAR—Brian Montgomery/Substitute Bus Driver and Substitute Custodian Lists

INDIVIDUAL ITEMS

16. APPROVE PERSONNEL REPORT– see Exhibit A (Pierce/Granot).
17. APPROVE OUT-OF-STATE TRAVEL TO THE ALL NORTHWEST MUSIC EDUCATOR'S CONVENTION – approved unanimously (Monger/Pierce).
18. APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY – approved unanimously (Granot//Monger).

ADJOURNMENT

The meeting was adjourned at 8:00 p.m. The next regular meeting will be held on Monday, December 13, 2010, 7:00 p.m. at Highland Park Elementary School (Monger– unanimous).

REBECCA S. JACKSON
BOARD CHAIR

MIKE WATERMAN
BUSINESS MANAGER/CLERK

“EXHIBIT A”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: November 22, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
HUFF, Miriam	Resource Aide Paraprofessional	Fergus High School	Approve revision of contract to reflect additional duties as assigned—AIDE II Step 1+Para for up to 2 hours per day for 129 days	November 11, 2010	See attached memo.
JENNESS, Justin	Assistant Softball Coach	Fergus High School	Approve appointment on schedule—(0.085)	November 22, 2010	See attached memo.
JENNESS, Justin	1 st Assistant Boys Basketball Coach	Lewistown Junior High School	Approve appointment on schedule—(0.062)	November 22, 2010	See attached memo.
TRAFTON, Kyle	Assistant Boys Basketball Coach	Lewistown Junior High School	Approve appointment on schedule—(0.055)	November 22, 2010	See attached memo.
KEPLER, Mary	Head Track Coach	Lewistown Junior High School	Approve appointment on schedule—(0.065)	November 22, 2010	See attached memo.
MAJERUS, Teresa	1 st Assistant Track Coach	Lewistown Junior High School	Approve appointment on schedule—(0.057)	November 22, 2010	See attached memo.
BREIDENBACH, Brad	Assistant Track Coach	Lewistown Junior High	Approve appointment on schedule—(0.050)	November 22, 2010	See attached memo.
ARMSTRONG, Chad	Head Wrestling Coach	Lewistown Junior High School	Approve appointment on schedule—(0.065)	November 22, 2010	See attached memo.
MALONE, Mark	Assistant Wrestling Coach	Lewistown Junior High School	Approve appointment on schedule—(0.050)	November 22, 2010	See attached memo.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/13/2010

Agenda Item No.

11

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** Sherry Martin **Date:** 12/13/2010

SUMMARY:

Approve claims paid through December 9, 2010, as approved by the Finance Committee.

End of December 2010 Claims—

Send Claims to Finance Committee on Tuesday, December 21, 2010

Claims Mailed on Monday, December 27, 2010

Members of the Finance Committee for October-December 2010 include: Becky Jackson, Jennifer Granot, Mary Schelle, and Lisa Pierce.

**New members are needed for the Finance Committee for January-March 2011.

SUGGESTED ACTION: Approve Claims as Presented

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/13/2010

Agenda Item No.

12

<u>Agenda Items</u>	<u>Additional Information</u>
<p>12. Approve Additions to Substitute List for the 2010-2011 School Year</p>	

SUGGESTED ACTION: No Items to Approve

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/13/2010

Agenda Item No.

12

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO SUBSTITUTE LIST FOR THE 2010-2011 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Sandi Chamberlain **Date:** 12/13/2010

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list for the 2010-2011 School Year. The substitutes being added to the list are:

Substitute Teacher/Aide List:

Cassandra Byerly

Elizabeth Olson

SUGGESTED ACTION: Approve Additions to the Substitute List for the 2010-2011 School Year

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/13/2010

Agenda Item No.

13

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 12/13/2010

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: December 13, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
KOLAR, Tiffany	Ski Club Advisor	Lewistown Junior High School	Approve appointment on schedule—(0.015)	December 13, 2010	See attached memo.
TAYLOR, Tara	Head Volleyball Coach	Lewistown Junior High School	Approve appointment on schedule—(0.065)	December 13, 2010	See attached memo.
PETERSEN, Patti	1 st Assistant Volleyball Coach	Lewistown Junior High School	Approve appointment on schedule—(0.057)	December 13, 2010	See attached memo.
JENNESS, Ashley	Assistant Volleyball Coach	Lewistown Junior High	Approve appointment on schedule—(0.050)	December 13, 2010	See attached memo.
FELLER, Vic	Volunteer Wrestling Coach	Fergus High School	Approve appointment on schedule on a volunteer basis	December 13, 2010	See attached memo.
TECHNOLOGY CURRICULUM TEAM		School District #1	Approve appointment at \$15.00 per hour for up to a maximum of 12 hours	November 8, 2010	See attached memo for a list of curriculum team names and the details of the request.
RETTNERER, Clyde	Custodian	Garfield Elementary School	Accept letter of resignation	December 31, 2010	See attached letter.
DOWNING-BUTCHER, Heidi	Food Server	Highland Park Elementary	Approve revision of contract to add new duties—FS Step 0 for up to 1.50 hours per day	December 13, 2010	See attached memo.
FOLDA, Regina	PM Kitchen Aide	Central Kitchen	Approve revision of contract to add new duties—KA Step 0 for up to 3.00 hours per day Monday-Thursday	December 13, 2010	See attached memo.
HANSEN, Karen	PM Kitchen Aide	Central Kitchen	Approve revision of contract to add new duties—KA Step 0 for up to 3.00 hours per day Fridays only	December 13, 2010	See attached memo.



LEWISTOWN JUNIOR HIGH SCHOOL
Jim Daniels, Co-Activities Coordinator
Mary Kynett, Co-Activities Coordinator
(406) 535-5419 Fax: (406) 535-2300

TO: Jason Butcher, Superintendent of Schools
FROM: Jim Daniels, A. D. / Tim Majerus, Principal
DATE: December 1, 2010
RE: Extracurricular

Please recommend to the Board of Trustees the following individual(s) for extracurricular activities for the 2010-2011 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Lewistown Junior High School:

Ski Club

Tiffany Kolar	Advisor	(0.015)	\$ 451.40
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Volleyball

Tara Taylor	Head Coach	(0.065)	\$1,956.05
Patti Petersen	1 st Asst Coach	(0.057)	\$1,715.30
Ashley Jenness	Assistant Coach	(0.050)	\$1,504.65



FERGUS HIGH SCHOOL
Jim Daniels, Athletic Director
Jeff Elliott, Activities Director
Wendy Pfau, Athletic Secretary
(406) 535-2321 Fax: (406) 535-3835

TO: Jason Butcher, Superintendent of Schools
FROM: Jim Daniels, Athletic Director
Jeff Elliott, Activities Director
DATE: December 3, 2010
RE: Extracurricular

Please recommend to the Board of Trustees the following individual(s) for extracurricular activities for the 2010-2011 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Fergus High School:

Wrestling

Vic Feller

Volunteer Coach

Memorandum

To: Jason Butcher, Superintendent
CC: Mike Waterman, Business Manager; Sandi Chamberlain, Administrative Assistant
From: Scott A. Dubbs, Curriculum & Assessment
Date: November 30, 2010
Re: Technology Curriculum Team

Listed below is the Technology Curriculum Team who is requesting an opportunity to spend some time on this year's scheduled curriculum review in the evening, rather than only using substitute time during the school day. In many respects this is a positive move as garnering numerous substitutes can be very difficult or impossible and it encourages teachers to remain in the classroom.

It has been a couple of years since the District had a team make this request, but this type of reimbursement has been a past practice of the Lewistown Schools for curriculum team work during the school year of their review, or assessment work in the summer. The rate of pay for teachers is \$15.00 per hour and is only available when working with their team. Additionally, each team member is limited to a maximum of twelve hours for reimbursement. The expense for this reimbursement is offset by the real cost of guest teachers; and as mentioned above the real benefit is that it allows these teachers to remain in class. In order to qualify for the hourly payment, time spent must be outside of the regular school day, which is defined by past practice from 8:00 a.m. to 4:00 p.m.

Teachers on the Technology Curriculum Team are:

- Michelle Trafton
- Devney Welsh
- Pat Geidd
- Germaine Stivers
- Beth Kirsch
- Bruce Marsden
- Sandy Fox
- Lynn Lensing
- Barb Fradley
- Suzy Flentie
- Kim Miller
- Brad Breidenbach
- Jeff Friesen
- Diane Lewis

To Paul Stengel

I resign my position as custodian at Garfield elementary school effective on 12/31/2010.

Clyde Retterer

Clyde Retterer

Memorandum

To: Jason Butcher, Superintendent
From: Cindy Giese, School Food Director
Date: December 6, 2010
Re: Contract Revision

Please recommend to the Board of Trustees the following revision of contracts to reflect new duties assigned:

Heidi Downing-Butcher

Current Contract	Second Baker	SB Step 0	up to 4.50 hours per day
Revised Contract	Add Food Server	FS Step 0	up to 1.50 hours per day

The Food Server position at Highland Park in the past has been filled by many different long term substitutes, which did not allow for continuity with the position. After the last substitute could no longer work this position on November 23, 2010, Heidi consented to fill in at that position on November 29, 2010, when a substitute could not be found. Heidi would like to continue with this position, so I am recommending that her contract be revised to reflect the duties as stated above.

Regina Folda

Current Contract	Food Server	FS Step 0	up to 3.00 hours per day
Revised Contract	Add PM Kitchen Aide	KA Step 0	up to 3.00 hours per day (Monday-Thursday)

Karen Hansen

Current Contract	Food Server	FS Step 4	up to 2.75 hours per day
Revised Contract	Add PM Kitchen Aide	KA Step 0	up to 3.00 hours per day (Fridays Only)

The PM Kitchen Aide position became available due to the resignation of Mary Miller as of October 29, 2010.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/13/2010

Agenda Item No.

14

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE CALLING FOR BIDS FOR AN OVER-THE-ROAD PASSENGER COACH

Requested By: Board of Trustees
Prepared By: Transportation Committee
Date: 12/13/2010

SUMMARY:

The Board of Trustees needs to approve calling for bids to purchase an over-the-road passenger coach as recommended by the Transportation Committee.

SUGGESTED ACTION: Approve Advertising for Bids to Purchase an Over-the-Road Passenger Coach

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA

CALL FOR OVER-THE-ROAD PASSENGER COACH BIDS

Notice is hereby given that the Board of Trustees of Lewistown School District Number One, Fergus County, Lewistown, Montana, will receive sealed bids at the office of the Business Manager/Clerk in the Lincoln Building, 215 7th Avenue South, up to the hour of 12:00 noon, Wednesday, January 5, 2011, for the provision of an over-the-road passenger coach for Lewistown School District Number One according to the specifications on file in the office of the Business Manager/Clerk. Bids will be opened for consideration at this time. Bids are to be made only on the bidding form which contains the required specifications, and which can be obtained upon request.

The Board of Trustees reserves the right to reject any or all bids or any portion thereof.

Mike Waterman, Business Manager/Clerk
Lewistown School District Number One
Fergus County

To Be Published: Lewistown News-Argus

December 22, 2010

December 29, 2010

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2010-2015 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Response to Intervention (RTI) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and its processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.

Goal Area 2: Facilities

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Develop a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.

Goal Area 4: Technology

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
3. Provide staff development to ensure that technology standards are implemented in classrooms district wide.
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Determine how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
2. Professional development is tailored to meet the needs of teachers, administrators, and staff. They are part of the planning and assessment of these opportunities.

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2011).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to August 15, 2011, a review of the Strategic Plan's 1-5 year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES

Becky Jackson, Board Chair
 Jeremy Bristol
 Jennifer Granot
 Stan Monger
 Lisa Pierce
 Mary Schelle
 Monte Weeden

**LEWISTOWN PUBLIC SCHOOLS
 2010-2011 SCHOOL CALENDAR**

A. Pupil Instruction

First Semester					91 Days	Second Semester					89 Days
FIRST QUARTER					DAYS	THIRD QUARTER					DAYS
First Week	Aug	25 --	Aug	27	3	First Week	Jan	24 --	Jan	28	5
Second Week	Aug	30 --	Sept	3	5	Second Week	Jan	31 --	Feb	4	5
Third Week	Sept	7 --	Sept	10	4	Third Week	Feb	7 --	Feb	11	5
Fourth Week	Sept	13 --	Sept	17	5	Fourth Week	Feb	14 --	Feb	18	5
Fifth Week	Sept	20 --	Sept	24	5	Fifth Week	Feb	21 --	Feb	24	4
Sixth Week	Sept	27 --	Oct	1	5	Sixth Week	Feb	28 --	Mar	4	5
Seventh Week	Oct	4 --	Oct	8	5	Seventh Week	Mar	7 --	Mar	11	5
Eighth Week	Oct	11 --	Oct	15	5	Eighth Week	Mar	14 --	Mar	18	5
Ninth Week	Oct	18 --	Oct	20	3	Ninth Week	Mar	21 --	Mar	25	5
Tenth Week	Oct	25 --	Oct	29	5						44
					45						

SECOND QUARTER					DAYS	FOURTH QUARTER					DAYS
First Week	Nov	1 --	Nov	3	3	First Week	Mar	28 --	Apr	1	5
Second Week	Nov	8 --	Nov	12	5	Second Week	Apr	4 --	Apr	8	5
Third Week	Nov	15 --	Nov	19	5	Third Week	Apr	11 --	Apr	15	5
Fourth Week	Nov	22 --	Nov	23	2	Fourth Week	Apr	18 --	Apr	20	3
Fifth Week	Nov	29 --	Dec	3	5	Fifth Week	Apr	26 --	Apr	29	4
Sixth Week	Dec	6 --	Dec	10	5	Sixth Week	May	2 --	May	6	5
Seventh Week	Dec	13 --	Dec	17	5	Seventh Week	May	9 --	May	13	5
Eighth Week	Dec	20 --	Dec	21	2	Eighth Week	May	16 --	May	20	5
Ninth Week	Jan	3 --	Jan	7	5	Ninth Week	May	23 --	May	27	5
Tenth Week	Jan	10 --	Jan	14	5	Tenth Week	May	31 --	Jun	2	3
Eleventh Week	Jan	18 --	Jan	21	4						45
					46						

B. Pupil Instruction Related Days (No School for Students)

		Totals
August 23	All Staff Orientation/PIR	1.0
August 24	PIR	1.0
October 21-22	Staff Development Days - Teachers Convention	2.0
November 3-4	Parent Teacher Conferences (Evening Only on 3rd, All Day on 4th)	1.5
January 17	PIR	1.0
April 7	Parent Teacher Conference Evening <u>ONLY</u> (Regular School Day for Students)	0.5
		7.0

C. Holidays (Dates Inclusive)

September 6	Labor Day
October 21-22	Fall Vacation (Teachers -- Convention)
November 4	Parent Teacher Conferences (Vacation Day for Students)
November 5	Vacation Day
November 24-26	Thanksgiving Vacation
December 22-31	Christmas Vacation
January 17	PIR (Vacation Day for Students)
February 25	Vacation Day
April 21-25	Spring Break
May 30	Memorial Day

2010-2011 Regular Board Meetings		
July	26	5:30 p.m.
Aug.	9	5:30 p.m.
Aug.**	24	7:00 p.m.
Sept.	13	7:00 p.m.
Sept.	27	7:00 p.m.
Oct.	11	7:00 p.m.
Oct.	25	7:00 p.m.
Nov.	8	7:00 p.m.
Nov.	22	7:00 p.m.
Dec.	13	7:00 p.m.
Jan.	10	7:00 p.m.
Jan.	24	7:00 p.m.
Feb.	14	7:00 p.m.
Feb.	28	7:00 p.m.
Mar.	14	7:00 p.m.
Mar.	28	7:00 p.m.
Apr.	11	7:00 p.m.
Apr.	25	7:00 p.m.
May	9	7:00 p.m.
May	23	7:00 p.m.
June	13	5:30 p.m.
June	27	5:30 p.m.

** TUESDAY