

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**LINCOLN BOARD ROOM
215 Seventh Avenue South
Lewistown, Montana 59457**

Monday, February 28, 2011

BOARD ROUNDTABLE DISCUSSION—LEA

6:00 P.M. TO 7:00 P.M.

REGULAR BOARD MEETING

CALL TO ORDER (7:00 P.M.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Report—Student Representative
4. Report—Committees of the Board
5. Discussion—Facilities
6. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

7. Report—Election Update
8. Other Items

PUBLIC PARTICIPATION

9. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

10. Minutes of the February 14, 2011, Regular Board Meeting
11. Minutes of the February 21, 2011, Board Work/Study Session

APPROVAL OF CLAIMS

12. Claims

CONSENT GROUP ITEMS

13. None

INDIVIDUAL ITEMS

14. Approve Personnel Report
15. Approve Trustee Resolution Calling for an Election

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

02/28/2011

Agenda Item No.

3

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees **Prepared By:** Sydney Stivers **Date:** 02/28/2011

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

02/28/2011

Agenda Item No.

4

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee **Date:** 02/28/2011

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

SUGGESTED ACTION: Informational Report

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

02/28/2010

Agenda Item No.

5

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: DISCUSSION—FACILITIES

Requested By: Board of Trustees **Prepared By:** Board of Trustees **Date:** 02/28/2010

SUMMARY:

The Board of Trustees would like to continue the discussion on facilities. Paul Stengel, Maintenance Supervisor, will present information to the Trustees on monitoring the Heating and Ventilation systems in the buildings. Paul will also try to answer questions regarding issues that could arise if improvements are made to the Junior High building.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

02/28/2011

Agenda Item No.

6

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 02/28/2011

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

02/28/2011

Agenda Item No.

7

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—ELECTION UPDATE

Requested By: Superintendent **Prepared By:** Mike Waterman **Date:** 02/28/2011

SUMMARY:

Mike Waterman, Business Manager/District Clerk, will report on the election calendar and procedures for 2011.

Attached are the Terms of Office Listing and the 2011 School Election Calendar.

Board members terms of office that are due to expire in 2011 include: Jennifer Granot, Becky Jackson, and Stan Monger. These are all three year terms.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD MEMBERS TERMS OF OFFICE

As currently exists, Board members terms of office are as follows:

	Expire 2011	Expire 2012	Expire 2013
SCHOOL DISTRICT #1	Jennifer Granot Becky Jackson Stan Monger	Mary Schelle Monte Weeden	Jeremy Bristol Lisa Pierce

School District #1 Three (3) - Three (3) Year Terms:

- _____ 3 year term (to expire in 2014)
- _____ 3 year term (to expire in 2014)
- _____ 3 year term (to expire in 2014)

Petitions Filed for Nomination of School Board Trustee:

**MAY 3, 2011
SCHOOL ELECTION CALENDAR**

<p style="text-align: center;">December 19, 2010 through March 24, 2011</p>	<p>Trustee candidates file for election. Nomination petition and Oath of Candidacy must be filed with election administrator. No person signing a petition may sign more nomination petitions than there are trustee positions open. NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS HE OR SHE MEETS THIS DEADLINE.</p> <p>Candidates from county high school districts with enrollments of 2,000 or more or first-class districts in counties with populations of 15,000 or more must file a form C-1-A, and if desired, a form C-3 with the district clerk and Montana Commissioner of Political Practices within 5 days of filing for office. (13-10-201(6), 13-37-201, 20-3-305 and 20-3-344, MCA) [No earlier than 135 days, or no later than 40 days before election.]</p> <p>Any candidate that has already filed for election, but wishes to withdraw their name, must do so by March 24, 2011. Otherwise, their name must appear on the ballot. (13-10-325, MCA)</p>
<p style="text-align: center;">End of January</p>	<p>Contact the Montana Commissioner of Political Practices (MCP) office at (406) 444-2942 if you are in</p> <p>(1) a first-class district located in a county with populations of 15,000 or more, OR</p> <p>(2) a county high school district with an enrollment of 2,000 or more and did NOT receive a notice and a packet of information from the MCP.</p> <p>(13-37-206, MCA)</p>
<p style="text-align: center;">**Updated in 2009** (SB 276) Changes</p>	<p>County election administrator mails address confirmation forms to electors who have requested absentee ballots for subsequent elections.</p> <p>The county election administrator will mail the address confirmation forms in January. You still must contact your county election administrator for the permanent absentee ballot list.</p>
<p style="text-align: center;">February 17, 2011</p>	<p>First day elector can request an absentee ballot. Voters who wish to vote absentee may request an absentee ballot in writing or in person starting at this date until noon the day before the election. Remember to include the following on the application for absentee ballot:</p> <ul style="list-style-type: none"> ● A section on the form allowing the voter to become part of the permanent absentee list <p>(13-13-211 and 13-13-214, MCA) [75 days before election]</p>
<p style="text-align: center;">March 24, 2011</p>	<p>Trustees call for an election. At least 40 days before the election, the trustees must pass a resolution stating: 1) the date of the election; 2) the purpose of the election; 3) the polling site(s) (if changed from previous school election); and 4) the time the polls will open, if before noon. The trustees do NOT have to set levy amounts at this time; however, they must be set in time for the clerk to certify the ballot. The resolution must be delivered to the county election administrator at least 35 days before the election, but it need NOT be posted. The trustees must also appoint three election judges per precinct. The resolution should appear in the board minutes. An election may also be called by the county superintendent, county commissioners, board of public education or the trustees of a community college. 20-20-401, 20-20-201, and 20-20-203, MCA</p>

March 29, 2011	Last day to file resolutions for school election with county election administrator. (20-20-201(2) , MCA) [no later than 35 days before election]
April 3, 2011 (Next Business Day is April 4, 2011)	Voter registration closes. A voter must register by this deadline to vote in the school election. County election administrator prepares registration list. It is not necessary to publish any notice of closing of voter registration. (20-20-311 and 20-20-312 , MCA) [30 days before election]
April 3 – April 13, 2011	Notice of election is posted. The election notice must be published in a newspaper of general circulation in the district AND posted in at least three public places in the district, provided that in incorporated cities and towns at least one notice must be posted in each ward or precinct. Radio or television notice may supplement the notice. The notice must include 1) the date and polling places of the election, 2) polling place hours, 3) each proposition to be considered by the electorate, 4) the number of trustee positions, if any, subject to election and the length of the terms for those positions and 5) where and how absentee ballots may be obtained. (20-20-204 , MCA) [not less than 20 days or more than 30 days before election]
April 7, 2011 (By 5 p.m.)	Deadline for write-in candidate for a trustee position on a school board to file declaration of intent. (13-10-211(3) , MCA) [not less than 26 days before the election]
April 7, 2011 (After 5 p.m.)	Election by Acclamation and Cancellation of Election - Notice. If the number of candidates filing a nomination petition or filing a declaration of intent to be a write-in candidate is equal to or less than the number of open trustee positions to be elected, the trustees cancel the trustee election. They must then give notice that a trustee election will not be held. (20-3-313 , MCA)
By April 8, 2011	Election administrator certifies ballot. The election administrator prepares the final ballot form, listing all candidates and propositions to be voted upon. The ballot must then be delivered to the election administrator, if other than the clerk. See School Election Handbook for more information. Trustees must pass a resolution stating exact levy amounts by this date in order for the clerk to certify the ballot. This resolution must include the durational limit, if any, on the levy. [not less than 25 days before election] 13-12-201 , 20-20-401 , and 15-10-425 , MCA
April 13, 2011	Absentee ballots available. The election administrator prepares ballots for absentee voters. Remember to enclose four things in the absentee package. <ul style="list-style-type: none"> ● The ballot ● Instructions for voting and returning the ballot ● A secrecy envelope, free of any marks that would identify the voter ● A self-addressed, return envelope with affirmation printed on the back of the envelope (20-20-401 , MCA) [at least 20 days prior to election]
April 21-May 23, 2011	Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commission of Political Practices. (13-37-226(4) , MCA) [12 days before and 20 days after the school election]
April 23, 2011 (Next Business Day is April 25, 2011)	Last day to notify election judges of appointment. (20-20-203 , MCA) [not less than 10 days before election]
February 17 until noon May 2, 2011	Deadline for absentee requests. Absentee ballots may be requested 75 days before the election but no later than noon the day before the election. *If the voter has a health emergency between 5 p.m. the Friday before the election (April 29) and noon on the election day (May 3), an emergency request for an absentee ballot may be made by noon on the election day (May 3.) (13-13-211 , MCA)

May 2, 2011 (By 5 p.m.)	Absolute last day for write in candidates to file a declaration of intent (13-10-211 , MCA) A declaration of intent may be filed after the deadline and until 5 pm the day before the election only if a candidate for the office that the write in candidate is seeking: dies, withdraws from the election or is charged with a felony offense.
May 2, 2011	Deliver certified copy of the lists of registered electors for each polling place to the district by election administrator before the election day. District then delivers list(s) to election judges prior to opening of polls. (20-20-313 , MCA)
May 3, 2011	Notify election judges of the names of write-in candidates
May 3, 2011	ELECTION DAY. (20-20-105 , MCA) The election administrator must prepare polling places, print ballots, ensure election judges are present and conduct a fair and unbiased election. (Title 13, Chapter 13 , and 20-20-203 , 20-20-401 , and 20-20-411 , MCA)
April 21-May 23, 2011	Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commissioned of Political Practices. (13-37-226 (4) , MCA) [12 days before and 20 days after the school election]
Following receipt of the tally sheets from all polls AND By May 18, 2011 (Next regular or special board meeting following the election)	Trustees canvass votes, issue certificates of election and publish results. The canvassed results shall be published immediately in a newspaper that will give notice to the largest number of people in the district. (20-20-415 and 416 , MCA) [within 15 days after the election]
Within 15 days after receipt of certificate of election. (20-20-416 , MCA)	Candidate completes oath of office and files with the County Superintendent. Newly elected trustees may not be seated until the oath is filed. (20-3-307 , 20-1-202 , 1-6-101 , MCA)
May 21, 2011	Deadline for trustees to hold organizational meeting. (20-3-321 , MCA) [not later than the third Saturday in May]
June 1, 2011	Deadline for trustees to request county election administrator to conduct school election for next year. (20-20-417 , MCA)
Additional References:	
Sample forms can be found at this address. http://www.opi.mt.gov/Finance&Grants/schoolfinance/Index.html#p7GPc1_7	
1-1-307 , MCA. Postponement of day appointed for an action when it falls on a holiday or Saturday. Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday or a Saturday, such act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed.	
20-3-205 , MCA. The county superintendent has general supervision of the schools of the county within the limitations prescribed by this title and shall perform the following duties or acts: (2) administer and file the oaths of members of the boards of trustees of the districts in the county in accordance with the provisions of 20-3-307 , MCA.	
1-5-416 , MCA. A notary public shall: take depositions and affidavits, if the notary is knowledgeable of the applicable legal requirements, and administer oaths and affirmations in all matters incident to the duties of the notary public's office or to be used before any court, judge, officer, or board in this state.	
(MASBO takes special care in preparation of the annual election calendar however, if you find a mistake or oversight, please notify the MASBO office so corrections can be noted in future newsletters and in future calendars. Thank You.)	



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Montana
Office of Public Instruction
Denise Juneau, State Superintendent

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

02/28/2011

Agenda Item No.

8

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 02/28/2011

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ No Board Meeting On March 14, 2011 – Next Meeting is Monday, March 28, 2011
- ❖ MTSBA School Finance Symposium—Wednesday, March 2, 2011—Lewistown
- ❖ Day of Advocacy—Monday, March 14, 2011—Helena
- ❖ Roundtable Schedule—Monday, March 28, 2011—FHS Students—6:00 p.m.
- ❖ LJHS and FHS Jazz Night—Tuesday, March 1, 2011—7:00 p.m.—FCPA
- ❖ First Grade Music Program—Thursday, March 3, 2011—7:00 p.m.—FCPA
- ❖ State Class A Basketball Tournaments—March 3-5, 2011—Bozeman (boys)/Belgrade (girls)
- ❖ FHS Choir Concert—Tuesday, March 8, 2011—7:00 p.m.—FCPA
- ❖ Kindergarten Music Program—Thursday, March 10, 2011—7:00 p.m.—FCPA
- ❖ FHS/LJHS Band Concert—Tuesday, March 15, 2011—7:00 p.m.—FCPA
- ❖ FHS Symphonic Band Concert—Wednesday, March 16, 2011—5:00 p.m.—FCPA
- ❖ LJHS Choir Concert—Tuesday, March 22, 2011—7:00 p.m.—FCPA
- ❖ Third Grade Music Program—Thursday, March 24, 2011—7:00 p.m.—FCPA
- ❖ Montana Jazz Festival—March 28-29, 2011—Lewistown

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

MTSBA School Finance Symposium - Lewistown

Start Date: Wednesday, March 02, 2011 at 10:00 AM

End Date: Wednesday, March 02, 2011 at 4:30 PM

Building: Lewistown School District

Address: Lewistown, MT

School District Name:

Please Select...

If your organization or school district is not listed in the dropdown list above then enter your email address below to register people for this event.

Your Email Address:

Go

[Add to calendar](#)

Directions:



MTSBA's School Finance Symposium

Please join Debra Silk, Associate Executive Director and General Counsel and Joe Brott, Director of Policy Services.

Agenda:

Registration	9:30-10:00
History of School Finance	10:00-10:30
Session I:	10:30-12:30
- Levy Elections (Date change bill process)	
- Basic and ANB Entitlements	
- Fund Transfers (Current and future process)	
- Optimizing Resources	
Lunch - on your own	12:30 - 1:30
Session II: School tax reform/protected tax bills	1:30-3:30
- HB 124 School Block Grants	
- BASE mills (variable and uniform)	
- Oil and Gas	
- Metal Mines	
- Flexibility funds	
- Centrally-assessed property	
Update on current legislative issues	3:30-4:00

Member Fee: \$125

No-Show Fee: \$25

Day of Advocacy

Start Date:	Monday, March 14, 2011 at 7:30 AM
End Date:	Monday, March 14, 2011 at 9:00 PM
Building:	Best Western Great Northern Hotel
Address:	835 Great Northern Blvd Helena, MT 59601

MTSBA, SAM, and MREA's Day of Advocacy

Please Note: School Administrators of Montana is also managing an online registration for the Day of Advocacy. Please register one time only. To register for both the Day of Advocacy and the MASS Spring Conference, [click here](#).

As anticipated, the 2011 Legislative Session is proving to be one of the most challenging in a generation with revenue estimates almost \$400 million short of the anticipated expenses of paying for the ongoing costs of government, including K-12 public education, over the next two years. The best chance we have to protect and preserve our members' interests is through an expanded voice from our members throughout Montana. We have learned that the voice of the real citizen is a powerful tool. The legislative body will listen to voices of their local school board members, and we need to ensure that they hear from you.

On Monday, March 14, 2011, you get that chance by participating in the Day of Advocacy which is sponsored jointly by MTSBA, MREA and SAM and is being held in Helena at the Great Northern Hotel. The event will allow trustees, in conjunction with superintendents, to provide strong leadership in support of the priorities of K-12 public education. The Day of Advocacy will allow you as a "real citizen" to have a voice concerning the decisions made by the 2011 Legislature. You will have multiple opportunities to meet with and share your perspective on those decisions which impact your school district. Please take a look at the preliminary agenda below:

7:30am-8:15am	Continental Breakfast
8:15am-8:30am	Welcome and Introductions
8:30am-11:30am	Guest Speaker, Jamie Vollmer
11:30am-12:30pm	Legislative Leaders' Panel
12:30pm-1:30pm	Lunch (included)
	Sponsoring Organization's Legislative Overview
1:30pm	At the Capital Visits: Your opportunity to meet and discuss education issues with your legislators and invite them to the evening reception.
3:0pm-5:00pm	House Education and Senate Education Committees
6:00pm-9:00pm	Hosted reception for attendees and legislators

Fee: \$140 per person includes - Continental Breakfast, Lunch, Reception, a copy of Jamie Vollmer's book. Full cancellations will be granted if received by March 8th, after that date a \$45 fee will be assessed.

BOARD OF TRUSTEES ROUNDTABLE SCHEDULE
2010-2011

Date	Group	Time	Meeting Site
November 8, 2010	Garfield Elementary	6:00-7:00 p.m.	Garfield Elementary School
November 22, 2010	Lewis & Clark Elementary	6:00-7:00 p.m.	Lewis & Clark Elementary School
December 13, 2010	Highland Park Elementary	6:00-7:00 p.m.	Highland Park Elementary School
January 10, 2011	FHS Staff	6:00-7:00 p.m.	Fergus High School
January 24, 2011	Junior High School	6:00-7:00 p.m.	Junior High School
February 14, 2011	Classified Staff	6:00-7:00 p.m.	Lincoln Board Room
February 28, 2011	LEA	6:00-7:00 p.m.	Lincoln Board Room
March 28, 2011	FHS Students	6:00-7:00 p.m.	Fergus High School
April 11, 2011	Admin Council	6:00-7:00 p.m.	Lincoln Board Room

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

02/28/2011

Agenda Item No.

9

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 02/28/2011

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

02/28/2011

Agenda Item No.

10 - 11

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees
Prepared By: Mike Waterman
Date: 02/28/2011

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the February 14, 2011, Regular Board Meeting
- Minutes of the February 21, 2011, Board Work/Study Session

SUGGESTED ACTION: Approve Minutes as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**LINCOLN BOARD ROOM
215 Seventh Avenue South
Lewistown, Montana 59457**

Monday, February 14, 2011

BOARD ROUNDTABLE DISCUSSION—CLASSIFIED STAFF

6:00 P.M. TO 7:00 P.M.

REGULAR BOARD MEETING

CALL TO ORDER (7:00 P.M.)

1. ROLL CALL

TRUSTEES PRESENT:

Board Chair Becky Jackson, Jeremy Bristol, Mary Schelle, Stan Monger, Lisa Pierce

TRUSTEES ABSENT:

Jennifer Granot, Monte Weeden

STAFF PRESENT:

Superintendent Jason Butcher, Mike Waterman, Business Manager/District Clerk, Sandi Chamberlain, Andrea Payne, Cindy Giese, Bobbie Atchison, Germaine Stivers

OTHERS PRESENT:

Student Representative Sydney Stivers, Joe Zahler-KXLO/KLCM Radio and other interested parties.

2. PLEDGE OF ALLEGIANCE

The group recited the Pledge of Allegiance.

BOARD OF TRUSTEES

3. PRESENTATION—CINDY GIESE, SCHOOL FOOD SUPERVISOR

In November 2010 a Delegation of School Food Directors from across the United States traveled to India to study their school food system and culture. Cindy Giese, School Food Supervisor, was selected by the School Nutrition Association to represent Montana for this trip. Cindy shared with the Board some of her experiences while touring India.

4. REPORT—STUDENT REPRESENTATIVE

Sydney Stivers, student representative to the Board, reported on upcoming activities at Fergus High School.

5. REPORT—2009-2010 AUDIT RESULTS

Mike Waterman, Business Manager/District Clerk, presented to the Board the results of the audit conducted by Strom & Associates for the year ending June 30, 2010.

6. REPORT—2011-2012 GENERAL FUND BUDGETS
Mike Waterman, Business Manager/District Clerk, discussed with the Board some preliminary information regarding the 2011-2012 General Fund Budgets.
7. REPORT—COMMITTEES OF THE BOARD
There were no committee reports. The District's Insurance Committee will meet when next year's rate increases are available.
8. DISCUSSION—FACILITIES
The Board of Trustees continued the discussion on facilities. The consensus of the Board was to forego long range building planning until after the new trustees are seated in May. The Board will discuss next year's configuration at a work study on Monday, February 21 at 6pm in the Lincoln Building.
9. CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.
No items were discussed.

SUPERINTENDENT'S REPORT

10. REPORT—ELECTION UPDATE
Mike Waterman, Business Manager/District Clerk, presented to the Board the 2011 School Election Calendar and advised them of deadlines regarding the school elections. The Clerk and Records Office sent over a Decision Letter, Written Plan and Timetable regarding the all mail school election scheduled for May 3, 2011, for the Trustees to review. Business Manager Mike Waterman will consult with the Clerk and Recorder's Office regarding the possibility of the county administering a polling place election.
11. REPORT—INVESTMENT
Interest earned and distributed for January 2011, was reported with \$1,525.33 in the elementary funds and \$977.98 in the high school funds for a total of \$2,503.31.
12. OTHER ITEMS
Jason Butcher, Superintendent, asked the Board of Trustees for a volunteer to sit on the Scholarship Screening Committee. Lisa Pierce agreed to be on this committee. Jason also reminded the Board of the MTSBA School Finance Symposium that will be held in Lewistown on Wednesday, March 2, 2011. The Board meeting scheduled for Monday, March 14, 2011, has been cancelled to allow Jason and the Board members to attend the Day of Advocacy in Helena. The next Board Roundtable discussion will be in the Lincoln Board Room with LEA. Other dates were listed for upcoming events in the district.

PUBLIC PARTICIPATION

13. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD
There was no public input.

ACTION ITEMS

MINUTES

14. MINUTES OF THE JANUARY 24, 2011, REGULAR BOARD MEETING – approved unanimously (Bristol/Schelle).

APPROVAL OF CLAIMS

15. CLAIMS – The claims referenced in the 2010-11 Bill Schedule and submitted through February 10, 2011, were approved unanimously (Monger/Bristol).

CONSENT GROUP ITEMS – approved unanimously (Pierce/Monger).

16. APPROVE ADDITIONS TO SUBSTITUTE LIST FOR THE 2010-2011 SCHOOL YEAR – Substitute Teacher/Aide List—Karl Berg, Kendra Cripe, Terry Selph, James Singley (Aide List Only), and Andrew Zier.

INDIVIDUAL ITEMS

17. APPROVE PERSONNEL REPORT – see Exhibit A – approved unanimously (Bristol/Schelle).

18. APPROVE EXTENSION OF THE LEWISTOWN BUS ROUTE INTO THE GRASS RANGE SCHOOL DISTRICT – approved unanimously (Monger/Bristol).

ADJOURNMENT

The meeting was adjourned at 8:35 p.m. The next regular meeting will be held on Monday, February 28, 2011, 7:00 p.m. at the Lincoln Board Room (Monger– unanimous).

REBECCA S. JACKSON
BOARD CHAIR

MIKE WATERMAN
BUSINESS MANAGER/CLERK

“EXHIBIT A”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: February 14, 2011

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
GERLINGER, Anita	Playground Aide	Garfield Elementary School	Accept letter of resignation	February 11, 2011	See attached letter.
CARLISLE, Kyle	Sixth Grade Teacher	Lewis & Clark Elementary School	Accept letter of resignation	June 30, 2011	See attached letter.
SHIELDS, Carolyn	Fourth Grade Teacher	Garfield Elementary School	Accept letter of resignation	June 30, 2011	See attached letter.
STOKKEN, Teresa	Third Grade Teacher	Garfield Elementary School	Accept letter of Resignation	June 30, 2011	See attached letter.
FELLER, Vic GEBERT, Gary HUDSON, Troy	Football Coaches	Fergus High School	Approve Out-of-State Travel to attend the Glazier Football Clinic in Reno, Nevada	March 9-12, 2011	See attached memo.
ARMSTAD, Sandy	School Play Co-Advisor	Fergus High School	Approve appointment on schedule—(0.020)	February 14, 2011	See attached memo
BRANDON, Luke	School Play Co-Advisor	Fergus High School	Approve appointment on schedule—(0.020)	February 14, 2011	See attached memo
BREIDENBACH, Brad	BPA Co-Advisor	Fergus High School	Approve appointment on schedule—(0.0175)	February 14, 2011	See attached memo
LEWIS, Diane	BPA Co-Advisor	Fergus High School	Approve appointment on schedule—(0.0175)	February 14, 2011	See attached memo

MINUTES

LEWISTOWN PUBLIC SCHOOLS BOARD OF TRUSTEES

Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457

Monday, February 21, 2011

BOARD WORK/STUDY SESSION

CALL TO ORDER (6:00 p.m.)

1. ROLL CALL

TRUSTEES PRESENT:

Chair Becky Jackson, Mary Schelle, Monte Weeden, Stan Monger,
Jeremy Bristol, Jennifer Granot, Lisa Pierce

TRUSTEES ABSENT: None

STAFF PRESENT:

Superintendent Jason Butcher, Business Manager/Clerk Mike Waterman, Sandi Chamberlain, Matt Lewis, Tim Majerus, Jerry Feller, Jeff Elliott, Scott Dubbs, Mary Kynett, Derree Kamp, Kim Miller, Terri Daniels, Andrea Payne, Aaryn Bell, Laura Gilskey, Kathy Irwin, Jackie Rickl, Michelle Trafton, Brenda Gruener, Paula Drissell, Bobbie Atchison, Lynne Wise-Klippenes, Steve Klippenes, Deb Slagel, Germaine Stivers, Robin Moline, Angela Woolett, Pat Weichel, Juanita Kajkowski, Margee Smith, LeeAnne Weinheimer, Jill Reed, Polly Weichel, Suzie Flentie, Terry Lankutis, Diane Lewis, Devney Welsh

OTHERS PRESENT:

Megan Blake, Vera Benson

2. PUBLIC PARTICIPATION

There was no public input.

AGENDA

3. **DISCUSSION—STAFF**

The Board of Trustees reviewed changes made with the staff for the 2010-2011 School Year and discussed possible changes with staff for the 2011-2012 School Year. Potential ideas include leaving the current administrative structure in place, moving the Curriculum Director position to a building, replacing the Curriculum Director position with a full time administrative position, and creating a half-time teaching/half-time administrative position at Lewis and Clark Elementary. Kim Miller also proposed having components of the Curriculum Director's position offered as stipend positions to existing employees.

4. **DISCUSSION—FACILITIES**

The Board of Trustees discussed facilities, including immediate projects and the possible changes in the configuration of classes in the buildings. Administration was asked to investigate the code requirements if construction projects were initiated at the Junior High building.

ADJOURNMENT

The meeting adjourned at 7:10.

REBECCA S. JACKSON
BOARD CHAIR

MIKE WATERMAN
BUSINESS MANAGER/CLERK

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

02/28/2011

Agenda Item No.

12

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** Sherry Martin **Date:** 02/28/2011

SUMMARY:

Approve claims paid through February 24, 2011, as approved by the Finance Committee.

Members of the Finance Committee for January-March 2011 include: Becky Jackson, Jeremy Bristol, Stan Monger, and Lisa Pierce.

Even though there will not be a Board meeting on March 14, 2011, the claims will be processed and the reports will still need to be sent to the Finance Committee at the regular scheduled time of March 10-11, 2011. The Finance Committee will need to contact Central Office if there are any questions regarding claims by Monday, March 14, 2011. If the claims are approved by the Finance Committee they will be mailed out on Tuesday, March 15, 2011.

SUGGESTED ACTION: Approve Claims as Presented

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

02/28/2011

Agenda Item No.

13

<u>Agenda Items</u>	<u>Additional Information</u>
13. None	

SUGGESTED ACTION: No Items to Approve

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

02/28/2011

Agenda Item No.

14

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees
Prepared By: Jason Butcher
Date: 02/28/2011

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

Additional Information Attached
Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: February 28, 2011

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
NEARHOOF, Rich	Volunteer Wrestling Coach	Lewistown Junior High School	Approve appointment on a volunteer basis	February 28, 2011	See attached memo.



LEWISTOWN JUNIOR HIGH SCHOOL
Jim Daniels, Co-Activities Coordinator
Mary Kynett, Co-Activities Coordinator
(406) 535-5419 Fax: (406) 535-2300

TO: Jason Butcher, Superintendent of Schools
FROM: Jim Daniels, A. D. / Tim Majerus, Principal
DATE: February 21, 2011
RE: Extracurricular

Please recommend to the Board of Trustees the following individual(s) for extracurricular activities for the 2010-2011 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Lewistown Junior High School:

Wrestling

Rich Nearhoof

Volunteer Coach

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

02/28/2011

Agenda Item No.

15

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE TRUSTEE RESOLUTION CALLING FOR AN ELECTION

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 02/28/2011

SUMMARY:

The Board of Trustees needs to approve the Trustee Resolution calling for an election.

SUGGESTED ACTION: Approve Trustee Resolution Calling for an Election

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

TRUSTEE RESOLUTION CALLING FOR AN ELECTION

BE IT RESOLVED, the Board of Trustees for School District No. One, Fergus County, State of Montana, will hold the Annual Regular School Election on Tuesday, the third day of May, 2011, which date is not less than forty (40) days after the passage of this resolution.

The polls will be open from 8:00 a.m. until 8:00 p.m.

The purpose of the election is to elect three (3) trustees for a three-year term. Approval of an additional levy to operate and maintain the Elementary and High School Districts will also be requested. If it is later determined that any portion of the election is not required, the Board of Trustees authorizes the election administrator to cancel that portion of the election in accordance with 13-1-304 and 20-3-313, MCA.

The board hereby appoints the attached list of electors of this district who are qualified to vote at such election to act as judges at the election.

BE IT FURTHER RESOLVED, that the clerk of this school district is hereby directed to notify the county election administrator of the date of holding said election, and request him/her to close registration, notify the judges, and to prepare and furnish election materials as required by law.

No further proceedings were conducted relating to the election.

Rebecca S. Jackson
Print Name of Board Chair

Signature of Board Chair

Mike Waterman
Print Name of District Clerk

Signature of District Clerk

DATED this 28th day of February, 2011.

20-20-201, MCA

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2010-2015 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Response to Intervention (RTI) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and its processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.

Goal Area 2: Facilities

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Develop a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.

Goal Area 4: Technology

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
3. Provide staff development to ensure that technology standards are implemented in classrooms district wide.
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Determine how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
2. Professional development is tailored to meet the needs of teachers, administrators, and staff. They are part of the planning and assessment of these opportunities.

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2011).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to August 15, 2011, a review of the Strategic Plan's 1-5 year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES

Becky Jackson, Board Chair
 Jeremy Bristol
 Jennifer Granot
 Stan Monger
 Lisa Pierce
 Mary Schelle
 Monte Weeden

**LEWISTOWN PUBLIC SCHOOLS
 2010-2011 SCHOOL CALENDAR**

A. Pupil Instruction

First Semester	91 Days	Second Semester	89 Days
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FIRST QUARTER	DAYS	THIRD QUARTER	DAYS
First Week	Aug 25 -- Aug 27 3	First Week	Jan 24 -- Jan 28 5
Second Week	Aug 30 -- Sept 3 5	Second Week	Jan 31 -- Feb 4 5
Third Week	Sept 7 -- Sept 10 4	Third Week	Feb 7 -- Feb 11 5
Fourth Week	Sept 13 -- Sept 17 5	Fourth Week	Feb 14 -- Feb 18 5
Fifth Week	Sept 20 -- Sept 24 5	Fifth Week	Feb 21 -- Feb 24 4
Sixth Week	Sept 27 -- Oct 1 5	Sixth Week	Feb 28 -- Mar 4 5
Seventh Week	Oct 4 -- Oct 8 5	Seventh Week	Mar 7 -- Mar 11 5
Eighth Week	Oct 11 -- Oct 15 5	Eighth Week	Mar 14 -- Mar 18 5
Ninth Week	Oct 18 -- Oct 20 3	Ninth Week	Mar 21 -- Mar 25 5
Tenth Week	Oct 25 -- Oct 29 5		44
	45		

SECOND QUARTER	DAYS	FOURTH QUARTER	DAYS
First Week	Nov 1 -- Nov 3 3	First Week	Mar 28 -- Apr 1 5
Second Week	Nov 8 -- Nov 12 5	Second Week	Apr 4 -- Apr 8 5
Third Week	Nov 15 -- Nov 19 5	Third Week	Apr 11 -- Apr 15 5
Fourth Week	Nov 22 -- Nov 23 2	Fourth Week	Apr 18 -- Apr 20 3
Fifth Week	Nov 29 -- Dec 3 5	Fifth Week	Apr 26 -- Apr 29 4
Sixth Week	Dec 6 -- Dec 10 5	Sixth Week	May 2 -- May 6 5
Seventh Week	Dec 13 -- Dec 17 5	Seventh Week	May 9 -- May 13 5
Eighth Week	Dec 20 -- Dec 21 2	Eighth Week	May 16 -- May 20 5
Ninth Week	Jan 3 -- Jan 7 5	Ninth Week	May 23 -- May 27 5
Tenth Week	Jan 10 -- Jan 14 5	Tenth Week	May 31 -- Jun 2 3
Eleventh Week	Jan 18 -- Jan 21 4		45
	46		

B. Pupil Instruction Related Days (No School for Students)

August 23	All Staff Orientation/PIR	1.0
August 24	PIR	1.0
October 21-22	Staff Development Days - Teachers Convention	2.0
November 3-4	Parent Teacher Conferences (Evening Only on 3rd, All Day on 4th)	1.5
January 17	PIR	1.0
April 7	Parent Teacher Conference Evening <u>ONLY</u> (Regular School Day for Students)	0.5
		7.0

Totals

2010-2011 Regular Board Meetings		
July	26	5:30 p.m.
Aug.	9	5:30 p.m.
Aug.**	24	7:00 p.m.
Sept.	13	7:00 p.m.
Sept.	27	7:00 p.m.
Oct.	11	7:00 p.m.
Oct.	25	7:00 p.m.
Nov.	8	7:00 p.m.
Nov.	22	7:00 p.m.
Dec.	13	7:00 p.m.
Jan.	10	7:00 p.m.
Jan.	24	7:00 p.m.
Feb.	14	7:00 p.m.
Feb.	28	7:00 p.m.
Mar.	14	7:00 p.m.
Mar.	28	7:00 p.m.
Apr.	11	7:00 p.m.
Apr.	25	7:00 p.m.
May	9	7:00 p.m.
May	23	7:00 p.m.
June	13	5:30 p.m.
June	27	5:30 p.m.

** TUESDAY

C. Holidays (Dates Inclusive)

September 6	Labor Day
October 21-22	Fall Vacation (Teachers -- Convention)
November 4	Parent Teacher Conferences (Vacation Day for Students)
November 5	Vacation Day
November 24-26	Thanksgiving Vacation
December 22-31	Christmas Vacation
January 17	PIR (Vacation Day for Students)
February 25	Vacation Day
April 21-25	Spring Break
May 30	Memorial Day