

**LEWISTOWN PUBLIC SCHOOLS  
BOARD OF TRUSTEES**

**LINCOLN BOARD ROOM**  
215 Seventh Avenue South  
Lewistown, Montana 59457

**MONDAY, October 24, 2011**

**REGULAR BOARD MEETING**

**CALL TO ORDER (7:00 p.m.)**

1. Roll Call
2. Pledge of Allegiance

**BOARD OF TRUSTEES**

3. Presentation—Michelle Trafton, Walk to Math
4. Report—Student Representative
5. Report—Committees of the Board
6. Discussion—Facilities
7. Calendar Items, Concerns, Correspondence, Etc.

**SUPERINTENDENT'S REPORT**

8. Report—Investment
9. Other Items

**PUBLIC PARTICIPATION**

10. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

**ACTION ITEMS**

**MINUTES**

11. Minutes of the October 10, 2011, Regular Board Meeting

**APPROVAL OF CLAIMS**

12. Claims

**CONSENT GROUP ITEMS**

13. Approve Additions to Substitute List for the 2011-2012 School Year

**INDIVIDUAL ITEMS**

14. Approve Personnel Report
15. Second Reading—Board Policy #1400—Board Meetings
16. Approve IDEA Part B Federal Flow-Through Application to CMLRCC for Special Education Expenses

**ADJOURNMENT**

### **PUBLIC PARTICIPATION**

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

### **CONSENT GROUP ITEMS**

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

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- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action – Consent  
 Action – Indiv.

**ITEM TITLE:** PRESENTATION—MICHELLE TRAFTON, WALK TO MATH

**Requested By:** Board of Trustees    **Prepared By:** Michelle Trafton    **Date:** 10/24/2011

**SUMMARY:**

Walk to Math at Lewis and Clark School:

All of Lewis and Clark 5<sup>th</sup> and 6<sup>th</sup> grade students participate in Walk to Math. It allows us to have a smaller teacher/student ratio as we have several math teachers working with groups of students on their math skills. This is our fourth year of implementation of “Walk to Math” and we have seen very positive results using this program. Students are more focused on their work and are challenged to meet their math goals. As students are in smaller groups, they may or may not leave their classroom to be with another math teacher during their math instruction.

Michelle Trafton, Elementary Principal, along with Mari Beth Chamberlin, Cindy Gremaux, Lynn Lensing, and Jackie Rickl, will provide information regarding the success this program has had at Lewis and Clark Elementary.

**SUGGESTED ACTION:** Informational

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

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- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action – Consent  
 Action – Indiv.

**ITEM TITLE:** REPORT—STUDENT REPRESENTATIVE

**Requested By:** Board of Trustees    **Prepared By:** Sydney Stivers    **Date:** 10/24/2011

**SUMMARY:**

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

**SUGGESTED ACTION:** Informational

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

## **FHS SCHOOL BOARD REPORT**

Monday, October 24, 2011

### **F CLUB:**

Painting the “F”

### **KEY CLUB:**

Helping at the Boys and Girls Club  
Presenting Red Ribbon Week Anti-Bullying Skits to Elementary Students

### **MODEL UNITED NATIONS:**

Ten students are headed to the Montana Model United Nations Conference at the University of Montana on November 20-21, 2011. Fergus will represent the countries of Australia and the Congo.

### **ART CLUB:**

Auctioning Halloween Themed Art in the FHS Office

### **SCIENCE OLYMPIAD:**

Headed to Montana State University on November 22, 2011

### **BPA:**

Selling Little Caesar’s Pizza as a Fundraiser  
Helping the City of Lewistown with Tallying Surveys

### **SKILLS USA:**

Holding fundraisers to raise money for State – Held a car bash at the football game last Saturday.

### **STUDENT COUNCIL (STUCO):**

Brainstorming Activity Ideas

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

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- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action – Consent  
 Action – Indiv.

**ITEM TITLE:** REPORT—COMMITTEES OF THE BOARD

**Requested By:** Board of Trustees    **Prepared By:** Committee    **Date:** 10/24/2011

**SUMMARY:**

The Board of Trustees has the opportunity to provide updates on their various committees.

**SUGGESTED ACTION:** Informational Report

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

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- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action – Consent  
 Action – Indiv.

**ITEM TITLE:** DISCUSSION—FACILITIES

**Requested By:** Board of Trustees    **Prepared By:** Board of Trustees    **Date:** 10/24/2011

**SUMMARY:**

The Board of Trustees would like to continue the discussion on facilities. At this time projects in process are installing an elevator at the junior high school and replacing the roof on the Lincoln Building. Work is currently being done on the practice football field at Fergus High School due to flood damage. A temporary storage shed may need to be rented to store items from the junior high school during construction of the elevator.

**SUGGESTED ACTION:** Informational

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

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- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action – Consent  
 Action – Indiv.

**ITEM TITLE:** CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

**Requested By:** Board of Trustees    **Prepared By:** \_\_\_\_\_    **Date:** 10/24/2011

**SUMMARY:**

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

**SUGGESTED ACTION:**

\_\_\_\_\_

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						



**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

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- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** REPORT—INVESTMENT

**Requested By:** Superintendent    **Prepared By:** Mike Waterman    **Date:** 10/24/2011

**SUMMARY:**

Attached is the report on the interest earned and distributed for September 2011.

The first column of the report reflects the cash balance in various funds as of September 1, 2011.

**SUGGESTED ACTION:** Informational

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

Lewistown School District No. One

Investment Distribution Detail Report

Fiscal Year: 2011-2012

Criteria: From Control#: 24 To: 25

Acct Mask: \_\_\_\_\_

Sort By Acct

Print Internal Accounts Only

Type: Interest Posting Date: 9/30/2011 Amount Distributed: \$1,756.24 Control#: 24  
 Posting Description: Interest Distribution 8/31/2011 Entry#: 135

Account Number	Final Cash	Days	Percent	Amount	Original Cash	Redirect	Redirect Amount	Internal?
101.00.000.0000.101.000	\$543,814.17	31	.1544059	\$271.17	\$543,814.17		\$0.00	Yes
110.00.000.0000.101.000	\$645,311.96	31	.1832243	\$321.79	\$645,311.96		\$0.00	Yes
111.00.000.0000.101.000	\$861,855.73	31	.2447078	\$429.76	\$861,855.73		\$0.00	Yes
112.00.000.0000.101.000	\$143,422.78	31	.0407222	\$71.52	\$143,422.78		\$0.00	Yes
113.00.000.0000.101.000	\$0.00	31	.0000000	\$0.00	\$0.00		\$0.00	Yes
114.00.000.0000.101.000	\$496,149.10	31	.1408722	\$247.41	\$496,149.10		\$0.00	Yes
120.00.000.0000.101.000	\$9,989.17	31	.0028362	\$4.98	\$9,989.17		\$0.00	Yes
121.00.000.0000.101.000	\$51,581.49	31	.0146456	\$25.72	\$51,581.49		\$0.00	Yes
124.00.000.0000.101.000	\$85,658.55	31	.0243211	\$42.71	\$85,658.55		\$0.00	Yes
128.00.000.0000.101.000	\$27,730.32	31	.0078735	\$13.83	\$27,730.32		\$0.00	Yes
129.00.000.0000.101.000	\$91,316.80	31	.0259277	\$45.54	\$91,316.80		\$0.00	Yes
150.00.000.0000.101.000	\$123,337.47	31	.0350194	\$61.50	\$123,337.47		\$0.00	Yes
160.00.000.0000.101.000	\$8,726.17	31	.0024776	\$4.35	\$8,726.17		\$0.00	Yes
161.00.000.0000.101.000	\$433,085.89	31	.1229666	\$215.96	\$433,085.89		\$0.00	Yes
Control# 24 Total:	\$3,521,979.60		1.0000001	\$1,756.24	\$3,521,979.60		\$0.00	

Balance Calculations based on Prior Month Ending Balances as of 8/31/2011

Type: HS Interest Posting Date: 9/30/2011 Amount Distributed: \$1,331.57 Control#: 25  
 Posting Description: Interest Distribution 8/31/2011 Entry#: 136

Account Number	Final Cash	Days	Percent	Amount	Original Cash	Redirect	Redirect Amount	Internal?
201.00.000.0000.101.000	\$456,419.85	31	.1604439	\$213.64	\$456,419.85		\$0.00	Yes
210.00.000.0000.101.000	\$390,152.75	31	.1371493	\$182.62	\$390,152.75		\$0.00	Yes
211.00.000.0000.101.000	\$462,602.24	31	.1626172	\$216.54	\$462,602.24		\$0.00	Yes
213.00.000.0000.101.000	\$0.00	31	.0000000	\$0.00	\$0.00		\$0.00	Yes
214.00.000.0000.101.000	\$246,738.02	31	.0867351	\$115.49	\$246,738.02		\$0.00	Yes
217.00.000.0000.101.000	\$0.00	31	.0000000	\$0.00	\$0.00		\$0.00	Yes

Lewistown School District No. One

Investment Distribution Detail Report

Fiscal Year: 2011-2012

Criteria: From Control#: 24 To: 25 Acct Mask: \_\_\_\_\_

Sort By Acct  
 Print Internal Accounts Only

218.00.000.0000.101.000	\$21,162.94	31	.0074393	\$9.91	\$21,162.94	\$0.00	Yes
220.00.000.0000.101.000	\$9,455.81	31	.0033240	\$4.43	\$9,455.81	\$0.00	Yes
221.00.000.0000.101.000	\$25,299.00	31	.0088933	\$11.84	\$25,299.00	\$0.00	Yes
224.00.000.0000.101.000	\$163,409.09	31	.0574427	\$76.49	\$163,409.09	\$0.00	Yes
228.00.000.0000.101.000	\$98,397.95	31	.0345895	\$46.06	\$98,397.95	\$0.00	Yes
229.00.000.0000.101.000	\$97,668.31	31	.0343331	\$45.72	\$97,668.31	\$0.00	Yes
260.00.000.0000.101.000	\$67,250.00	31	.0236402	\$31.48	\$67,250.00	\$0.00	Yes
261.00.000.0000.101.000	\$615,871.61	31	.2164956	\$288.27	\$615,871.61	\$0.00	Yes
281.00.000.0000.101.000	\$89,469.40	31	.0314509	\$41.88	\$89,469.40	\$0.00	Yes
282.00.000.0000.101.000	\$100,833.54	31	.0354457	\$47.20	\$100,833.54	\$0.00	Yes
Control# 25 Total:	\$2,844,730.51		.9999998	\$1,331.57	\$2,844,730.51	\$0.00	

Balance Calculations based on Prior Month Ending Balances as of 8/31/2011

End of Report

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

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Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

**ITEM TITLE:** OTHER ITEMS

**Requested By:** Superintendent    **Prepared By:** Superintendent    **Date:** 10/24/2011

**SUMMARY:**

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ MCEL Recap
- ❖ Board Tours—Tuesday, November 1, 2011
- ❖ Roundtable Schedule—Draft
- ❖ Training for Gaining Committee—Wednesday, November 16, 2011
- ❖ Red Ribbon Week—October 24-28, 2011
- ❖ Early Release—Wednesday, November 2, 2011—1:30 p.m.
- ❖ Parent/Teacher Conferences—November 2-3, 2011—Evening only on the November 2
- ❖ No School—November 4, 2011—Vacation Day
- ❖ FFA—MSU Ag Days & MLC/MALC/CPC—November 3-5, 2011
- ❖ VB—Central A Divisional Tournament—November 4-5, 2011—Havre
- ❖ Eagle Booster Meeting—Monday, November 7, 2011—7:00 p.m.—Yogo Inn
- ❖ PTO Meeting—Monday, November 7, 2011—7:00 p.m.—Garfield Elementary
- ❖ VB—State Class A Tournament—November 10-12, 2011—Bozeman
- ❖ Pictures Retake Schedule:

Wednesday	November 9	Morning	Highland Park
Wednesday	November 9	Afternoon	Fergus High School
Thursday	November 10	Morning	Lewis & Clark
Thursday	November 10	Afternoon	Junior High School
Friday	November 11	Morning	Garfield

**SUGGESTED ACTION:** Informational

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

## SCHOOL BOARD TOURS

TUESDAY, NOVEMBER 1, 2011

<b>7:45 – 8:05</b>		<b>FHS - Meet with Jerry Feller</b>
<b>8:10 – 9:03</b>		<b>Classroom Visitations</b>
<b>9:03 – 9:10</b>		<b>Travel to Highland Park</b>
<b>9:10 – 9:20</b>		<b>Highland Park - Meet with Matt Lewis</b>
<b>9:20 – 10:20</b>		<b>Classroom Visitations</b>
<b>10:20 – 10:30</b>		<b>Travel to Garfield</b>
<b>10:30 – 10:40</b>		<b>Garfield - Meet with Matt Lewis</b>
<b>10:40 – 11:35</b>		<b>Classroom Visitations</b>
<b>11:40 – 12:00</b>		<b>Lunch with Students</b>
<b>12:00 – 12:10</b>		<b>Travel to Lewis &amp; Clark</b>
<b>12:10 – 12:20</b>		<b>Lewis &amp; Clark – Meet with Michelle Trafton</b>
<b>12:20 – 1:20</b>		<b>Classroom Visitations</b>
<b>1:20 – 1:30</b>		<b>Travel to Junior High</b>
<b>1:30 – 1:40</b>		<b>Junior High - Meet with Tim Majerus</b>
<b>1:40 – 2:40</b>		<b>Classroom Visitations</b>

**BOARD OF TRUSTEES ROUNDTABLE SCHEDULE**

2011-2012

Revised October 24, 2011 -- DRAFT

Date	Group	Time	Meeting Site
November 14, 2011	Highland Park Elementary	6:00-7:00 p.m.	Highland Park Elementary School
December 12, 2011	Lewis and Clark Elementary	6:00-7:00 p.m.	Lewis & Clark Elementary School
January 9, 2012	Garfield Elementary	6:00-7:00 p.m.	Garfield Elementary School
February 13, 2012	FHS Staff	6:00-7:00 p.m.	Fergus High School
March 12, 2012	Junior High School	6:00-7:00 p.m.	Junior High School
April 9, 2012	LEA Executive Board	6:00-7:00 p.m.	Lincoln Board Room

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

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- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

**Requested By:** Board of Trustees    **Prepared By:** \_\_\_\_\_    **Date:** 10/24/2011

**SUMMARY:**

Time is provided on the agenda for anyone who wishes to address the Board.

**SUGGESTED ACTION:**

\_\_\_\_\_

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

11

Minutes/Claims  
  Board of Trustees  
  Superintendent's Report  
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** MINUTES

**Requested By:** Board of Trustees   **Prepared By:** Mike Waterman   **Date:** 10/24/2011

**SUMMARY:**

The following minutes are attached for your approval:

- Minutes of the October 10, 2011, Regular Board Meeting

**SUGGESTED ACTION:** Approve Minutes as Presented

**Additional Information Attached**   Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						



**MINUTES  
LEWISTOWN PUBLIC SCHOOLS  
BOARD OF TRUSTEES**

**LINCOLN BOARD ROOM  
215 Seventh Avenue South  
Lewistown, Montana 59457**

**MONDAY, October 10, 2011**

**REGULAR BOARD MEETING**

**CALL TO ORDER (7:00 p.m.)**

1. ROLL CALL  
TRUSTEES PRESENT:  
Board Chair Stan Monger, Barb Thomas, Monte Weeden, Joe Irish, Mary Schelle, Jeremy Bristol  
TRUSTEES ABSENT:  
Lisa Pierce  
STAFF PRESENT:  
Superintendent Jason Butcher, Business Manager/District Clerk Mike Waterman, Sandi Chamberlain, Andrea Payne, Matt Lewis, Maggie Hodik, Julie Comes, Gina Armstrong, Michelle Trafton, Scott Dubbs, Brandon O'Halloran  
OTHERS PRESENT:  
Joe Zahler-KXLO/KLCM Radio; David Murray-Lewistown News-Argus, Bob Agostinelli, and other interested parties.
2. PLEDGE OF ALLEGIANCE  
The group recited the Pledge of Allegiance.

**BOARD OF TRUSTEES**

3. PRESENTATION—MATT LEWIS, RESPONSE TO INTERVENTION  
Matt Lewis, Elementary Principal, along with Julie Comes, Maggie Hodik, and Gina Armstrong, provided information regarding Response to Intervention (RtI) and the success this program has had in our district.
4. REPORT—STUDENT REPRESENTATIVE  
Sydney Stivers, student representative to the Board, was not able to attend this meeting.
5. REPORT—COMMITTEES OF THE BOARD  
The Insurance Committee met on Thursday, October 11, 2011, at 6:30 p.m. to continue the discussion on the Health Reimbursement Accounts. The Building and Grounds Committee set a meeting for October 17, 2011 at 7:00 am. The Gainers will meet for a training on November 16, 2011.
6. DISCUSSION—MIKE WATERMAN, TAX LEVIES  
Mike Waterman, Business Manager/District Clerk discussed with the Trustees regarding the breakdown of the total tax levies for property owners within the Lewistown city limits. In total, local taxpayers will pay 810.89 mills in the coming year. This total represents an increase of 24.75 mills—approximately 3%—over last year's levels.

7. DISCUSSION—FACILITIES

The Board of Trustees continued the discussion on facilities. At this time projects in process are installing an elevator at the junior high school and replacing the roof on the Lincoln Building. Work is currently being done on the practice football field at Fergus High School to correct the damage caused by the spring flooding.

8. CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

No items were discussed.

**SUPERINTENDENT'S REPORT**

9. OTHER ITEMS

Jason Butcher, Superintendent, discussed with the Trustees regarding the October Fall Enrollment count; the sale of the Construction Academy House; a reminder of the MCEL dates and timelines; and schedules for the Board Tours and 2011 Roundtable sessions. The Board also reviewed dates for upcoming District events. The Board also discussed grant opportunities and the possibility of utilizing an outside agency to help research grants available for school districts. The Board consented to have the District buy into a grant-finding website.

**PUBLIC PARTICIPATION**

10. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

LEA President Andrea Payne noted that the LEA Executive Board wished to continue with an LEA Roundtable. She also noted a concern that claims might not get paid as quickly if the Board went to one meeting a month; it was noted, however, the District intends to continue paying claims on a semi-monthly basis.

**ACTION ITEMS**

**MINUTES**

11. MINUTES OF THE SEPTEMBER 26, 2011, REGULAR BOARD MEETING – approved unanimously (Weeden/Thomas).

**APPROVAL OF CLAIMS**

12. CLAIMS – The claims referenced in the 2011-12 Bill Schedule and submitted through October 6, 2011, were approved unanimously (Irish/Thomas).

**CONSENT GROUP ITEMS**

13. APPROVE OUT-OF-DISTRICT STUDENT ATTENDANCE AGREEMENT REQUESTS FOR PLACEMENT IN THE LEWISTOWN PUBLIC SCHOOLS – Andrew C. Ditmer and ChristiAnn Ditmer were approved unanimously (Bristol/Thomas).

**INDIVIDUAL ITEMS**

14. APPROVE PERSONNEL REPORT – See Exhibit A – approved unanimously (Thomas/Schelle).
15. FIRST READING—BOARD POLICY #1400—BOARD MEETINGS – approved 5-1 (Bristol/Weeden). Thomas – aye; Irish – aye; Schelle – nay; Bristol – aye; Weeden – aye; Monger – aye.
16. APPROVE REQUEST FOR FERGUS HIGH SCHOOL CHORAL GROUPS TO COMPETE IN THE WORLD STRIDES HERITAGE FESTIVAL IN SEATTLE, WASHINGTON – approved unanimously (Weeden/Thomas).

**ADJOURNMENT**

The meeting was adjourned at 7:50 p.m. The next Board meeting will be held at 7:00 p.m. on Monday, October 24, 2011, at the Lincoln Board Room (Monger – unanimous).

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**STAN MONGER**  
**BOARD CHAIR**

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**MIKE WATERMAN**  
**BUSINESS MANAGER/CLERK**

**“EXHIBIT A”**

**LEWISTOWN PUBLIC SCHOOLS  
LEWISTOWN, MONTANA**

**PERSONNEL REPORT FOR BOARD ACTION**

**DATE:** October 10, 2011

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
<b>LONG, Jared</b> <b>16 Students</b>	FFA Advisor	Fergus High School	Approve Out-of-State Travel to attend the FFA National Convention in Indianapolis, IN	October 16-23, 2011	See attached memo.
<b>HELMER, Sam</b>	Assistant Boys Basketball Coach	Lewistown Junior High School	Approve appointment on schedule— (0.055)	October 10, 2011	See attached memo.

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

12

- Minutes/Claims  
  Board of Trustees  
  Superintendent's Report  
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** CLAIMS

**Requested By:** Board of Trustees   **Prepared By:** Sherry Martin   **Date:** 10/24/2011

**SUMMARY:**

Approve claims paid through October 20, 2011, as approved by the Finance Committee.

Members of the Finance Committee for October-December 2011 include: Stan Monger, Joe Irish, Lisa Pierce, and Barb Thomas.

**SUGGESTED ACTION:** Approve Claims as Presented

**Additional Information Attached**   Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
**Lewistown, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

13

<u>Agenda Items</u>	<u>Additional Information</u>
<p>13. Approve Additions to the Substitute List for the 2011-2012 School Year</p>	

**SUGGESTED ACTION:** Approve All Items

**NOTES:**

	Motion	Second	Aye	Nay	Abstain	Other
<b><i>Board Action</i></b>						
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

13

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2011-2012 SCHOOL YEAR

**Requested By:** Board of Trustees    **Prepared By:** Sandi Chamberlain    **Date:** 10/24/2011

**SUMMARY:**

The Board of Trustees needs to approve the additions to the substitute list for the 2011-2012 School Year. The substitutes being added to the list are:

Substitute Teacher/Aide List:

Cheryl Bannes  
Russell Epperson  
Kyla Jenkins  
Bridgett Johnson

Substitute Custodian List:

William Brockett

**SUGGESTED ACTION:** Approve Additions to the Substitute List for the 2011-2012 School Year

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

14

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE PERSONNEL REPORT

**Requested By:** Board of Trustees    **Prepared By:** Jason Butcher    **Date:** 10/24/2011

**SUMMARY:**

Attached is the Personnel Report for your review.

**SUGGESTED ACTION:** Approve All Items

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS  
LEWISTOWN, MONTANA**

**PERSONNEL REPORT FOR BOARD ACTION**

**DATE:** October 24, 2011

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
<b>RICKL, Lindsey</b>	Playground Aide	Garfield Elementary School	Approve revision of contract to reflect additional assignment—AIDE III Step 0 for up to one (1) hour per day	October 24, 2011	See attached memo.



# Memorandum

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**To:** Jason Butcher, Superintendent  
**From:** Matt Lewis, Garfield Elementary Principal  
**Date:** October 19, 2011  
**Re:** Contract Revisions

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Following is a recommendation for contract revision for Lindsey Rickl to reflect duties assigned:

**Lindsey Rickl**

**ADD** Playground Aide (AIDE III Step 0) Up to 1.00 hour per day

Thank you.

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

15

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** SECOND READING—BOARD POLICY #1400—BOARD MEETINGS

**Requested By:** Board of Trustees    **Prepared By:** Jason Butcher    **Date:** 10/24/2011

**SUMMARY:**

The Board of Trustees needs to approve the second and final reading of Board Policy #1400—Board Meetings and consider the adoption of said policy.

Information being deleted from this policy has been marked with a ~~strikethrough~~; information being added has been highlighted.

**SUGGESTED ACTION:** Approve Adoption of Board Policy #1400—Board Meetings

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

# SECOND READING

## Lewistown School District

### THE BOARD OF TRUSTEES

1400

Page 1 of 2

#### Board Meetings

#### Regular Meetings

Unless otherwise specified, all meetings will be held in the Lincoln Board Room, 215 7<sup>th</sup> Avenue South, Lewistown, Montana. Regular meetings shall be held ~~at 7:00 p.m. on the second and fourth~~ Monday of each month **at 7:00 p.m. September through May and at 5:30 p.m. June-August.**, ~~with the exception of July and December, when the Board has one (1) meeting, or at other times and places determined by a majority vote.~~ Except for an unforeseen emergency, meetings must be held in a school building or in a publicly owned building located within the District. If regular meetings are to be held at places other than the place stated above or are adjourned to times other than the regular meeting time, notice of the meeting shall be made in the same manner as provided for special meetings.

#### Emergency Meetings

In the event of an emergency involving possible personal injury or property damage, the Board may meet immediately and take official action without prior notification.

#### Budget Meetings

Between July 1<sup>st</sup> and August 4<sup>th</sup> of each year, the Clerk shall publish a notice stating the date, time, and place the trustees will meet for the purpose of considering and adopting the final budget of the District, stating that the meeting of the trustees may be continued from day to day until the final adoption of the District's budget, and stating that any taxpayer in the District may appear at the meeting and be heard for or against any part of the budget. This notice shall be published in the *Lewistown News-Argus*.

On the date and at the time and place stated in the published notice (on or before August 15<sup>th</sup>), the trustees shall meet to consider all budget information and any attachments required by law. The meeting may continue from day to day; however, the Board must adopt the final budget not later than the fourth (4<sup>th</sup>) Monday in August.

#### Special Meetings

Special meetings may be called by the Chairman or by any two (2) trustees. A written notice of a special meeting, stating the purpose of the meeting, shall be delivered to each trustee not less than forty-eight (48) hours prior to the time of the meeting. Such written notice shall be posted

conspicuously within the District in a manner that will receive public attention. Written notice shall also be sent not less than twenty-four (24) hours prior to the meeting, to each newspaper and radio or television station that has filed a written request for such notices. **Business transacted at a special meeting will be limited to that stated in the notice of the meeting.**

Executive Sessions

Under Montana law, the Board may hold closed or executive sessions to consider matters of individual privacy. Prior to closing the meeting, the presiding officer must determine that the demands of individual privacy exceed the merits of public disclosure. The Board may also close a meeting to discuss a strategy to be followed with respect to litigation, when an open meeting would have a detrimental effect on the litigating position of the District. This exception does not apply if the litigation involves only public bodies or associations as parties. Prior to closing a meeting for this purpose, it is recommended that the District obtain legal advice on the appropriateness of this action. No formal action shall take place during executive session.

Legal Reference:	§ 2-3-103, MCA	Public participation – governor to insure guidelines adopted
	§ 2-3-104, MCA	Requirements for compliance with notice provisions
	§ 2-3-105, MCA	Supplemental notice by radio or television
	§ 2-3-201, MCA	Legislative intent – liberal construction
	§ 2-3-203, MCA	Meetings of public agencies and certain associations of public agencies to be open to public – exceptions
	§ 20-3-322, MCA	Meeting and quorum
	§ 20-9-131, MCA	Final budget meeting
	10.55.701, ARM	Board of Trustees

Policy History:

Adopted on: June 28, 2004  
Revised on:

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/24/2011

**Agenda Item No.**

16

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE IDEA PART B FEDERAL FLOW-THROUGH APPLICATION TO CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE FOR EXPENSES FOR SPECIAL EDUCATION PARAPROFESSIONALS

**Requested By:** Board of Trustees    **Prepared By:** Mike Waterman    **Date:** 10/24/2011

**SUMMARY:**

As in previous years, Lewistown Public Schools will apply for Federal Special Education Funds from Central Montana Learning Resource Center Cooperative (CMLRCC). These funds will be used to pay partial salaries and health insurance for Special Education Teachers and Assistants.

The Board of Trustees needs to consider and approve the School District's application for these needed funds.

**SUGGESTED ACTION:** Approve Flow-Though Application to CMLRCC

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

**CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE**

215 7th Avenue South  
Lewistown, MT 59457

Director (406) 535-7454  
Staff (406) 535-9012

**CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE  
APPLICATION FOR  
FUNDS FLOW THROUGH**

2011+12 SCHOOL YEAR

**SECTION I**

School Superintendent Jason Butcher Telephone 535-8777  
School District Name Fergus High School Number 259  
Address 215 7th Avenue South  
Lewistown MT 59457  
County Fergus

**SECTION II**

I, the undersigned authorized official of Fergus High School  
School District Number 259 located in Fergus  
County submit this application to the Central Montana Learning Resource Center  
Cooperative for IDEA Part B Flow-Through Funds. I also agree to provide Central  
Montana Learning Resource Center Cooperative with an end of the year evaluation on  
expenditures of all funds and data regarding student outcomes as a result of this funding.

[Signature]  
Superintendent or Authorized District Official

[Signature]  
School Board Chairperson

**SECTION III (Central Montana Learning Resource Center Cooperative Use Only)**

Project Number 14-9691-56-12-0259A  
Budget Code 315-11-456-6200-930-277  
Amount \$58,500.00 Date 10/18/11

SERVING SPECIAL STUDENTS IN  
FERGUS, WHEATLAND, GOLDEN VALLEY, PETROLEUM, MUSSELSHELL AND  
JUDITH BASIN COUNTIES

**SECTION IV**

Please give a brief description of how you intend to use this money and a brief description of how you will evaluate or document the expenditure of funds to improve student achievement.

Funds Requested	Funds Are Used For	Documentation/ Student Outcomes <small>(What data will be collected to document gains in student achievement?)</small>
<p>Salaries _____ \$35,100.00</p> <p>Benefits _____ \$23,400.00</p> <p>Contracted Services _____</p> <p>Travel _____</p> <p>Supplies _____</p> <p>Equipment _____</p> <p>Other _____</p> <p>TOTAL Part B FUNDS APPLIED FOR _____ \$58,500.00</p>	<p>Salary &amp; benefits for parae professionals to provide instructional &amp; behavioral support to students in intervention programs such as "Read Naturally", "Rewards", "Corrective Reading &amp; Language"</p>	<p>Outcomes will be assessed based on curriculum-based measures such asd AIMSWEB &amp; on instructional materials progress monitoring data</p>

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**2010-2015 GOALS AND STRATEGIC OBJECTIVES**

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

**Goal Area 1: Measurable Student Achievement**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

**Strategic Objectives:**

1. Response to Intervention (RTI) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and its processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.

**Goal Area 2: Facilities**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

**Strategic Objectives:**

1. Develop a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.

**Goal Area 3: Community / Parental Engagement**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*



**Strategic Objectives:**

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.

**Goal Area 4: Technology**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

**Strategic Objectives:**

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
3. Provide staff development to ensure that technology standards are implemented in classrooms district wide.
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Determine how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).

**Goal Area 5: Highly Qualified Staff**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

**Strategic Objectives:**

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
2. Professional development is tailored to meet the needs of teachers, administrators, and staff. They are part of the planning and assessment of these opportunities.

## **Goal Area 6: Fiscal Management/Responsibility**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

### **Strategic Objectives:**

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2011).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to August 15, 2011, a review of the Strategic Plan's 1-5 year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.

## School District #1 Mission Statement:

*Excellence Today, Success Tomorrow*

### Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

**BOARD OF TRUSTEES**

Stan Monger, Board Chair  
 Jeremy Bristol  
 Joe Irish  
 Lisa Pierce  
 Mary Schelle  
 Barbara Thomas  
 Monte Weeden

**LEWISTOWN PUBLIC SCHOOLS  
 2011-2012 SCHOOL CALENDAR**

**A. Pupil Instruction**

First Semester					90 Days	Second Semester					89 Days
FIRST QUARTER					DAYS	THIRD QUARTER					DAYS
First Week	Aug	24 --	Aug	26	3	First Week	Jan	23 --	Jan	27	5
Second Week	Aug	29 --	Sept	2	5	Second Week	Jan	30 --	Feb	3	5
Third Week	Sept	6 --	Sept	9	4	Third Week	Feb	6 --	Feb	10	5
Fourth Week	Sept	12 --	Sept	16	5	Fourth Week	Feb	13 --	Feb	17	5
Fifth Week	Sept	19 --	Sept	23	5	Fifth Week	Feb	20 --	Feb	23	4
Sixth Week	Sept	26 --	Sept	30	5	Sixth Week	Feb	28 --	Mar	2	4
Seventh Week	Oct	3 --	Oct	7	5	Seventh Week	Mar	5 --	Mar	9	5
Eighth Week	Oct	10 --	Oct	14	5	Eighth Week	Mar	12 --	Mar	16	5
Ninth Week	Oct	17 --	Oct	19	3	Ninth Week	Mar	19 --	Mar	23	5
Tenth Week	Oct	24 --	Oct	28	5						<b>43</b>
					<b>45</b>						

SECOND QUARTER					DAYS	FOURTH QUARTER					DAYS
First Week	Oct	31 --	Nov	2	3	First Week	Mar	26 --	Mar	30	5
Second Week	Nov	7 --	Nov	11	5	Second Week	Apr	2 --	Apr	4	3
Third Week	Nov	14 --	Nov	18	5	Third Week	Apr	10 --	Apr	13	4
Fourth Week	Nov	21 --	Nov	22	2	Fourth Week	Apr	16 --	Apr	20	5
Fifth Week	Nov	28 --	Dec	2	5	Fifth Week	Apr	23 --	Apr	27	5
Sixth Week	Dec	5 --	Dec	9	5	Sixth Week	Apr	30 --	May	4	5
Seventh Week	Dec	12 --	Dec	16	5	Seventh Week	May	7 --	May	11	5
Eighth Week	Dec	19 --	Dec	20	2	Eighth Week	May	14 --	May	18	5
Ninth Week	Jan	3 --	Jan	6	4	Ninth Week	May	21 --	May	25	5
Tenth Week	Jan	9 --	Jan	13	5	Tenth Week	May	29 --	Jun	1	4
Eleventh Week	Jan	17 --	Jan	20	4						<b>46</b>
					<b>45</b>						

**B. Pupil Instruction Related Days (No School for Students)**

		Totals
August 22	All Staff Orientation/PIR	1.0
August 23	PIR	1.0
October 20-21	Staff Development Days - Teachers Convention	2.0
November 2-3	Parent Teacher Conferences (Evening Only on 2nd, All Day on 3rd)	1.5
January 16	PIR	1.0
February 27	PIR	1.0
April 7	Parent Teacher Conference Evening <u>ONLY</u> (Regular School Day for Students)	0.5
		<b>8.0</b>

2011-2012 Regular Board Meetings		
July	25	5:30 p.m.
Aug	8	5:30 p.m.
Aug**	23	7:00 p.m.
Sept	12	7:00 p.m.
Sept	26	7:00 p.m.
Oct	10	7:00 p.m.
Oct	24	7:00 p.m.
Nov	14	7:00 p.m.
Nov	28	7:00 p.m.
Dec	12	7:00 p.m.
Jan	9	7:00 p.m.
Jan	23	7:00 p.m.
Feb	13	7:00 p.m.
Feb	27	7:00 p.m.
Mar	12	7:00 p.m.
Mar	26	7:00 p.m.
Apr	9	7:00 p.m.
Apr	23	7:00 p.m.
May	14	7:00 p.m.
May**	29	5:30 p.m.
June	11	5:30 p.m.
June	25	5:30 p.m.

**C. Holidays (Dates Inclusive)**

September 5	Labor Day
October 20-21	Fall Vacation (Teachers -- Convention)
November 3	Parent Teacher Conferences (Vacation Day for Students)
November 4	Vacation Day
November 23-25	Thanksgiving Vacation
December 21 - January 2	Christmas Vacation
January 16	PIR (Vacation Day for Students)
February 24	Vacation Day
February 27	PIR (Vacation Day for Students)
April 5-9	Spring Break
May 28	Memorial Day

\*\* TUESDAY