

**LEWISTOWN PUBLIC SCHOOLS  
BOARD OF TRUSTEES**

Lincoln Board Room  
215 Seventh Avenue South  
Lewistown, Montana 59457

**Monday, June 30, 2014**

**SPECIAL BOARD MEETING**

**CALL TO ORDER (7:00 A.M.)**

**AGENDA**

1. Roll Call
2. Pledge of Allegiance
3. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

**ACTION ITEM**

**INDIVIDUAL ITEM**

4. Approve Awarding the Lewis & Clark Playground Project Bid to Besel Construction
5. Approve Agreement between Lewistown Public Schools and Stockman Bank for the Donation of Two Basketball Scoreboards

**ADJOURNMENT**

### **PUBLIC PARTICIPATION**

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

### **CONSENT GROUP ITEMS**

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

06/30/2014

**Agenda Item No.**

3

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action – Consent  
 Action – Indiv.

**ITEM TITLE:** RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

**Requested By:** Board of Trustees    **Prepared By:** \_\_\_\_\_    **Date:** 06/30/2014

**SUMMARY:**

Time is provided on the agenda for anyone who wishes to address the Board.

**SUGGESTED ACTION:**

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Koterba						
Monger						
Thomas						
Thompson						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

06/30/2014

**Agenda Item No.**

4

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE AWARDING THE LEWIS & CLARK PLAYGROUND PROJECT BID TO BESEL CONSTRUCTION

**Requested By:** Board of Trustees    **Prepared By:** Paul Stengel    **Date:** 06/30/2014

**SUMMARY:**

The Board of Trustees needs to approve awarding the Lewis & Clark Playground Project bid to Besel Construction.

**SUGGESTED ACTION:** Approve Awarding the Lewis & Clark Playground Project Bid to Besel Construction

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**BID:** Lewis & Clark Elementary Playground Remodel & Landscaping

**AWARDED TO:** Besel Construction

**DATE OF LETTING:** June 30, 2014

VENDOR NAME	ADDRESS	BID SECURITY	PUBLIC CONTRACTOR'S LICENSE #	ADDENDUM RECEIVED?	BASE BID
Besel Construction	PO Box 897 Lewistown, MT 59457	10% of Total Bid Amount	8049	N/A	\$123,578.32

**BIDS OPENED AT 12:00 P.M. ON 6/23/14 BY:** Barb Thomas, Rebekah Rhoades, and Paul Stengel

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

06/30/2014

**Agenda Item No.**

5

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE AGREEMENT BETWEEN LEWISTOWN PUBLIC SCHOOLS AND STOCKMAN BANK FOR DONATION OF TWO BASKETBALL SCOREBOARDS

**Requested By:** Board of Trustees    **Prepared By:** Paul Stengel    **Date:** 06/30/2014

**SUMMARY:**

The Board of Trustees needs to approve the agreement between Lewistown Public Schools and Stockman Bank for the donation of two basketball scoreboards as per attached.

Attached for your review when considering this donation is Board Policy #7332 – Advertising and Business Sponsorships.

**SUGGESTED ACTION:** Approve Agreement between Lewistown Public Schools and Stockman Bank for the Donation of two Basketball Scoreboards

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

Advertising and Business Sponsorships

The Board recognizes that members of the business community are interested in the schools as a place to market goods and services to specific target audiences. The Board also recognizes that business images and advertising are already found in many places in the schools. The purpose of this policy is to state the position of the Board on the place of advertising and business sponsorships in the schools and to guide administration when entering into agreements with business.

Administration is authorized to negotiate agreements and solicit sponsorships which fit the intent of this policy. All such agreements will be consistent with other Board objectives and policies.

All agreements with a monetary value of Seven Thousand Five Hundred Dollars (\$7,500) or more, a length of time longer than one (1) year, or an exclusive agreement for District-wide sponsorship will be approved by the Board. All other agreements will be approved by the Superintendent or his/her designee. It is the intent of the Board not to disturb arrangements in effect with booster clubs, PTSG, and other school organizations but to seek future involvement in improvement and equal distribution of advertising and sponsorship activities throughout the District, along with provision of equal opportunities for businesses to participate as well.

All sponsorship contracts will allow the District to terminate the contract on at least an annual basis, if it is determined it will have an adverse impact on implementation of curriculum or the educational experience of students.

Revenue derived from District athletics and activities will assist in maintenance of existing District athletics and activity programs, facilities, and equipment. Revenue derived from non-District athletics and activities will assist the designated program.

Appropriate opportunities for these advertising activities include but are not limited to:

- Fixed signage
- Banners
- District-level publications
- Television and radio broadcasts
- Athletic facilities, including football/track complex, tennis courts, and Fergus Fieldhouse
- District-level projects
- Individual school publications when not in conflict with current contracts

Advertising will not be allowed in classrooms or on school buses, unless the advertising value is incidental.

Individual schools may not enter into advertising or sponsorship agreements which involve signage in the school building without prior approval of the Superintendent.

The following restrictions will be in place when seeking advertising and business sponsorships. Advertising and business sponsorships will not:

1. Promote hostility, disorder, or violence.
2. Attack ethnic, racial, or religious groups.
3. Discriminate, demean, harass, or ridicule any person or group of persons on the basis of gender.
4. Be libelous.
5. Inhibit the functioning of the school and/or the District.
6. Override school/District identity.
7. Promote, favor, or oppose the candidacy of any candidate for election, adoption of any bond/budget issues or any public questions submitted at any general, county, municipal, or school election.
8. Be obscene or pornographic, as defined by prevailing community standards throughout the District.
9. Promote the use of drugs, alcohol, tobacco, firearms, or certain products and controversial issues which create community concerns.
10. Promote any religious or political organization.
11. Use any District or school logo without prior approval.
12. Require students or employees to wear an article of clothing with a special advertising message or logo; nor will any student or employee be obligated to make endorsements on behalf of a specific product or sponsor.

The Superintendent will annually report to the Board a summary of the agreements negotiated and benefits received, so the Board may evaluate the effectiveness of the program.

Policy History:

Adopted on: June 28, 2004

Revised on:



# Lewistown Basketball Scoreboard Agreement

This Agreement is entered into by **Fergus High School** (the “School”) and **Stockman Bank** (“Stockman”). This Agreement covers two basketball scoreboards (referred collectively as the “Scoreboards” and individually as the “Scoreboard”) and related advertising signs attached along the full length of the bottom of the Scoreboards (referred collectively as the “Signs” and individually as the “Sign”) located at the main Fergus High School Gymnasium (the “Gym”). The parties agree and are bound by the following:

- Stockman will contribute \$29,552.00 for the Scoreboards at the Gym. Stockman may solicit contributions from related entities, employees and others affiliated with Stockman. The full \$29,552.00 will be paid to the School when the Scoreboards are ordered.
- Stockman will be the exclusive sponsor on, and associated with, the Scoreboards. Stockman will be the only advertiser and name/logo on the Signs. Stockman shall provide size, color, layout, name, logo and message to be placed on the Signs, to the School.
- The Scoreboards and Signs will be kept in good and readable condition, and prominently displayed, at all times. All upkeep, cleaning, repair and maintenance of the Scoreboards and Signs are the sole responsibility and expense of the School. The School will replace the Scoreboards and/or Signs if they are damaged, in any way, during the term of this Agreement.
- The term of this Agreement is 15 years from the date of installation of the second Scoreboard. If a Scoreboard and/or Sign are replaced, for any reason, prior to the end of this Agreement, the School is solely responsible for replacement of the Scoreboard and a substantially similar Sign during the remainder of the term of this Agreement.
- Stockman has the first right to sponsor two new scoreboards when this Agreement expires, which is, when the Scoreboards are replaced or at the end of the 15 year term, whichever is later.
- At all times each Scoreboard will be referred to as the “Stockman Bank scoreboard”.
- Additionally, Stockman Bank will receive the following for the full term of this Agreement (unless specifically otherwise noted):
  - Two public announcements (PAs) – one at the start of each high school game and one at start of the second half of each high school game;
  - Four (4) season passes to all regular season sporting events at the School;
  - Stockman Bank listed as a Booster Club Banner Sponsor which includes a Stockman Bank banner hung in the gym for seven (7) years;
  - Stockman Bank name included in all high school Game Day Programs;
  - The School will send a Press Release and related photo, with School and Stockman Bank representatives, once the Scoreboards are installed to the Lewistown News Argus (only once);
  - Stockman Bank representatives will be recognized for this scoreboard sponsorship before the first home game after the Scoreboards are installed (only once); and
  - Two new Stockman Bank signs attached to the bottom of the School’s old scoreboards (replaced with the Scoreboards) to be relocated by School to the Civic Center.

Dated this   30   day of June, 2014.

**Lewistown Public Schools**

**Stockman Bank**

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By: Barbara Thomas, Board Chair

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By: Tricia Hansen, Marketing Officer

## School District #1 Mission Statement:

*Excellence Today, Success Tomorrow*

### Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

**BOARD OF TRUSTEES**

Barbara Thomas, Board Chair

Jeremy Bristol  
Phil Koterba  
Shelley Poss  
Jennifer Thompson  
Monte Weeden

**LEWISTOWN PUBLIC SCHOOLS**  
**2013-2014 SCHOOL CALENDAR**

**A. Pupil Instruction**

<b>First Semester</b>	<b>89 Days</b>	<b>Second Semester</b>	<b>90 Days</b>
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<b>FIRST QUARTER</b>				<b>DAYS</b>		<b>THIRD QUARTER</b>				<b>DAYS</b>	
First Week	Aug	22 -- Aug	23	2		First Week	Jan	21 -- Jan	24	4	
Second Week	Aug	26 -- Aug	30	5		Second Week	Jan	27 -- Jan	31	5	
Third Week	Sept	3 -- Sept	6	4		Third Week	Feb	3 -- Feb	7	5	
Fourth Week	Sept	9 -- Sept	13	5		Fourth Week	Feb	10 -- Feb	14	5	
Fifth Week	Sept	16 -- Sept	20	5		Fifth Week	Feb	17 -- Feb	21	5	
Sixth Week	Sept	23 -- Sept	27	5		Sixth Week	Feb	24 -- Feb	27	4	
Seventh Week	Sept	30 -- Oct	4	5		Seventh Week	Mar	3 -- Mar	7	5	
Eighth Week	Oct	7 -- Oct	11	5		Eighth Week	Mar	10 -- Mar	14	5	
Ninth Week	Oct	14 -- Oct	16	3		Ninth Week	Mar	17 -- Mar	21	5	
Tenth Week	Oct	21 -- Oct	25	5		Tenth Week	Mar	24 -- Mar	26	3	
				<b>44</b>						<b>46</b>	

<b>SECOND QUARTER</b>				<b>DAYS</b>		<b>FOURTH QUARTER</b>				<b>DAYS</b>	
First Week	Oct	28 -- Nov	1	5		First Week	Mar	27 -- Mar	28	2	
Second Week	Nov	4 -- Nov	6	3		Second Week	Mar	31 -- Apr	4	5	
Third Week	Nov	11 -- Nov	15	5		Third Week	Apr	7 -- Apr	11	5	
Fourth Week	Nov	18 -- Nov	22	5		Fourth Week	Apr	14 -- Apr	17	4	
Fifth Week	Nov	25 -- Nov	26	2		Fifth Week	Apr	22 -- Apr	25	4	
Sixth Week	Dec	2 -- Dec	6	5		Sixth Week	Apr	28 -- May	2	5	
Seventh Week	Dec	9 -- Dec	13	5		Seventh Week	May	5 -- May	9	5	
Eighth Week	Dec	16 -- Dec	20	5		Eighth Week	May	12 -- May	16	5	
Ninth Week	Jan	6 -- Jan	10	5		Ninth Week	May	19 -- May	23	5	
Tenth Week	Jan	13 -- Jan	17	5		Tenth Week	May	27 -- May	30	4	
				<b>45</b>						<b>44</b>	

**B. Pupil Instruction Related Days (PIR) - (Teachers ONLY - No School for Students)**

		<b>Totals</b>
August 20-21	All Staff Orientation/PIR	2.00
September 18	PIR -- 4:00-5:30 p.m. ( <b>Regular School Day for Students</b> )	0.25
October 17-18	Staff Development Days - Teachers Convention	2.00
November 6-7	Parent Teacher Conferences ( <b>Evening on Nov 6, All Day on Nov 7</b> )	1.50
December 4	PIR -- 4:00-5:30 p.m. ( <b>Regular School Day for Students</b> )	0.25
January 20	PIR	1.00
February 12	PIR -- 4:00-5:30 p.m. ( <b>Regular School Day for Students</b> )	0.25
April 3	Parent Teacher Conferences - Evening <b>ONLY</b> ( <b>Regular Day for Students</b> )	0.50
April 16	PIR -- 4:00-5:30 p.m. ( <b>Regular School Day for Students</b> )	0.25
		<b>8.00</b>

<b>2013-2014</b>		
<b>Regular Board Meetings</b>		
July	8	5:30 p.m.
Aug	12	5:30 p.m.
Sept	9	7:00 p.m.
Oct	14	7:00 p.m.
Nov	11	7:00 p.m.
Dec	9	7:00 p.m.
Jan	13	7:00 p.m.
Feb	10	7:00 p.m.
Mar	10	7:00 p.m.
Apr	14	7:00 p.m.
May	12	6:00 p.m.
June	9	6:00 p.m.

**C. Holidays / Vacations (Dates Inclusive)**

September 2	Labor Day
October 17-18	Fall Vacation (Teachers - Convention)
November 7	Parent Teacher Conferences ( <b>Vacation Day for Students</b> )
November 8	Vacation Day
November 27-29	Thanksgiving Vacation
December 23-January 3	Winter Break
January 20	PIR ( <b>Vacation day for Students</b> )
February 28	Vacation Day
April 18-21	Spring Break
May 26	Memorial Day
May 27	Memorial Day