

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457

Monday, August 16, 2021

SPECIAL BOARD MEETING

Meeting ID
meet.google.com/qkd-diyk-owv
Phone Numbers
[\(US\)+1 224-880-0613](tel:+12248800613)
PIN: 664 977 374#

CALL TO ORDER (5:30 P.M.)

BOARD OF TRUSTEES

- 1. Roll Call
- 2. Pledge of Allegiance

PUBLIC PARTICIPATION

- 3. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

INDIVIDUAL ITEMS

- 4. Approve PIR Committee Flex Friday Recommendation for 2/11/21, 3/11/21, 4/8/21
- 5. Approve Substitute List for the 2021-2022 School Year
- 6. Approved Personnel Report

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/16/2021

Agenda Item No.

3

- Minutes/Claims Board of Trustees Superintendent's Report Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees Prepared By: _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

08/16/2021

Agenda Item No.

4

- Minutes/Claims
 Board of Trustees
 Superintendent’s Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE PIR COMMITTEE FLEX FRIDAY RECOMMENDATION FOR 2/11/21, 3/11/21, 4/8/21

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The PIR Committee, comprised of Danny Wirtzberger, Megan Hicks, Amanda Bateman, Lisa Shelagowski,, Sandy Fox, Rachael Grensten, Katherine Spraggins, Lora Poser-Brown, Michelle Trafton, Megan Cirrincione and Thom Peck, would like to recommend three “Flex Friday’s” – February 11, March 11 and April 8 for Board approval in the 2021-22 school year. These dates would not have students in attendance and therefore would not affect bussing for food services. These particular dates were picked as to have the least impact on students while providing staff with more collaboration time together and provide activities that benefit staff mental and emotional health. All schools would still meet accreditation standards and the Collective Bargaining Agreement requirements are still met.

SUGGESTED ACTION: Approve Flex Friday Recommendation – PIR Committee

Additional Information Attached

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/16/2021

Agenda Item No.

5

ITEM TITLE: APPROVE SUBSTITUTE LIST FOR THE 2021-2022 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Christy Rogers

SUMMARY:

The Board of Trustees needs to approve the substitute list for the 2021-2022 School Year.

Substitute Teacher
James Zauche

Substitute School Food
Donna Paulson
Debbie Parsons
Teela James

Substitute Bus Driver
Nathan Keeney

SUGGESTED ACTION: Approve the Substitute List for the 2021-22 School Year

Additional Information Attached

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/16/2021

Agenda Item No.

6

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees **Prepared By:** Christy Rogers

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

Additional Information Attached

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday August 16, 2021

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
BLAZECIVICH, Jenifer	Lead Para	Jr. High School	Approve appointment on classified schedule--LEAD PARA Step 6 for up to 8 hours per day for 187 days	8/23/2021	Jeff Friesen	Replacing Sarah Elliott
BURNHAM, Jennifer	Paraprofessional	Jr. High School	Approve appointment on schedule--PARA EDUCATOR-CERT Step 1 for up to 7.5 hours per day for 186 days	8/23/2021	Jeff Friesen	New Position One on One
HOLBECK, Kathryn	Paraprofessional	Highland Park School	Approve appointment on schedule --PARA EDUCATOR Step 0 for up to 5 hours per day for 186 days	8/23/2021	Matthew Ventresca	Replacing Shalon Wilson
MIKAT, Gregory	Bus Driver	Transportation	Accept Letter of Resignation	8/9/2021	Rob Odermann	See Attached Letter
MILLER, Beverly Kim	Certified Teacher	Fergus High School	Approve appointment on certified schedule -- MA + 30 Step 9, .50 FTE for 158 days	8/23/2021 - 5/27/2021	Tim Majerus	Replacing Jessica Vallincourt
TRAFTON, Michelle	Library Media Specialist Curriculum	Fergus High School	\$22.50/hour for up to 40 hours	8/16/21-8/20-21	Tim Majerus	
WILLIAMS, Samantha	Food Server	Garfield Elementary School	Accept Letter of Resignation	8/11/2021	Rob Odermann	See Attached Letter
ZEILER, Brooke	Certified Teacher	Jr. High School	Approve appointment on certified schedule -- MA Step 9, 1.0 FTE for 187 days	8/23/2021	Jeff Friesen	Replacing Noah Vallincourt

August 9, 2021

Rob Oderman
Transportation Dept.
Lewistown Public Schools
716 Crowley Ave
Lewistown MT 59457

Dear Rob

Please accept this letter as my resignation from my position as Bus Driver for the 2021/22 school year.

I truly appreciate the opportunity to work with you these last two years, but as I mentioned might happen this spring, I have enrolled in a school opportunity that will be of great benefit to me and my family.

You and all the transportation department team are a pleasure to work with and the comraderie of the bus barn will be missed.

Sincerely

Gregory Mikat

606 W SHIELDS ST LEWISTOWN MT 59457

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the district. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

PUPIL INSTRUCTION	First Semester	89 days	Second Semester	90 days		
	FIRST QUARTER	DAYS	THIRD QUARTER	DAYS		
	First Week	Aug 25 to Aug 27	3	First Week	Jan 18 to Jan 21	4
	Second Week	Aug 30 to Sept 3	5	Second Week	Jan 24 to Jan 28	5
	Third Week	Sept 7 to Sept 10	4	Third Week	Jan 31 to Feb 4	5
	Fourth Week	Sept 13 to Sept 17	5	Fourth Week	Feb 7 to Feb 11	5
	Fifth Week	Sept 20 to Sept 24	5	Fifth Week	Feb 14 to Feb 18	5
	Sixth Week	Sept 27 to Oct 1	5	Sixth Week	Feb 21 to Feb 24	4
	Seventh Week	Oct 4 to Oct 8	5	Seventh Week	Feb 28 to March 4	5
	Eighth Week	Oct 11 to Oct 15	5	Eighth Week	March 7 to March 11	5
Ninth Week	Oct 18 to Oct 20	3	Ninth Week	March 14 to March 17	4	
Tenth Week	Oct 25 to Oct 29	5			42	
		45				
	SECOND QUARTER	DAYS	FOURTH QUARTER	DAYS		
First Week	Nov 1 to Nov 3	3	First Week	March 21 to March 25	5	
Second Week	Nov 8 to Nov 12	5	Second Week	March 28 to April 1	5	
Third Week	Nov 15 to Nov 19	5	Third Week	April 4 to April 8	5	
Fourth Week	Nov 22 to Nov 24	3	Fourth Week	April 11 to April 15	5	
Fifth Week	Nov 29 to Dec 3	5	Fifth Week	April 19 to April 22	4	
Sixth Week	Dec 6 to Dec 10	5	Sixth Week	April 25 to April 29	5	
Seventh Week	Dec 13 to Dec 17	5	Seventh Week	May 2 to May 6	5	
Eighth Week	Dec 20 to Dec 22	3	Eighth Week	May 10 to May 13	4	
Ninth Week	Jan 3 to Jan 7	5	Ninth Week	May 16 to May 20	5	
Tenth Week	Jan 10 to Jan 14	5	Tenth Week	May 23 to May 27	5	
		44			48	
				Total Days	179	

PUPIL INSTRUCTION-RELATED DAYS (PIR)	August 16	New Staff Orientation	
	August 23-24	All Staff Orientation/PIR	2.0
	October 21-22	Staff Development Days <i>Teachers Convention</i>	2.0
	November 1-4	Parent-Teacher Conferences <i>Schedules vary by school No school November 4th</i>	1.5
	March 21-25	Parent-Teacher Conferences <i>Schedules vary by school Full school days for students</i>	.5
	May 9	PIR Day	1.0
		Floating PIR Day	<u>1.0</u>
		8.0	

HOLIDAYS & VACATIONS	<i>Dates Inclusive</i>	September 6	Labor Day
	November 5	Vacation Day	
	November 25-26	Thanksgiving Vacation	
	Dec 23-Jan 2	Winter Break	
	January 17	Vacation Day	
	February 25	Vacation Day	
	March 18	Vacation Day	
	April 18	Easter Vacation	
May 30	Memorial Day		
July 4	Vacation Day (12-mo employees)		